

TRUSTEE'S NOTES
WHITE RIVER TOWNSHIP BOARD
OCTOBER 18, 2011

Attendees: Mark Messick, Greg Rainbolt, Peggy Young, Dave Pollard, Jim Higgins, Mary Lou Habicht, Dr. Dick Huber, Jody Veldkamp.

Greg welcomed everyone and began the meeting with the Pledge of Allegiance led by Peggy Young.

Greg: Our next item on the agenda is the approval of the October 4, 2011 White River Township Board meeting minutes. We haven't sufficiently went over them yet so I would like to make a motion to not approve them tonight and approve them at our next meeting. Do I have a second on that?

Dave: Second.

Greg: All those in favor of moving that to the next meeting for approval. Three Ayes the motion carries to move the approval of October 4, 2011 White River Township Board minutes to the next meeting.

Greg: The next item on the agenda is the year 2012 budget adoption. Do I hear a motion for approval of the 2012 budget adoption? This will bring it into the discussion stage.

Dave: I make a motion.

Greg: Do I have a second?

Peggy: Second.

Greg: With the first and second we will move into the discussion stage for the 2012 budget adoption process. Jim would you want to go over anything or would you just rather us just go thru it?

Jim: If I could because I know you all have notes on your budgets and I have some handouts that reflect the Gateway System that we use thru the Department Local Government Finance filed on line thru the new transparency project so if I could just share this with you and then have a few comments and then you guys can tear into it and do all that you want to. This is the complete package for the budget everything then would be filed on line if it were to be filed.

Peggy: It has to be filed doesn't it?

Jim: It does eventually have to be filed.

Peggy: By when?

Jim: It has to be file within 2 days after adoption.

Peggy: So after adoption?

Jim: After adoption.

Peggy: It has to be adopted by when?

Jim: No later than November 1.

Peggy: November 1.

Jim: Which I think is more like October 31. So where we should be at the end of the evening is to have approved the budget which will basically have two major components to it. The expenditures in which you authorize for appropriations thru the budget part of it and then two a determination if you plan to levy a tax to fund that part of the budget. Those would be the two items that would be a major component of the budget. Once that is put together there will be a form and there is a form later in this packet or at least a template of that form that each of you would sign indicating your Aye or Nay. With a 3 member board you need at least 2 members to adopt the budget to pass it and then that form gets uploaded into the system and gets filed with the State and a paper copy goes to the County so that they can start to prepare the overall tax charts and tax rates and get everything set for the budget process for next year. That is the long and the short of it where we need to be at the end of the evening. If I could take just a moment to walk thru each of the forms I have kind of put them in a packet and I have numbered them so we can reference them up in the corner. The first two pages number 1 and number 2 are nothing more than the revenue estimates that were provided by the Department of Local Government Finance and the county auditors as far as revenues that can be expected for both the Township Fund number 1 and the Assistance Fund number 2. As you can see it shows what's expected in the first column for the second half of the year which is July 1 thru December 31, 2011 and to the right of that is what is anticipated in 2012. As you can see in the Township Fund for 2012 there are no revenues expected to be received one because there is no tax levy being proposed for the Township Fund and as we talked about last meeting the fact that you did not have tax levy this year means there is no CAGIT distribution next year according to the DLGF the auditor's office. That was their take on it. For the Assistance Fund the same thing we didn't have a levy this year nor do we have a levy next year. When we do have a levy these are the funds that are tied to the non-property tax funds so there would be no CAGIT distributions in 12 because we did not have a levy in 2011. So there is no anticipated non-property tax revenue going into the assistance fund.

Greg: The same should apply if there is no levy this year?

Jim: I will tell you that there is one miscellaneous revenue, this is small.

Peggy: On the Township?

Jim: On the Township side and that would be interest income. You do have a substantial amount of money invested, you don't have great interest rates so that would increase revenues to the Township Fund however you are not levying a tax so usually those revenues are used to offset the amount that you have to levy. So it's not really a critical factor in determining what we ought to put back in for both the second half of the year and what we are projecting for 12. So that takes care of sheets 1 and 2. Sheets 3 and 4 are the old 17 line statement that kind of helps you determine what you need to raise in a property tax levy. It is an eighteen month calculation, you start with June 30th balances and kind of go forward. Sheet 3 is essentially the General Fund the Township Fund. The estimated budget for the incoming year is \$135,000 and we can come back to that. That is what was proposed by the Trustee at the end of last meeting. Yet to be spent on the 2011 budget is \$49,000. That is the unspent appropriation as of June 30th. That total is on line 5 is \$184,000. On June 30th you had \$613,000 cash in the bank you were looking to get \$52,000 in revenue for the remainder of this year and that comes off of the first form miscellaneous revenue form 1. So

that means you have \$665,000 available to fund an \$184,000 budget so the amount to be raised is actually a negative number which means we wouldn't have to levy a tax. That is the assumption that kind of drops down as you see on line 17 net tax rate on each one hundred dollars of taxable property is 0. So that is working thru the formula that is saying basically the budget as it currently sits and presented by the Trustee has no tax levy to support the Township General Fund. Page number 4 is the exact same set of calculations for the Assistance Fund. There is a \$75,000 budget proposed for 2012, \$47,000 for the last half of the year for expenditures and \$122,000 that needs to be funded on line 5. On June 30th there is \$55,000 in the bank. That means we need to raise \$67,000. The amount on line 11 is just an operating balance, how much money do you want to have in the bank for the township assistance fund at the end of 2012. That number is \$7,771. It is a round number and we use that to get to, that would mean that we need to raise \$100,001 in a property tax levy. Based on the assessed value estimate at the top of the page of 1,927,000,000, that is a tax rate of a half a cent per \$100. So that is the calculation, that is how we determine what that tax rate is. If we change the \$75,000 and we increase it, we would need to have a greater levy to fund that. If we decrease it then it is a lesser levy to fund it. So it is kind of directly proportional to what you do to your budget.

Mark: We can't increase it more than 100.

Jim: You can't increase it more than 100 that is correct. The advertising that was done back in September for the public hearing that was held 2 weeks ago basically said a maximum amount that you would adopt a budget for 2012 was \$153,000 and change in the township fund and \$100,000 in the assistance fund. So that is the plateau. We can't go any higher than that number from this point forward it can never be higher.

Mark: Actually we advertised too that we would not ask for a levy.

Jim: Well you did not have to advertise about the levy unless there was a change.

Greg: I'm sorry Jim to interrupt you but there is a point of contention on the funds whether we can use our funds available for this. So if we cannot use our funds available for this, then we would be required to.

Jim: I'm working off the assumption that township assistance and again this is SBA's and DLGF's position, you have to raise a levy to pay for that, you can't use township funds. If the position of board is that you can use township funds to fund that, then I would say make that position and take that position when the audit comes. I would back that up with the position from your attorney.

Mark: Our attorney is not going to give us that position.

Jim: That is clearly, if you wanted to take the position that you don't have to raise a levy but you want to approve a budget because you need the budget approved to authorize the expenditure of money but you don't want to raise taxes you can take that position. You are not going to get any money from property tax receipts and you are going to fund both budgets, the assistance budget and the township budget from existing cash which is either going to be from the General Fund or it is going to be from the Rainy Day Fund to the extent that it is available. It is just a position that you would take. If SBA comes in and takes exception to it you would have to debate that issue with them but I don't think that it is anything more than a comment that they would make from an audit position but I will just throw that out there.

Greg: Thank you and I'm sorry for interrupting you.

Jim: No that is quite alright. No. 5 is what your actual ordinance or resolution would look like again. Each of your names are listed and whether you vote on the budget Aye or Nay or Abstain but again we have to have 2 vote for approval, attested by the trustee. There are some zeroes in the wording at the top when it talks about the approved expenses for the year ending December 31, 2012 of whatever and that is going to be the total budget for both the assistance and the township fund and to fund that later on you will have a property tax levy of whatever that comes to be, if it is \$100,000 or if it is \$50,000 or if it is 0 but it can't be any greater than \$100,000. It can be no more than that but it can be anything less than that including 0. Then that is the form that we will actually hopefully tonight get. This is the most critical form but I wanted you to have the whole packet in its totality so you can see how it flows back and forth.

Mark: Then 5A is just...

Jim: 5A is just a summary of the appropriated budget expenditures. Pages 6 and 7 are the budget form ones. It is printed off the Gateway System and those are the ones that you can go thru and comment on and discuss. What I tried to note the handwriting to the left are what the original numbers where proposed by Mark prior to the meeting two weeks ago. The numbers to the right are what were changed so you can see in the township fund SS was originally proposed at \$4000 and Mark moved that to \$4820. When you get to the second page you will see where some items that were originally proposed were eliminated or reduced to zero but I believe the township fund as it is presented here is \$135,000 in total on the 6th page of that handout where originally it was \$157,230. The same thing in the second section which is the assistance fund which I believe was advertised at \$100,000 and it now stands at \$75,000. With that that is what you have to deal with and I will try to keep notes and catch up with you as you reach a consensus of what you want to do.

Greg: Dave and Peggy are you ready to go?

Dave: If you are.

Peggy: I want to go back to the SS. I thought on 10/4 it was at \$4000. I don't remember it ever going to \$4820 until I received this.

Greg: That is a question and that raises something that was advertised.

Jim: Well you advertise only in total. So \$157 and change was the total that was advertised.

Mark: When we added the numbers together Peggy and we multiplied it by the 7.65 which you have to have for percentages it did not come up to the number, it came up to \$4820 and we have to pay our share of the SS.

Peggy: Ok, well I remembered I asked are you sure that is enough and yes you said.

Mark: I remember you asking on the clerk for the assistance side for the 17,000. You asked if \$1200 was enough. I did a quick calculation and it was. I did not do a quick calculation for the other one but when I went back and double checked it I was wrong in that area and it needed to \$4820. That is why that was changed to \$4820.

Peggy: What about Community Services then?

Greg: Can we just go down each item.

Peggy: Sure whatever you want to do chairman.

Greg: I'm sorry I just want to start from the top.

Dave: I was going to suggest that we go back to salary because I have a comment on it.

Greg: Let's go line by line if you don't mind. Line 1 Salaries and Wages, \$37,080 is the salary for the trustee and that is pretty well set.

Peggy: Correct.

Greg: Line B is salary of clerical help, it is \$18,000. Do we have any discussion on that?

Peggy: I do.

Dave: As do I.

Peggy: I did some calculations from the 10/4 form 15 and I took what has been spent so far and I divided it by 9 and then multiplied it by 12 and I came up with \$24,000. So I'm thinking \$13,000.

Greg: Basically that is what is approved right now for one of the clerks and we are at from my calculations we are, this is from 9/30 the figures at the end of 9/30, right now on the clerk's salary we are 66% of 75% for the year so we are 9 percentage points under budget.

Mark: Actually to date we are at...

Greg: I'm just going from 9/30.

Mark: Ok.

Peggy: I don't have that. You have from 9/30, so I'm looking at the 10/12.

Greg: That gives us 75% of the year, 9/30 gives us 75% of the year.

Dave: Well the end of September is 75% so you are ok. I agree with Peggy, it should be down to \$13,000 instead of the \$18,000 which again would then change the SS that you asked about.

Greg: So we have two members that say \$13,000. Am I correct in assuming?

Mark: So if next year as an example, if next year if anything comes up and we have to spend out the money for the clerks because we have a flood or a tornado or anything like that what would the position of the board be? Would you want to close the office then or what would you want to do?

Peggy: Well I think we would possibly pay \$50 to have an emergency meeting.

Dave: I think so too.

Mark: Actually I put together the cost on that and I talked to The Journal and I talked to The Challenger and it is more than \$50 because we would have to advertise just like we did for this meeting because it is a notice to the taxpayers it is not just a legal notice that we are having a meeting. It is a notice to the taxpayers and we have to tell them exactly what we are doing and how we are doing it so it is an advertisement just like it is for your budget. That is going to cost us around \$200 to do that advertising.

Peggy: Who was that that you spoke to?

Mark: With The Daily Journal I talked to I believe her name was Warren. Is that her name?

Greg: Cindy Warren.

Mark: And I talked to Doug Chambers with The Challenger.

Dave: What did Cindy tell you?

Mark: She said if I did just an advertisement for a meeting, it would be about \$14 but if I did an advertisement like we did for the budget it would be the \$53 or \$54 and the same thing for The Challenger for a meeting it cost about \$35 and if it was an advertisement like it was for the budget it is going to cost us probably \$150. If I consult with Jim and also the attorney it is going to cost us about \$200. If we have that meeting transcribed and recorded...

Peggy: Why do you have to consult with them?

Dave: Why would you do that?

Mark: Because I would want to know where we can get the money. Can we get money for the assistance or can we only fund the township side. Because we only have township money, we don't have assistance money.

Dave: Well we already addressed that.

Mark: No we haven't. Because in talking with other people we do not have assistance money. The money we have is general funds, it is township money. We don't have the legal opinion that allows us to take and spend township money for assistance and until we get that I will not spend that without them telling me I can.

Peggy: You haven't already checked on that from the last meeting we had?

Mark: I have checked and they disagree with what you said.

Peggy: Who is they?

Mark: Steve Buschmann. He is your township attorney.

Peggy: Ok do you have a letter or an email that says that?

Mark: No I just talked to him. If you want me to get a letter I'll get you a letter and that will cost us some more money but I could do that.

Peggy: Well I'm surprised with Mr. Buschmann that he did not send an email.

Dave: Well if I understood Jim just a moment ago we could elect to do that, spend the money whether we can or not.

Mark: You can elect to do it. I'm the one who is responsible for spending it. I won't spend it if I don't have the legal authority to do it.

Dave: You already have Mark, three times, you know that, right or do I need to point them out?

Mark: Actually in good faith I did buy supplies, yes I did Dave.

Dave: Three times.

Mark: Three times I did.

Dave: No supplies was twice, once was an advertisement.

Jim: This is a compromise. When you talk about salaries there are two issues that are out there. One is the budget which is the authority to spend the money. The second is the salary ordinance that tells you how much money to spend. So you could approve a budget amount that is greater and has some fluff in it and then restrict how the funds is spent in the salary ordinance and cap an hourly rate and a maximum number of hours to get you to the same point without having to necessarily impact the budget and then could approve additional compensations if you needed to in a regular meeting without having to go back thru the expense of doing everything that Mark said, having to advertise. You would just have a regular meeting and you would meet and you would authorize an amendment to the salary ordinance but wouldn't necessarily take you thru all of those steps.

Peggy: So the form 15, is that what the salary...

Mark: Form 17.

Peggy: On there you can put hours.

Jim: It depends on how you do it. You can set a clerk at an annual salary, you can set them at an hourly salary, you can set them at a biweekly salary.

Mark: Actually what we have done in the past is by hour.

Jim: I don't see why you couldn't say by hour with not to exceed X number of hours. The salary ordinance is your authorization on how people are to be paid. I've seen it where annual salaries have just been stated, this position gets paid X amount of money a year, this person gets paid X number of dollars biweekly, this person gets paid X number of dollars an hour.

Peggy: So you have seen it where it says specifically so many hours?

Jim: X number of hours. It gives you a little more flexibility. Again I just offer that out because there are two separate things, you're going to do the budget, you're going to consider the levy and sometime before the end of the year you're going to adopt a salary ordinance.

Greg: Does anyone want to discuss this? I mean we are still discussing where we are at. It is \$18,000 a year, Dave and you are proposing \$13,000. Do you want to stay with your \$13,000 or do you want to compromise?

Peggy: I would compromise to \$14,000.

Dave: Yes let's compromise to \$14,000. Does that sound okay to you? It gives you \$1000 to play with, well that gives you \$2000 actually.

Greg: We are at 66% of the normal year at the normal hours.

Mark: You're the board; I will go with what you say.

Greg: I would offer at least \$1000 more, I mean you know if you want to go with \$14,000, I would offer \$15,000 just to be safe.

Peggy: I'll go \$14,500.

Dave: I'll go \$14,000.

Peggy: I say \$14,000.

Greg: \$14,000 it is.

Mark: Is that going to be the same on the assistance side?

Dave & Greg: Yes.

Mark: Would you adjust the SS?

Jim: It is \$3,900 and change so if you want to put it at \$4000.

Greg: Ok let's move to supplies.

Mark: Do you want to talk about your pay?

Greg: That is set; our pay is set at \$7,200 unless someone wants to propose lowering their pay.

Dave: I already did, we couldn't get it done. \$58,280 would be the total on that top line right?

Jim: It is.

Dave: Ok.

Mark: Hold on a second guys, go back to the holdings.

Jim: It is actually \$4,458.

Greg: So \$4,500 for the social security.

Mark: That is going to make that total go up.

Jim: I'm just going to it by section.

Greg: Section 2 Supplies. Line item is Record Books at \$250. You omitted Stationery and Printing so that is a total of \$250. Any discussion on that, Office Supplies? He had it at \$1000 and he reduced it down to \$250 for the Record Books that he said he needed. I have no problem with that.

Peggy: \$250, I'm good with that and then zeroed out Stationery and Office Supplies and zeroed out Printing.

Greg: That is a total of \$250 for Office Supplies. Are you good with that Dave?

Dave: How much for Office Supplies?

Greg: \$250.

Dave: Ok you said \$250, that is the total?

Peggy: Right.

Dave: Got you, yes.

Greg: Let's move to the next column Operating Supplies \$1500.

Dave: What is that for?

Mark: That is the area that this year that we have overspent and we going to end up spending \$1500 in that area this year.

Dave: What is it for?

Mark: That is for printing paper, ink pens, toner, anything that it takes to operate that office.

Greg: I'm good with that figure.

Dave: Never in the past did they charge that, oh I'm sorry yes they did, ok.

Mark: Previous to this year it has been \$3000 a year and they spent about \$2600 to \$2700. This year we are going to bring it in at \$1500. I think we are going to have to have that next year.

Greg: I'm good with that figure. Dave and Peggy? That is the one that we are going to have to transfer funds too because we are short on supplies tonight.

Dave: That is on Operating Supplies?

Greg: Yes.

Dave: I'll go for that.

Greg: Peggy?

Peggy: I'm old, I can't see, if you want to put it here.

Greg: That is the one we're short, you see it says red and that is one that we have run short on tonight.

Mark: That is how much we are short right now and we are still not done with the year. We have one roll of stamps left.

Peggy: How many rolls do you typically buy in a year?

Mark: This year we have bought 3 twice, so I bought 6 rolls so far this year. It looks like I'm going to buy 7 this year or 8.

Peggy: What is typically mailed out?

Mark: We mail out our Purchase Orders and we mail out our checks. We mail out the decisions that we make on each one of our applicants. Those are mailed out. Then we mail out anything else, our own bills and things like that. We ask that our vendors send us an envelope with a stamp

on it. Some of them do it and some of them don't. So we try to save the township money by asking vendors to send a stamped envelope so we don't have to spend that money.

Greg: Repair and Maintenance Supplies \$1500. As I recall that is for the computers.

Mark: The \$1500 is for the computers.

Greg: I am in full agreement with that just because from dealing with computers and technology and everything to keep it updated and especially with the Gateway System.

Mark: We were told by Net Results that our server is about to crash. We were told by our computer man that one computer is shot now, it is not working at all, it is just sitting in there. We have two others that are on the verge of crashing. We are just going to have to have computers at some point and time.

Peggy: There was nothing budgeted then?

Mark: No. We have not had to budget them for several years. I mean since 2006, these are the computers that we have had.

Dave: Wasn't I told that the computer would cost roughly \$500 and a server would cost approximately \$500?

Mark: Yes.

Dave: Well with that being said I would...

Peggy: Does somebody have to come and program it?

Mark: At \$500 I believe we can get the hardware and it programmed at that price.

Dave: The server?

Mark: The computer and the server both.

Dave: I want to approach them separately.

Greg: We are at \$1500 for the computers under Repair and Maintenance Supplies.

Dave: I would go along with a new server and I don't know a thing about computers. But I do understand from some gentleman who explained it to me just recently how they work and I do understand that the server is probably more important than the computer itself. Beings that you have two computers in the office that work and never do you have more than two people in the office that work, that is one computer for each person. So if you want to reduce that down to \$500 for a server I would go for it.

Mark: I could tell you Dave that the two computers that are in the office right now we have had to have the computer man come in twice since our last meeting and work on the computer to get it to work. That cost money, that is going to cost a couple hundred dollars and you are just as well to buy a new computer at some point and time Dave. We have the need for three computers. We need a computer at the reception area, we need a computer in the trustee's office, and we need a computer in the room that we pay our bills in and that we have the checks in. We try to keep that room secure. Right now we are having to bring the checks out into the open area and if someone comes in and the lady has to get up and take care of them we have checks sitting there.

Peggy: But they are not signed.

Mark: Ok.

Peggy: I'm just asking.

Mark: Somebody could steal them.

Peggy: I'm just saying they are not signed right?

Mark: I would prefer to have all of that done in a secure area in the clerk's office that we have.

Dave: Put your computer in there then.

Mark: Then if they want to do anything they would have to sit in there and then you would have somebody sitting in a room and doesn't know when anybody comes in the office.

Dave: I understand that.

Mark: I'm just asking to let me operate the office the way it needs to be operated and I'm not asking for anything more than the previous trustee or the trustee before him, I'm just asking for us to have three working computers and a server that works.

Dave: And I don't agree because you can't use a computer with each of your hands. Nobody I know can.

Greg: I agree strongly on this figure here. I know Dave you don't but I agree strongly on this figure here because I'm aware of the need for the computers and keeping them updated especially with Gateway.

Dave: I do know they are important, all businesses have computers today, they make me so mad it is pathetic. I can't use them, I wish I could. It is an important tool I know that. But I still contend that you cannot use two computers at one time. I've never seen anybody do that.

Mark: When we were doing the payroll before the other computer broke down, the payroll man went in that office and did payroll while we had a lady on the front desk and while I was working in my office.

Peggy: Do we have a payroll person coming in?

Mark: No he just moved to Florida, we will have to get somebody. So all three computers were being used at the same time Dave.

Dave: That is a rare extreme example.

Mark: That is every two weeks.

Dave: He comes in every two weeks?

Mark: Payroll is paid every two weeks.

Dave: He does the payroll here?

Mark: It has to be done here on our machines. That is where the program is at.

Peggy: I thought he did it on your computers.

Mark: He has to now. They have to get up and leave their desk in order to do it on their computer because we don't have a computer in that room anymore.

Peggy: So we pay for somebody to come in and run the checks?

Mark: Yes because he has to figure the taxes, he has to figure what we send to the state and what we send to the federal.

Peggy: Wouldn't you do that one time and then you know?

Mark: No because you have different hours every week, every time you pay the ladies they have different hours.

Dave: The Social Security for us is 7.65.

Peggy: For the girls, for us it would be the same, for you it would be the same.

Mark: There is your W4 withholdings which are different for everybody in this room right now. The W4 withholdings are different. Then you have the amount that you pay the state which is pretty similar based on what you make. The ladies have a different number of hours every time. Every time we pay them they have a different number of hours.

Peggy: So we don't have a computer program where you type it in and it automatically generates it.

Mark: Previously we were spending about \$1100 a month to get that done. Now we were getting it done for \$85 a month.

Peggy: Is that Accu-Pay?

Mark: No that is C.D. Smith.

Mark: Accu-Pay did it the first month and you can see what they got paid. It is quite a bit of money.

Peggy: You are saying that you need \$1500 for three computers and a server?

Mark: It is not for a server. The server is under Other Supplies, \$500.

Greg: I agree with the \$1500, if you want to make any other recommendations Peggy and Dave has his thoughts.

Dave: I would go with \$1000. I would go that far. That gives you a computer and a server.

Greg: I can also see a need...

Dave: I don't agree I do that reluctantly I'll tell you that.

Greg: I can also see a need that if one computer would go down for the day or something. What is your thought on that Peggy?

Peggy: Who comes in Mark to work on your computers and they said you are in need of them?

Mark: Net Results has told us that the server is at the point of getting ready to crash. Custom Computers Solutions which we paid this year \$820.40 thru today is the man who comes in and works on our computers when they go down.

Dave: If you buy a new one you can do away with that right?

Mark: I would think if we bought three new ones we would kind of do away with having the guy come in all the time.

Dave: How many new ones?

Mark: Three new ones.

Dave: Three new computers?

Mark: Dave my computer has gone down twice and the one that the ladies have they could not even back it up last week and we had to have him come in and figure out how we could get it backed up.

Dave: Now you want three computers and a server.

Mark: That is right, that is what I have in here. I have \$1500 for computers and \$500 for a server.

Dave: Can I change my thoughts?

Mark: It does not mean we are going to spend it Dave. It means it is there.

Dave: Can I change my thoughts?

Mark: Sure.

Dave: Again very reluctantly which you already know I will go for two computers and one server, not three computers.

Greg: We are just funding the money in that and it is his discretion how he spends it.

Mark: I'm not going to buy the computers unless I have to.

Dave: Well put \$1000 in there for two computers and the \$500 down at the bottom he said is for the server anyway so there are two items right there you can take care of.

Mark: I really think we need to fund with the idea that you are actually going to have to have three computers this next year and a server. Your computers are over six years old.

Peggy: Which are the two that have gone down, the one in your office and the one with the girls?

Mark: The one in my office has gone down, the one that the girls use is my old computer and it has gone down and the one that the girls originally had because it gets the most work it is no longer working period it is toast.

Dave: Still you have two brand new ones that are not going to break down tomorrow I hope.

Mark: It does not mean I'm going to buy two right away.

Dave: You don't need them, I hope you don't.

Greg: I guess we need to make a decision.

Peggy: For the Repair and Maintenance I would say \$1000 and then the \$500 for Other Supplies.

Dave: So Repair and Maintenance would be \$1000 total?

Peggy: Yes.

Dave: Then the Other Supplies would be \$500 for the server?

Peggy: Correct.

Greg: Okay we are okay with Other Supplies. Let's move to Category 3 Other Services and Charges. Professional Services \$23,500. That is going to be another area that we are going to move into tonight Mark.

Mark: We are going to have to add to that tonight already. Last year we had \$15,000 appropriated in that area and we are going to end up spending this year close to \$17,500.

Greg: If I may interrupt you for a second. We are at 75% of the year and I see we are actually at 75% we going over the end of September so that is at 75% of the year and we are at 92% but we are probably over that right now.

Mark: We have 94% right now. We have \$800 left.

Peggy: I'm still baffled at spending that kind of money.

Greg: Could you explain for us what all goes into Professional Services?

Peggy: I know it's attorneys, it's accountants, it's the programmers. I just don't understand. Is that correct attorneys, accountants, and programmers?

Mark: Yes.

Greg: Is that what TOMS system and all of that comes out of?

Mark: Yes.

Dave: What attorneys?

Peggy: Did we pay an attorney to do this or is this something that DLGF gives us forms and you type up?

Mark: That came directly from DLGF.

Peggy: I guess my question is are we being good stewards of the funds or are we...

Mark: When I attended that meeting Jim went with me to that meeting.

Peggy: So that cost us?

Mark: Yes. Him attending that meeting cost us.

Dave: Is Greenwood's fee in that \$23,500?

Mark: Yes.

Dave: Well then I'm going to have another argument.

Mark: The amount that is needed for the township is \$17,500. The rest of the funds that are in there the \$6000 is to pay the City of Greenwood. That originally was somewhere around \$8000, then it went to \$11,000 and now I believe it will be by the time it is said and done it will be around \$6000.

Peggy: Why are they changing it?

Mark: Because we are disagreeing with them.

Dave: Would you pass that down to Mark please. There is a copy for you Peggy and Greg.

Peggy: Has this been given to Greenwood?

Dave: Greenwood does have it.

Peggy: Have they shared any of this with you?

Mark: We had Steve Buschmann ask them about this. The clerk of Greenwood says they do not have any invoices from us.

Dave: Ask Mr. Henderson.

Peggy: When did Mr. Buschmann ask?

Mark: When he started his negotiation on what we are going to end up paying them.

Peggy: Ok so is he negotiating right now with them?

Mark: That is within the last month.

Dave: He did not negotiate this with them.

Peggy: So he needs to get this, Mr. Buschmann.

Mark: I can give it to Mr. Buschmann but where is the backup for this? Where are the invoices that go along with this? Why would you pay \$34,814.47 when you don't even have an invoice to go with it?

Peggy: Well this is an invoice.

Mark: I mean where are the invoices that back up the charges?

Peggy: You mean what they are being charged for?

Mark: Yes.

Greg: That is what Steve is doing now with Greenwood, making them justify their cost and things.

Peggy: I guess my guess would be and I'm not going to guess. I would say it would be attorneys, your programmers and your accountants in Professional Services.

Mark: Invoice #29490, do we have an invoice book?

Mary Lou: No we don't have an invoice book.

Mark: I don't know where we got the invoice from when we don't even have an invoice book.

Dave: It came from the WRT Trustee on November 1, 2010.

Mark: I'm just saying we don't even have an invoice book.

Dave: I don't argue with that at all.

Mark: I will give this to Mr. Buschmann.

Peggy: I think that is what I asked Mr. Buschmann.

Mark: He said he did not have one.

Peggy: When he was here. I did not ask him about a specific invoice. I just said can we get a total, a sum of what we had to pay Mr. Buschmann and whoever the accountant was at that time who was helping on this side of it. Now my question is did the previous board since you were a member of that vote for it?

Mark: Vote for what?

Peggy: Because I know The Journal, it may not be correct all the time but in The Journal it stated that somebody from the board went to Greenwood or Greenwood said that somebody from the previous board went to them wanting the merger. That is why they started talks. My question is did the previous board...

Mark: The board voted for a resolution approving the formation of a committee to study actually to submit a plan for reorganization between WRT and the City of Greenwood.

Peggy: Ok so when you did do that did you give Greenwood permission to hire whomever they wished?

Mark: Not Greenwood, we gave the committee the authority to hire an attorney, an accountant and different things whoever they needed to do their job.

Peggy: So the previous board has caused the township to have to cough up \$8000?

Mark: Somewhere and actually we thought at the time it would be around \$20,000. The way the previous trustee ended up spending \$34,000 is because we actually put it into the budget for that to be expended to the City of Greenwood because they had to pay the bills originally and apparently the previous trustee spent it on his own attorneys and on his own accountants instead of spending it for what it was appropriated for.

Peggy: So there was a resolution that said only that committee could spend money?

Mark: That is what it says in the actual statute.

Dave: There is the IC code right there.

Peggy: Well I'm not getting into this. I mean no that is not what this is all about.

Mark: Your township attorney feels like we are going to have to pay that bill.

Dave: My whole point is...

Mark: I mean Dave you are going to have to do what you want but the township attorney feels like we are going to have to pay that bill.

Dave: I will but I want to discuss it with you too. I would hope that if Greenwood presented us with whatever bill \$200 much less \$8000 or 11, I understand it is \$11,000 now, I would hope that it was certainly proven to be a legal justified bill before anybody ever offered to pay it.

Mark: We are not offering to pay it. That is why...

Peggy: Mr. Buschmann is looking into it for us.

Dave: I have not finished yet. I would also hope that if we had a bill supposedly that says \$34,800 and some dollars is owed to us that somebody would pay attention to that too.

Mark: Dave I would but that is the first time that I have seen it and you can go in my files in there, you can go thru the whole office and you find that bill.

Dave: I don't have to. You have it now.

Mark: I'm just telling you that it does not exist in this office and therefore it does not exist.

Dave: There are four copies in this office right now.

Mark: Because you brought it and I will give it to Mr. Buschmann.

Dave: Thank you. I will not vote for that \$23,500 either until that is settled.

Greg: Is there anticipation of a resolution of that cost Mark?

Mark: Not on my part because I told Mr. Buschmann the terms are #1 I don't agree with how they figured it, that they figured it to the best advantage to Greenwood and it has to be figured based on the 2000 census and the 2007 census. Also they have to justify that some of the times that they had used Mr. Townsend it appears to be just for Greenwood not for the committee so I can't see WR paying for some of Greenwood's advice. And I have asked him to do his very best work to determine where he thinks the advice was given to the committee only and those would be the only bills that we consider. There appears to be duplicate hours for the secretary at times. I don't know for sure that that is the case but we are going to make sure that there are not duplicate hours for the secretary. We want to make sure that the dates that the secretary shows that she was working were days that meetings were held and so we are doing a thorough investigation of the bill that we were given.

Peggy: Where you on the committee?

Mark: I was not on the committee.

Peggy: Was there somebody from the previous board that was on the committee?

Mark: Nobody on the board was on the committee; they couldn't be on the committee.

Greg: Ok we have the \$23,500.

Dave: I would offer a proposal of that \$23,500 to be reduced to \$12,500.

Mark: That will not pay the bills next year with even not considering that Dave.

Dave: Well I took \$11,000 out for Greenwood, that is what you said it was supposed to be.

Mark: No I said \$6000. I said \$17,500 is what we are going to need for the township and that is lower than what we have spent and that is about what we are going to spend this year, that is what we have spent in the last five years.

Peggy: So you are saying you could live with \$17,500?

Mark: Without paying the City of Greenwood.

Peggy: You're saying that Mr. Buschmann is saying that we will have to eventually pay something.

Mark: We will revisit this is what I'm saying. We will have to have an additional appropriation at some point and time.

Peggy: Sounds like we might have that on everything.

Mark: On some things, I will do my best to work with the budget you give me.

Greg: \$23,500 is what is proposed. Do I hear any other suggestions?

Dave: \$17,500. He said that is what it is going to take to operate without paying Greenwood, he said that is what it is going to take to operate. That is what it is going to take for WRT and I could approve of that.

Greg: I will agree with \$17,500. Ok we will move onto Communication and Transportation \$3500. As I understand Mark that is just a move from \$15,000 for phone just to breakdown...

Mark: We are going to spend our \$15,000 this year in utilities. So I'm just saying that we are just taking that out, \$3500 for the phone and \$11,500 for utilities. That would be your \$15,000.

Greg: I agree with the \$3500. Do I have any other comments on that?

Mark: I think we are getting taken to the cleaners. I don't understand why we have four lines and that is just a lot of money for four lines as far as I'm concerned. That is for the internet also. So that is why.

Greg: Dave do you have a problem with \$3500.

Peggy: I'm good with \$3500.

Dave: Ok.

Greg: Next one is Printing and Advertising, \$1000.

Dave: You said you had paper in this.

Mark: This is just advertising really Dave. Originally it had printing and advertising. Right now it is just advertising. We have to advertise for the budget. We have to advertise for any legal meetings.

We have to advertise for the yearend report. It is going to cost right around \$1000.

Peggy: In October we had \$463 remaining of the \$1000.

Mark: Right. That is about what it is going to cost to do the yearend report.

Dave: That \$1000 is a yearly basis.

Mark: \$1000 a year.

Peggy: I'm good.

Mark: That is saying if we don't have any extra meetings.

Greg: I'm good with that.

Dave: Ok.

Greg: Let's go to insurance, \$4750, \$500 for official bonds and \$4250 for insurance for a total of \$4750. I am good for that. I know we had the opinion of Steve Buschmann on that whether the girls... (end of cassette). We are all good on the \$4750 for insurance.

Dave: \$4750 for the total for insurance is ok.

Greg: Utility services \$11,500.

Dave: Well there is no argument on that is there?

Greg: That is basically where we are at. He moved \$3500 up to a different category just for accounting purposes. I am good with that.

Peggy: Yes.

Dave: Go ahead.

Greg: Repairs and Maintenance \$5000. We are over budgeted on that. That is something we will have to transfer tonight, do you want to speak a little bit? You spoke earlier on that about the air conditioning, heating and also the parking lot Mark and any other roof or other maintenance?

Mark: The other thing is the school has put me on notice that they are looking for a permanent solution to the academy and so if they were to leave in June we would have to take care of all of our own repairs and maintenance.

Peggy: Now why would they do that because you went into discussion about changing the lease or what they thought or what was..?

Mark: Actually when I met with them I told them they could change it however they wanted to, they actually have come out in the paper saying that they need about twice the size that they have. They would like to go from the number of students that they have to about twice what they have.

Peggy: You said you would go with whatever existing documentation?

Mark: But it has to be in a legal lease form.

Peggy: Ok.

Mark: We talked about that but they have to come back and negotiate with us on that.

Peggy: Would we need a negotiation if it's put in a legal format?

Mark: They don't agree it's a legal format. They have asked to put termination notices in there. They have asked to actually take out where there have been supplies they have provided before, they have asked to take that out. They have asked to take out things they had agreed to before like taking care of the shrubs and things like that. They have asked to remove that from what they are responsible for. They asked to remove the snow removal from if we had a Board meeting and they were not in school, they asked to remove that from that. That was part of the agreement originally.

Dave: Who are you talking to?

Mark: Mr. Bill Long.

Dave: Well he tells me a totally opposite story than that.

Mark: What did he tell you?

Dave: He didn't say nothing about that.

Mark: What does he tell you?

Dave: He said they were fine they were going to keep the lease but it would mirror the agreement.

Mark: I am telling you that those are the things, I have the actual document in there he sent me. I will share it with you if you want me to. I'll print it off.

Dave: Where he said he wouldn't do that?

Mark: Where he has crossed off that he would not provide supplies.

Dave: Well that is what I said.

Mark: He will not do the snow removal..

Dave: Why is he telling you one story and telling me another?

Peggy: The snow removal was only if they were in school.

Dave: I would like for him to stand in front of both of us and say that.

Mark: Yes I would too. So the \$5,000 is what I think we will need we may need more if they decide to find a more permanent solution. Which he is saying has nothing to do with the lease.

Dave: It may be less if they stay.

Mark: No, it won't be less if they stay. I think we are going to spend the \$5,000 if they stay no matter what.

Peggy: So what is your thinking of the \$5,000 do you think we need a new HVAC?

Mark: I think we need to be prepared for one. We have one air conditioner right now that is on the brink.

Peggy: How many air conditioners are in there?

Mark: I think there are six.

Peggy: You were talking at one time about a door.

Mark: We may not have to do that. The other thing is we want to coat the black top. It is a ball park number guys. I think that is the least we need we may need more and come back to you for more.

Greg: I am good with that figure I think it is reasonable for that just in case something comes up if something major comes up we are going to have to go back and re-appropriate money. Just the air conditioner may take that, that is just my opinion. Anybody else have a thought on that, Dave or Peggy?

Peggy: I think if we are saying air conditioners, that is pretty reasonable. You think only one may need fixed? That is just your guess I know. Are you a HVAC guy?

Someone: No.

Peggy: All right.

Mark: I am totally ignorant in that area. You know what I do? I go out and turn the switch off turn it back on. Oh shoot it didn't work.

Peggy: Do we get it cleaned regularly or is that..

Mark: That is part of what we do every year.

Greg: We are over in that category right now.

Dave: Huh?

Greg: We are over in that category.

Dave: Well it says here you had a \$1,000 to spend and you have spent \$543.

Greg: No, that is \$1173.85 as of 9/30. Is that correct Mark?

Peggy: Who does those?

Mark: The HAVC? Right now I haven't hired anybody to do it but it is probably going to be Bond out of Whiteland because they are the closes one to us.

Peggy: Will you bid that out?

Mark: No, it is just a service call but if you have somebody you want to suggest I will look at it. I don't have anybody I have to use. If you have somebody you would like for me to look at I will.

Peggy: My husband just sells it, he doesn't have a company anymore.

Dave: I have got the wrong form.

Peggy: But could possibly get a discount or something.

Greg: Repairs and Maintenance, I am good with \$5,000.

Peggy: I am too.

Dave: Go ahead.

Greg: Office rent is 0 that is easy.

Peggy: Oh thank you.

Greg: Debt Service that is 0 that is easy. Care of Cemeteries it was budgeted at \$20,000 and Mark reduced it to \$7,500. Do we have any discussion on that? That was what was budgeted last year. That is what the DLGF approved last year.

Dave: Are we at cemeteries?

Greg: Yes.

Dave: Is that weed control in there Mark?

Mark: No.

Dave: Where is it at?

Mark: It is down in Community Services.

Peggy: We have spent out of that for that right, a couple of times.

Mark: We spent \$60.00 out of there.

Peggy: Ok.

Dave: I am ok with the \$7,500.

Greg: I am ok with \$7,500.

Peggy: Then it goes.

Greg: The next item is dues and subscriptions, ITA dues, Indianapolis Star and Daily Journal.

Peggy: I am not for the ITA dues.

Dave: Me either. They want to fire us.

Greg: So, I guess my thoughts on that doesn't matter.

Mark: Actually Dave can I ask you what you just said?

Dave: I said they want to fire us.

Mark: How do they want to fire us?

Dave: They want to keep the Trustee but they don't want the Board.

Mark: No, actually they...

Dave: They don't want to fire you they want to fire us.

Mark: Actually they lobbied for both for everybody but...

Dave: They lobbied for you against us. Not as individuals.

Peggy: I think individually I pay for mine. I pay for my dues.

Greg: \$600 is struck. Indianapolis Star and Daily Journal.

Dave: You have negotiated the lowest rate you can get on that?

Mark: I haven't negotiated anything at all.

Dave: You didn't?

Mark: No. I didn't think it would go. It is in there because we are using it and that is the only reason it is in there.

Greg: Indianapolis Star, Daily Journal any thoughts on that?

Peggy: Yes, how much do you pay for the Star?

Dave: Strike it.

Greg: It comes out of my wives check.

Mark: I pay \$19.00 a month.

Peggy: For Sunday thru...

Mark: For a full week. You do that times 12. What do you pay?

Jody: \$12.

Dave: \$228.

Jody: Argue with them they will give you a promotional rate for a year then they raise it to \$19.

Mark: So I pay \$228 a year that is coming out of my pocket and I don't know what the Journal is. I don't buy the Journal.

Peggy: I have it but I don't know?

Mark: I don't buy the Journal out of the principle.

Jody: \$10.90 a month.

Mark: I don't buy the Journal out of the principle. So \$11.00 a month, \$132 so that would be \$360, I'm asking for \$350. So I guess I would have to bargain them down a little.

Dave: Do you absolutely need it?

Mark: The Journal I feel is well used they regularly take out the ads and give them to the people who come in that are looking for employment and we put them outside.

Dave: Are there any ads in there?

Mark: There are some ads in there and more right now. There have been some job fairs.

Peggy: You get the coupons. I want the Sunday paper coupons. What happens to the Sunday paper when nobody is here?

Mark: It is here Monday when we come here.

Peggy: Is that for Sunday and Monday?

Jody: You can just swing by and pick it up.

Peggy: No thanks.

Mark: Actually they don't deliver the Sunday paper until Monday.

Greg: I agree with the \$350.

Peggy: All right.

Dave: Go ahead.

Greg: Training other than Assessing, \$1,000.

Dave: 0

Mark: Now if you aren't going to allow for the ITA dues we can send when they have their conventions we can send the clerks up for training at the non-member rate for this amount of money. we can't do two conventions but we can do one. I think the training you have been up there for some of their sessions.

Dave: How long have you worked here?

Mary Lou: About 5 years.

Dave: How long for Mary Sue?

Mary Lou: She has probably been her 4 years. I have probably been here 6 years.

Mark: Now this year Dave we got things that are changing. Gateway is coming on board.

Peggy: And Mr. Higgins is going to take care of that.

Mark: We are going to have things we are going to have to do on a regular basis to keep the numbers flowing. As that comes along all of our numbers they are actually each month will end up being, anytime we do anything on there I won't even have to print anything for you by the time it is said and done you can just go on your computer and pull up...

Peggy: Don't you think that if they are forcing I mean we always have a ton of unfunded mandates with the school system.

Mark: This is unfunded.

Peggy: Ok so you don't think they are going to have any training?

Dave: They will have to train you or you can't do it.

Peggy: Get together all of us go into together the township?

Mark: That is what the ITA does. So I would like to leave the training in there in hopes that I could send Mary Sue and Mary Lou to training.

Peggy: What type of training?

Mark: It would be strictly as related to Township Assistance and strictly related to Gateway.

Greg: I agree with the \$1,000 because I know with the Gateway coming on we are probably all going to have some. Do you want to go Peggy?

Peggy: No.

Dave: Are you entitled to go?

Greg: Yes.

Dave: Are you entitled to go?

Mark: Yes. I invited Greg I would invite Greg to go for free.

Greg: I think that was a free one.

Dave: But otherwise you are going to have to pay right?

Mark: If we go to the specialized training yes.

Dave: And they are going to require you to do something but they aren't going to tell you anything about how to do it, the Gateway?

Peggy: That is what they do in education all the time.

Mark: They do have a tutorial out there right Jim?

Greg: Basically you can figure it out yourself if you don't go.

Peggy: Are you well versed in the Gateway Mr. Higgins?

Jim: I got thru this.

Peggy: Are you going to become a consultant with Gateway?

Jim: I would rather not, to the extent you could have Mark or the girls do it, it would be cheaper than having me do it.

Peggy: So if they go to this training we won't be calling Mr. Higgins to help out?

Mark: The idea behind Gateway is that everything will be transparent. All the numbers will be put in there one time just like we do with actually my understanding when it is said and done, it is not there yet, when it is said and done when we have on Net Results we will actually be in Gateway without the names of the people but you do want to go in and look.

Peggy: Ok I am ok with the \$1,000.

Dave: That don't help me a bit.

Greg: I am ok.

Mark: You can come use one of our computers and we will teach you.

Peggy: One of the three.

Greg: Next is the Community Services: That was presented at \$12,000. Mark had budgeted that down to \$5,450. Do we have any comments on that?

Mark: Where are we at on the total right now?

Dave: Ok you have the cemeteries you said in community services.

Peggy: That was bumped up too I think was...

Greg: It was \$12,000 originally advertised in the original budget.

Peggy: Then he decided 5,000?

Greg: \$5,450.

Peggy: When we met on October 4th he said he would take it down to \$5,000. Mark, on October 4th when we were here I thought you had said that we would take Community Services to \$5,000.

Mark: I said the total budget would be \$135,000 so the \$5450 is to...

Greg: Round it.

Peggy: To make sure it makes it there.

Mark: To get it to \$135,000. I said those numbers were approximate but I said the \$135,000 I would hold to and that is what I did. So you are at \$114 and how much?

Jim: Now you have reduced the \$135,000 by \$11,420.

Mark: \$11,420, so where are we at right now without Community Services?

Jim: \$123,580.00

Mark: \$123,580.00

Dave: What did you say was in Community Services?

Greg: Community Services is at \$5450.

Dave: What is this for?

Mark: Well it could be for a number of things Dave but my intent would be just to spend it on tall weeds and our weed policy and that would be the extent of it. And to have those monies available that I could move that money up to Cemeteries or I could move that money up to other areas that we could do a transfer like we are getting ready to do today.

Dave: If it is not used for weeds you could move it?

Mark: I could move it.

Dave: You don't expect to use that for weeds then?

Mark: I don't expect to use that for weeds but it has to be budgeted for weeds.

Dave: Ok.

Greg: That is per statute where you have to budget something for it.

Mark: In talking to people about the Canadian Thistle, actually we are supposed to use a chemical on it and talking with some of these guys it is outrageous what they want to charge to put chemicals on Canadian Thistle. But if we do what we are supposed to, we may spend \$3,500 to \$4000 on Canadian Thistle.

Dave: You know Canadian Thistle is actually a...

Mark: Canada Thistle, it is not Canadian Thistle, it is CanadaThistle.

Dave: Ok. Whichever, it is actually an Indiana law that each individual must take care of it.

Mark: Yes. Dr. Huber could probably tell you more about it than any of us.

Dave: Yes he can.

Greg: On the \$5450, I'm in agreement on that, is anyone else or does anyone else have any suggestions?

Peggy: I don't care.

Dave: Go ahead.

Greg: You guys are getting easy.

Peggy: It is getting late.

Greg: I might have to get me a raise in here (laughter).

Dr. Huber: What is your total for that page?
Dave: For weeds? \$5450.
Dr. Huber: No for the total.
Greg: For the total for the general fund?
Peggy: Mr. Higgins is going to tell us.
Jim Higgins: \$123,580.00. You had reductions that totaled \$11,420.
Mark: Then if you add that \$5450 in there, it is \$129....
Jim: No, no it is \$123,580.00.
Mark: That is the total now?
Jim: That is the total now. You reduced the clerks \$4000, FICA \$320, Supplies \$500, \$6000 from Professional Services, \$600 from the Township Dues which totals \$11,420 from \$135 which is \$123,580.
Greg: Now we get to go to Township Assistance. Personal Services this is for the clerk also and I believe we said we would mirror the other clerk at \$14,000.
Dave: Yes.
Mark: So you would reduce the SS to \$1100 if you do that. So the total would be \$15,100.
Greg: Are we all in agreement on that?
Peggy: Yes we are.
Dave: Yes.
Greg: Supplies, Record Books \$250.
Mark: That is the applications that we have to buy from Boyce.
Peggy: You have to?
Mark: We don't have any choice.
Peggy: You can't copy?
Mark: You are not supposed to copy.
Peggy: Is that illegal?
Mark: We are supposed to buy them from Boyce as prescribed by the SBA.
Peggy: What are the record books on the township side?
Mark: That is our checks, we haven't had to buy checks and we are going to have to buy checks. We are hoping we can make it to the end of the year so we can buy checks. We have 40 checks left now until the end of the year.
Peggy: Current, I just bought some current.
Mark: We don't have a choice, we have to buy those from Boyce from SBA.
Dave: Well void about 20 of them.
Mark: If we void 20 we don't even have enough to make it until the end of the year.
Dave: I thought you said you wanted to run out so you could order new ones?
Peggy: No he is hoping he can...
Mark: Hoping we can make it until the end of the year.
Greg: I'm ok with the \$250.
Dave: Ok.
Greg: Stationery is zero. Printing and Postage is \$500.

Dave: I thought you had postage on the, we just talked about postage.

Mark: It has not been budgeted yet, this is the first time you have seen it budgeted because we spend almost all of our postage on the assistance side. We spend very little postage on the township side so I don't even budget it in township. The only postage we spend on the township side is to mail out our utility bills.

Dave: Why were we talking about you buying 6 rolls on the township side?

Mark: We bought 7, we did buy them on the township side.

Dave: That was when you were talking about it.

Peggy: Well that is probably where I was not following the order.

Dave: I'm sorry, excuse me.

Peggy: Ok, my fault.

Mark: We may have this year but it should be on the assistance side, I'm telling you that.

Dave: Ok.

Greg: Ok, Printing and Postage \$500. I'm in agreement with that.

Peggy: Ok so as of 10/4 it looks like we dispersed \$264 for the post master. When I calculate it which I could totally be wrong, that would be about 600 stamps.

Mark: Right.

Peggy: You're thinking we need 1200 stamps?

Mark: And envelopes and...

Peggy: But I'm just talking postage.

Mark: Yes but this is printing and postage. It would be my envelopes and my...

Peggy: Now you are not getting special envelopes that say...

Mark: No, just plain old envelopes. They are just #10.

Peggy: Have you bought a stamp that might say trustee and then stamp them?

Mark: No we just print them off, we put it in the machine and let the computer print it.

Peggy: Labels?

Mark: Not labels, we just run it thru the computer.

Peggy: I guess I'm good with that number.

Dave: The \$500?

Peggy: Yes.

Dave: Ok.

Peggy: The \$250 and the \$500.

Dave: So \$750 total on that.

Peggy: Correct.

Greg: Operating Supplies is zero. Repair and Maintenance Supplies that was at \$500, am I correct to say it is zero?

Mark: It is \$500.

Peggy: What is that for, another server?

Mark: That is for the server.

Peggy: Another server?

Mark: That is for the server.

Peggy: I thought the server was on the township side.

Mark: The \$1500 that you cut to \$1000 is for the three computers, wait a minute, excuse me that is for the scanner. No it's not, I don't know what that is for. You can get rid of that.

Peggy: Alright.

Dave: That is on Operating Supplies, \$500?

Greg: No Repairs and Maintenance Supplies.

Dave: You said to zero that out?

Mark: Zero that out.

Greg: Number 3 Other Services, Legal Services \$1,500.

Peggy: So when you talk with Mr. Higgins and your programmers and Mr. Buschmann...

Mark: This is only in case we have to have the attorney represent the township in court if our appeal is upheld by the county and then whoever the applicant is then appeals it to the circuit court.

Peggy: Ok.

Dave: Where can you transfer that to if you don't use it there?

Mark: Basically anything in 3.

Greg: Anything in 3.

Dave: I don't see anything in 3 other than that.

Mark: Investigators.

Greg: Legal Services, Investigators, Insurance, Utility Services, Repairs and Maintenance, Rentals and other Investigators.

Mark: \$4000 for investigations.

Greg: \$1500.

Peggy: I'm ok for Legal Services, just in case.

Greg: I'm ok with that.

Dave: \$1,500, I'm ok.

Greg: Investigators \$4000.

Dave: You have had 49 investigations so far this year. That is 4.9 per month, 5 per month, 2 more months that is 10 more so that is 59. Let's go 60 x \$35 totals is \$2100.

Greg: We have expended at 75% of the year at \$1,367.79.

Dave: That makes sense.

Mark: If we had everything investigated we would spend the \$4000.

Peggy: What do you mean everything?

Dave: Well you didn't.

Mark: No I didn't because I did not purposely the first half of the year send a lot of investigations out for the simple reason that we only had \$75,000 in the budget.

Dave: You did not do what now?

Mark: I did not send the investigator out, I looked at the files. A lot of the ones I denied prior to even sending the investigator because I denied them.

Peggy: Because they did not meet the criteria?

Mark: I found the criteria they were over income, whatever reason was I denied them.

Dave: What if it comes down to where you had to have an investigator go, you have to send one out am I correct?

Mark: I do not have to send one if I do my work myself.

Peggy: He means if they are denied. If you are going to approve money do you send...

Dave: Nobody has to make a personal appearance?

Mark: I can use an old investigation if I want. I can do the interview myself. They have to be investigated the file has to be investigated. We purposely did not investigate...

Peggy: So you are saying investigated by you looking thru it and investigating it.

Mark: Right. I used my prerogative for that. But if you go by the letter I think we would be best served by sending an investigation on every application.

Dave: I thought you were supposed to go to the premises, that is what I thought you were supposed to do.

Mark: Well Dave I would like to say we had the money to do that but this year we didn't. We went from \$150,000 to \$79,000 and I had to make the budget work.

Peggy: But if we have \$4000...

Mark: We are going to have some money left in there and if we needed it it would go to other assistance.

Peggy: When there is an investigator are they usually, I know we asked this the last time, are they licensed or do they have any police power?

Mark: No. If you take the \$4000 Dave and divide it by 35, how many investigations is that?

Dave: 114.2.

Mark: Divide that by 12.

Dr. Huber: Ten a month.

Dave: 10, that is what I said a while ago, 10 a month.

Peggy: We should have just asked Dr. Huber.

Mark: The total number of appointments this month alone according to Mary Lou is 21.

Peggy: 21 appointments. But after you do your due diligence ...

(end of cassette)

Mark: The actual appointments kept to month are 14.

Peggy: Ok.

Mark: How many investigations did we do this month? I did not get that figure. Mary Lou do you know how many investigations we have done this month?

Mary Lou: No.

Dave: I know the total for the year.

Mark: I guess what I'm saying is that we have gone to doing the investigations, I don't think we are going to investigate everyone because no matter what because if I deny them because if they are \$800 over income, I'm just going to deny them.

Peggy: Yes, don't send out an investigator.

Dave: If you deny them there is no need to investigate.

Mark: But most of the time I have to send an investigator out to find out other things. But if they are out of the guidelines, they will tell you I deny them pretty quickly don't I?

Mary Lou: Yes.

Peggy: That's right and then you don't need to investigate all of them.

Mark: So what I'm trying to say is at 14 we are going to end with probably somewhere around 19 to 20 cases this month. If we investigate half of them that is your budget.

Peggy: Yes.

Mark: We should be investigating pretty well close to half of them.

Peggy: Only if they meet the qualifications.

Mark: We should be investigating about half of them.

Peggy: You're saying that half of them meet the requirements then.

Mark: I'm saying that probably half of them come pretty close to meeting the requirements if not more.

Dave: The investigator has to be qualified by being a resident and a high school graduate or GED and 18 years of age, that is the only qualification that is required for an investigator.

Peggy: What, say that again.

Dave: They have to be 18 years of age, have a high school diploma or GED and live in the area for one year.

Peggy: Live in Center Grove?

Dave: It does not say the county, township or what, it says live in the area.

Greg: \$4000 was budgeted last year, DLGF approved that. \$1,367.79 at the 75% level. What is your thought on the \$4000 for the investigators? I move to approve \$4000.

Peggy: I'm good with \$4000.

Greg: Next one is Capital Outlays, Office Equipment \$500.

Peggy: What is that for?

Mark: That is for the best scanner I can get for that price. I think I can get a scanner that will do multiple pages.

Peggy: At Target.

Mark: I don't know where I will get it.

Peggy: I'm kidding.

Mark: The ones that are best for us is if we can do multiple pages, so we have it in one file so we don't have to have eight files to have every page done. The cheap ones will do, you can get scanners for about \$100 but you only get one page per file. So I would like to buy a scanner...

Peggy: Wouldn't you keep hard copies anyway?

Mark: We will but whoever I send it to, there are times that I need to send something to Jim or Mr. Buschmann...

Peggy: Each time he opens one he charges \$15?

Mark: I don't know what he charges every time he opens up all of the different files. But Mr. Buschmann is the main one I send files to.

Greg: I vote for that, it is worth the \$500.

Dave: For a scanner?

Greg: For office equipment.

Dave: You don't have a scanner now?

Mark: We have a scanner but it does not work. We have a cheapy, it works as a color copier.

Peggy: That print cartridge is expensive.

Mark: That one is, it is an HP, it is one of those little bitty ones that you get about maybe 100 prints out of it before you have to replace it.

Peggy: Maybe, maybe. That is fine.

Dave: Ok.

Greg: Moving on to Direct Assistance part II.

Mark: By the way today we got a request that we took an application today for an additional burial. We have had one this year and so we are going to have our second one most likely, it looks like they are going to qualify. So that is going to take us up to \$3600. If we get another one...

Peggy: Are you going with the one or were they specific as to how they...

Mark: They want a service and a cremation which would be \$1660. I forget where we are at in that already. Where are we at in that already, do you know?

Greg: \$1660.

Mark: So we are going to be at \$3320 and if we get another one we will be done for the year.

Greg: Tell them to wait until next year. I'm sorry that was bad.

Mark: That is three burials a year. I think that it is an area that we need to keep in there.

Dave: Ok. I'll go for that.

Greg: I agree. The other areas were zeroed out so that is \$5000 for that category.

Mark: The one area that I asked you think about even though I took it to zero, I only took it to zero because I thought that was the sentiment of you. I would ask you to reconsider the \$10,000 for Partnership for Healthier Johnson County or some number.

Peggy: I will only do that if other townships agree.

Mark: What if we do it and we are the ones that lead others to do it?

Peggy: No. I think Healthier Johnson County should go out to each township and say...

Mark: They have come out to us.

Peggy: I know but I'm saying go to every township and say can you give this amount of money and find out what the bottom line is and then if everybody will do it then I'm fine with that.

Mark: What out of the gesture you did a lesser number than \$10,000.

Peggy: I say no for me based on the community members I spoke with.

Greg: I say yes on that.

Dave: I say no. The reason being I can't even talk to them.

Mark: Who can't you talk to?

Dave: Healthier Johnson County.

Mark: Jane Blessing will call you at any time you would ask her to call you.

Dave: I've called Jane Blessing 26 times.

Mark: You called Jane Blessing herself?

Dave: Yes. No I called the phone number, I have never talked to Jane yet.

Dr. Huber: You are talking about the clinic.

Peggy: You are talking about the clinic.

Dr. Huber: You are not talking Partnership.

Dave: Well that is part of it isn't?

Mark: No it is two different things. St. Thomas Clinic is part of the Partnership, it is not the Partnership.

Dave: I said it is a part of it.

Greg: Ok so that takes care of that. Other Direct Relief.

Peggy: These are just in here right, you can just put them wherever you want. You are not tied to \$500 for food and household supplies, correct?

Greg: Well he can move that around in that category.

Mark: Best practices and I will hold the best practices.

Peggy: I'm tired of hearing that word.

Mark: I know but if I needed more money in Food and Household Supplies I would come to you and say hey I got money left over...

Peggy: In Clothes and Shoes.

Mark: And I want to move it up and we will do that like we are going to tonight.

Greg: This was the category that really held fluff in it. The proposal was \$141,000 previously and then it was reduced to \$40,877 from the DLGF. So far in that category and correct me if I'm wrong Mark, we have spent \$24,802.71 which is about 60% of the budget.

Mark: Actually that has increased since the last meeting. We are at \$30,125 right now. We have increased it since the last meeting.

Peggy: By \$15,000?

Mark: We are at \$30,125 in that area.

Peggy: I know but what I'm saying is in one month, oh...

Greg: The DLGF approved \$45,877 and you are requesting \$44,650 is that correct?

Mark: Yes.

Peggy: Can I see that Mark, your current.

Mark: Sure I have a copy here for you.

Peggy: See I'm glad to see this because I was looking at the wrong thing.

Greg: Is shelter the general big expense in that category?

Mark: Rent, yes.

Greg: Then Public Utility, is that a utility bill they have not paid?

Mark: Right.

Peggy: Do you see us spending \$26,000 in the next three months?

Mark: I don't know.

Peggy: Based on last year? Do you have information from last year to see where we were?

Mark: Last year they spent 40 some thousand dollars. If we spend what they spent last year I would have to come back and have an additional appropriation. We won't do that this year.

Greg: This is an area that I think...

Mark: We saved 20 some thousand dollars this year because of Clary Crossing. Clary Crossing is section 42 housing and by state statute we should not give anybody assistance if they are already

getting assistance from section 42. We found that out in February. Gosh it was like an open house, every time I turned around somebody from Clary Crossing. So I went and looked to see what our responsibilities were and I found out that we should not help them.

Peggy: Ok.

Mark: It is double dipping.

Greg: This is what we are all about here I believe. This is Direct Assistance, this is the rent, this is the utilities, this is the shelter and I agree with the \$44,650. Is that correct?

Mark: Yes.

Greg: Do I have any other?

Dave: Where are you reading?

Greg: That is the total.

Dave: You said 44 what?

Greg: That is the total of that section Dave, I've sorry we did not go down by line item.

Dave: It says \$44,550 on my paper.

Greg: 550? Ok, I'm looking on my computer. I got the wrong figure. \$44,550.

Peggy: I have \$44,550. I'm good with that.

Dave: Me too.

Greg: Ok.

Jim: So you're total assistance is \$71,400. You reduced clerk \$3000, FICA \$100 and Repairs and Maintenance \$500 for a total of \$3,600.

Jody Veldkamp: What was the total?

Jim: \$71,400.

Mark: What does that make the total over all, adding the two together, \$194,980.00?

Jim: Yes.

Dave: What was it Mark?

Mark: \$194,980.00. With that being done I think the next thing...

Greg: Do you want me to put that to a vote?

Mark: Yes if you want to vote on that portion of it.

Dave: I messed up somewhere, that is 23,000...

Greg: I would like to make a motion to approve the 2012 Amended Township Form 1 as we just went through and amended as the budget for 2012.

Peggy: I second.

Greg: I have a first and a second.

Mark: Is it form 2 or 1?

Peggy: There is a budget form 2. We didn't do that, we did the budget form 1.

Mark: That is form 1.

Greg: Form 1 is what we need for the total budget correct?

Mark: Yes with appropriations.

Greg: I would like to make that motion that we approve form 1 for the 2012 WRT Amended Budget.

Dave: For \$194,980.00?

Mark: For the 0101 which is the Township Fund \$123,580.00. For the 0840 which is the Township Assistance \$71,400, for a combined township appropriation of \$194,980.00.

Dave: Right.

Greg: All those in favor say Aye (all board members said Aye). We have 3 Ayes, no Nays. Amended budget is approved.

Mark: I think the next thing you need to do is think about what you want to do for a levy.

Greg: Ok as I spoke earlier on this...

Mark: Can I speak?

Greg: Yes go ahead.

Mark: You don't even have the motion on the table yet.

Greg: Right.

Mark: It is my feeling that if we were to get the monies that Dave talked about and if those monies could be applied to the assistance part of the budget with what we may have at the end of the year this year and what we have in Rainy Day Funds, I would propose that next year that there is the opportunity not to have a levy for either township funds or for poor relief. But it is also my opinion that we are going to have to end up paying the piper sometime down the road and do you want to gradually bring that back in or do you want to do it all at once? That is what is before you, do we need a levy this year? I can't sit here and tell you we need a levy. So I will tell you zero is fine with me, and I would propose that is what you should do zero unless you want to bring a levy in so that you don't have sticker shock later on down the road.

Dave: I pretty much agree with that and for even more reasons than that we are still holding six hundred and some thousand dollars money hostage that belongs to the taxpayers. Let's use some of it. We don't need it in the bank it is for them to start with. So I say yes no tax levy.

Greg: But do we have funds? Jim this would be a question to you. Do we have the funds available to administer our budget without going into...

Peggy: I think Mr. Higgins said we needed to seek legal counsel.

Jim: To the extent that you are taking the position that you have money in the Rainy Day Fund that you could use...

Peggy: Not necessarily the Rainy Day Fund.

Jim: In the Rainy Day Fund or in the operating fund or the Township Fund to be used for assistance if you take that position.

Peggy: Those CD's aren't just considered for General Fund money correct?

Mark: They are in there totally under Township Fund. Look at the spread sheet that I will be giving you tonight.

Jim: They are identified by Fund.

Mark: I will give to you tonight and it will show the invested...

Peggy: But, if it is unencumbered than it is money not being used correct?

Mark: It is invested in 0101 which means it is invested in Township Funds. It was identified that when it was invested.

Peggy: Ok.

Greg: Let me make a motion I guess I should have made a motion already to discuss this to discuss whether we will institute a tax levy for Township Assistance or the General Fund. So I would like to make a motion to consider a tax levy for Township Assistance and the Township General Fund.

Dave: What was your motion?

Greg: A motion to consider a tax levy.

Dave: Well we already did.

Greg: Yes we were kind of out of step.

Dave: Ok, second.

Greg: Ok I made the first and Dave made the second we will get into a discussion stage which is what we have already been doing.

Dave: Why can't you call for a vote, we know what we are going to do?

Greg: Ok.

Peggy: I am not for it.

Greg: That is the thing we as a Board will take the position that we can use that unencumbered funds that is marked as General Fund correct?

Mark: Township Fund not General Fund.

Greg: Township Fund.

Peggy: Correct.

Dave: As long as you are going to repeat that I am going to repeat what I said too. I think we need to use some of that money that we are holding, we are holding the money that belongs to the taxpayers to start with and we need to use it.

Mark: With that being said while we are discussing this do I hear that the Board would like for me to get the written opinion from the Township attorney?

Peggy: I don't think we need that yet.

Dave: I don't think it is necessary.

Peggy: I don't think it is necessary to spend \$500 yet.

Mark: I am just asking. When we get to that point we will do that then.

Greg: If we...

Peggy: And I would say we call the DLGF first and see what they say.

Dave: Didn't you say...

Peggy: Maybe they won't charge you \$500.

Mark: I can tell you what they are going to say.

Dave: Didn't you say it was your opinion that they probably wouldn't do nothing more than...

Jim: It is a slap on the hand and it is a write up in the audit.

Peggy: I think we have already had some of those.

Dave: There is no law being broken, there is nobody that is going to be put in jail.

Jim: Your argument is that you've got sufficient funds.

Dave: We've got some money.

Peggy: Our argument is that the community would be irate knowing that we have \$675,000 in the bank plus interest.

Dave: And then charge to tax.

Jim: I think that could be a valid response and kind of hold you in position.

Greg: My position for a tax levy was is the way the system works is that we lose CAGIT money and everything and that is quite a bit. Mark, do you know the totals of last year or this year we received from that?

Mark: We receive right around \$9,000 a month.

Dave: That is 108.

Mark: We received 50 some thousand dollars earlier in the year as a lump. I'll take that back we received 45,000.

Greg: They only reason I would say that is because the way the system works is that we get penalized for trying to use our money in a prudent way and for us to receive that CAGIT fund which is money our township residents paid which were, that is going to go away. So we aren't going to receive any monies from taxes paid thru our township residents on that.

Dave: Maybe, there is still \$27,000 in collection.

Mark: Look at it a different way this year Dave, because of the money we got from CAGIT and our shares for other purposes with the cash that we had at the start of the year plus our receipts we haven't had to touch our investments this year. Next year we will have to go strictly into the investments in order to pay for everything.

Greg: Almost totally.

Mark: And the next year too is what you are probably looking at.

Dave: There is almost \$700,000 that we can use for two years.

Mark: Right, so then the third year...

Dave: We will have to have...

Mark: Right that is what I was saying do you want to gradually bring it in or do you want to bring it in all at once?

Dave: I would go one year anyhow maybe two.

Greg: But my opinion is that the township residents are already paying a county tax that we would get a share for it if we had a levy. So that just goes away since we zeroed out we are kind of penalizing ourselves because the way the system is.

Mark: The way the system is we are funding, we are making more funds available to the county and to all the other taxing districts is what we are doing by not taking any of the certified shares.

Peggy: So why was it zeroed out last year from the previous Board? Do you know?

Mark: Exactly because we had that balance of funds and also the previous Trustee had told us that there would be enough of an income stream to fund \$150,000 in assistance and the \$90 some thousand dollars that there would be enough funds to fund the 243. What the DLGF came back and said there is only enough funds to fund the \$79,000 in assistance. So this year what I anticipate will happen is when we send this in the DLGF is going to come back and say you don't have enough funds to fund your assistance because we have 600 and some thousand dollars in Township Funds or 500 and some thousand dollars in Township Funds and only \$61,000 in Assistance Funds and not bringing any money in and so they are going to say the difference the \$10,000 difference we are going to reduce your budget.

Peggy: Then we are going to file the form whatever you received and send it back.

Mark: We are going to send it back and they are going to deny it again.

Peggy: We are going to say we have to have...

Jim: They way to do that is sometime between now and the end of the year you will need to take an action to move money from the Township Fund into the Assistance Fund in order to fund the budget. So let's assume that the Township Assistance Fund is going to end the year at 0 or start next year at 0. You would want to move \$71,400 from the Township Fund to the Assistance Fund. Then when you get your 1782 notice from the DLGF that says we're not funding the budget correctly you would say, well here is the action that the Advisory Board took to move \$71,400 and now we can fully fund the budget as advertised. That is how you do it. Assuming all of that is legal, that is the step that you would take.

Greg: Ok.

Peggy: What was the form that you said?

Jim: It is a 1782, it is a notice from DLGF which approves the budget and the tax rate. When you get that you typically have 10 days to respond.

Dr. Huber: But if you had a levy what you are really saying to the taxpayers are you willing to pay a dollar extra to get a dollar someplace else.

Greg: Basically.

Mark: Or to keep it from somebody else.

Dr. Huber: Would the taxpayers go for that?

Greg: If we are prudent with our money do we think another entity is doing the same as we are doing here. It is a system I would like for it to we wouldn't get penalized for zeroing that out but we are.

Dr. Huber: So how much did you lose this year?

Greg: Mark could you answer that question?

Mark: I am sorry.

Dr. Huber: How much did you lose in the money coming back because you didn't have a levy?

Mark: This year?

Greg: We will lose it next year Dr. Huber.

Dr. Huber: Oh next year.

Mark: 125,000 approximately.

Dr. Huber: So in other words we had \$125,000 that could have come to us if we had a levy?

Mark: Right.

Dr. Huber: But we don't want to give \$10,000 to Partnership?

Mark: That comes from having ...

Dr. Huber: \$125, 000 is coming direct from the county.

Greg: Yes.

Peggy: And they should be giving the money to Healthier Johnson County.

Jody: But you have the power to do that the rest of the county won't.

Peggy: They could I guess.

Jody: I guess you could.

Peggy: I said they could.

Jody: So could you.

Greg: I want to take a vote. Is there any other discussion on this matter? The motion I believe is whether we are going to institute a tax levy for 2012.

Mark: You have two levies you have to discuss. You have the township 010 levy which we have already advertised as zero so you can't adopt anything for the zero levy there. Then you have the assistance levy which is the 0840 fund which you have advertised that you could have as much as \$100,000. You have approved the budget of 71 thousand something so that would become your new maximum.

Dave: That is the one that is going to be short.

Mark: Yes. You have approved a budget of \$71,400 so that would become your new maximum levy that you could levy. That is the maximum that you could levy is 71,4.

Dr. Huber: So you could say to the taxpayers we are going to levy \$100,000 but you will get \$159,000?

Mark: You can't levy 100 you can only levy 71,4.

Greg: Because that is what we approved.

Dr. Huber: But you will get 150 some thousand dollars in CAGIT money.

Mark: No you will only get back...

Greg: That will be reduced also.

Mark: You will just get part of that.

Greg: You are correct we will be losing out on some of that.

Mark: There is a good chance that we are going to go into next year with \$60,000 in assistance to start the year with.

Greg: The motion is to whether to institute a tax levy on the 0840 assistance side of the budget. Do I have any other discussion on that?

Dave: What will we gain if we put a levy?

Mark: Jim what would we gain if we put a levy?

Dave: What would the levy be and what would we gain?

Mark: If we levied 71,4 what would we gain?

Jim Higgins: You are not going to have an exact number because it is going to be your levy in relation to everybody else's levy. You have to assume everybody else's levy is going to go up just because of levy growth. You're levy is going _____ (inaudible) You are not at your maximum _____ (end of cassette) _____ CAGIT somebody else isn't getting and depending on where they are at when they count their taxes _____ (inaudible) what is available.

Dave: You explained that real well but I did not understand it. (laughter)

Jim: You talk about this concept of if we put a levy into place that we will get this CAGIT money but you and I'm not a resident of the county, you all pay into the system with income tax money and that money is divided, the local sanction of the income tax money is divided amongst the county and the cities and towns and townships.

Dave: I understand that.

Jim: So to the extent that you don't get a CAGIT distribution, that means there is more money for the other cities and towns and townships. So yes we are not getting that money back so really what happens is income tax money that is being paid by a resident of White River Township is going for the benefit of the county and the other townships and cities and towns.

Dave: So we would be helping 8 other townships.

Jim: And the county, and Greenwood, Trafalgar, Bargersville, Whiteland, New Whiteland, yes. You have reduced your property tax rate as a property taxpayer, but you have also taken that income tax money and given it to them which helps lower or keeps lower their property tax rate. So you are helping them.

Dave: And yourself too. You said you are going to lower your tax rate.

Jim: And yourself too.

Dave: Yes.

Greg: Any other discussion on that? The motion is to whether to institute a tax levy on 0840 township assistance side of the budget for 2012. Do I have a vote for a levy? All those in favor for a levy.

Dave: Not me. Nope.

Greg: Aye.

Peggy: Nay.

Greg: All those opposed.

Peggy & Dave: Nay.

Greg: The nays have it. There will be a zero township levy on the assistance side.

Mark: Ok now we need to ask what do we need to do in order to get this finished Jim?

Jim: Well we need to go back, if the board does not have a problem with this I would like to spend this evening and tomorrow morning early getting all of this information to get the final form right. I don't want to cause any problems but I want to get it ready and make these adjustments and to have that fifth form that would reflect the approved amounts and the zero monies and have that available for your signature tomorrow.

Dave: What time tomorrow?

Jim: What time would you like to have it available?

Dave: 7 o'clock.

Jim: I could have a document emailed to you by 7 o'clock.

Dave: Oh I was just kidding but early really because I'm scheduled to leave and I will not be back for 3 weeks.

Mark: We open at 9:00.

Dave: That would be beautiful.

Mark: 9:00?

Jim: I will have it to you before that time tomorrow.

Dave: Is that alright with you Greg? What does that do to your bus driving?

Greg: I will be fine. I will get in here.

Peggy: I can't be here at 9:00.

Greg: We can be here sometime during the day.

Peggy: We don't have to all be here at the same time?

Jim: You don't have to all be here the same time.

Dave: Ok.

Jim: What I would recommend is when you adjourn the meeting that you adjourn the meeting subject to the execution of the documents because that way to the extent that two of you are here at the same time you are not conducting a closed meeting, you are just executing a document previously agreed on and that would allow more than one of you to be here at the same time.

Dave: Are you going to be here at 9:00 Mark?

Mark: I will be here before 9:00.

Dave: Ok.

Mark: I will be here and have it printed at 9:00 but I will talk to Jim about it before. We are going to proof it together. We will make sure that we both agree those are the right forms.

Dave: So will 10 o'clock still be ok?

Mark: 9:00 will be ok.

Dave: You won't have it done by 9:00 you said.

Mark: No I will be here at 8:30 and I will be ready for you at 9:00.

Dave: Ok.

Greg: That concludes that order of business. Next is the WRT Board Resolution 2011-08 Resolution Transfer of Funds.

Mark: I gave you a copy of this but it has changed so this is the new copy. You need to look at the new copy. The old copy is no good. (Mark read the resolution- see attached copy.) I would ask that you would consider and approve that tonight.

Greg: Do I hear a motion for approval of WRT 2011-08.

Peggy: I make a motion.

Greg: Dave? I will second it. Motion, first and second, do we have any discussion any further on that transfer of funds? Any discussion Dave?

Dave: No.

Greg: Hearing no discussion, all those in favor say Aye (all board members said aye).

Mark: The other thing I brought but I don't think we will do tonight but we could do it tonight if you wanted to is the because this is normally what you do when you approve the budget you also approve the resolution establishing salaries for township officers and employees but since we are going to probably have a resolution in December to move funds into assistance we can do that also at that time so I would ask you do you want me to bring this back at that time and that will clean everything up in December?

Peggy: Yes.

Greg: Yes.

Mark: Would you like to establish a date to have that meeting in December?

Greg: Let's not at this moment. Any other board members?

Dave: The only day I will have off will be Christmas Day.

Peggy: No we are not doing that (laughter).

Dave: I will be working everyday (laughter).

Mark: We will have to meet in December.

Greg: Ok. We will make a note of that.

Peggy: Now if he can't meet we can still meet correct?

Mark: As long as there are two of you.

Dave: Mark I have a question about that.

Mark: Question about what?

Dave: Do we need to sign all of these?

Mark: I need one and Greg needs one. You can sign the third one if you want.

Greg: With the WRT Resolution 2011-08 approved, I will move to any other business?

Dave: Yes I want to ask a question. When you have a, coming up to the salary that we are going to discussing some time in December, can I ask a question about that right now?

Mark: Sure.

Dave: When you hired an investigator he was not considered or is he considered an employee or he is considered contractual help?

Mark: He is considered per case and we have to name him according to Form 17, we have to name him as being an employee of the township. We hire him per case thereby he is an independent contractor per case. But Dave if he were to get hurt he would be covered under our workman's comp.

Dave: He does not have to have insurance of his own?

Mark: No. He would be covered under our workman's comp. I have already checked that out with the insurance company.

Dave: That is what I was getting at.

Mark: As a matter of fact, if you were to get in an accident coming to the meeting, you would be covered under workman's comp.

Greg: Dr. Huber.

Dr. Huber: One quick comment last meeting we talked about sometimes people can't get into the office, it is not convenient. I know this is not going to be popular with staff but maybe some time in the future you need to consider that the office will be open on Monday from these hours, on Tuesdays different hours so that there might be some evening hours or something so people know that sometime during week they could make it in sometime between 7 a.m. and 7 p.m.

Mark: Those are set by me so it would be something that I would have to talk to staff with.

Dr. Huber: I know it would not be popular but if you would really think it might be a service to the people it might be good say rather than having 8-4 hours, have something that varies a little bit so they can make it in.

Mark: I think the board has spoken and they want us to continue like we have been and at the graciousness of our employees they do come in early once in a while, and they stay late.

Mary Lou: We do and we stay late.

Mark: I will come in as they know.

Dave: It works pretty good really.

Peggy: I think you adjust don't you? I mean if you have an early appointment.

Mary Lou: I had one at 3:30, they could not be here until 3:30 so I was here until 5:30. Then we had one someone was coming in at 7 or 8 and they did not show up and said be sure and call so we did call them. There were two of them who were supposed to be in early and they did not come in. But we will come in early or stay late.

Mark: I have met with people on Friday and I have offered to meet with people on Saturday.

Dr. Huber: Thank you.

Greg: Is there any other business?

Mark: I have done that since day 1. If have offered the second Saturday of every month if anybody wants to make an appointment I will be here.

Greg: Since there is no other business I will ask to adjourn this meeting subject to the execution of the budget documents. Do I have a motion for that?

Peggy: Motion.

Dave: Second.

Greg: I have a first and a second. All those in favor say Aye (all board members said Aye). Meeting adjourned.