

WHITE RIVER TOWNSHIP
BOARD MEETING
July 24, 2012

ATTENDEES: Mark Messick, Greg Rainbolt, David Pollard, Margaret Young and Mary Sue Kane

Meeting was called to order at 1:00 PM by Greg Rainbolt followed by the Pledge of Allegiance.

Greg Rainbolt: Next on the agenda is the approval of the June 22, 2012 White River Township Board Meeting Minutes. Do I have a motion?

Peggy: Motion made.

Dave: Have you seen it?

Peggy: Well you signed it.

Dave: No I said have you seen it?

Greg: Do I have a second?

Dave: Yeah I will second.

Greg: Having a first and a second do I have any discussion, hear any discussion on the minutes? No discussion? Hearing no discussion I would like to ask for a vote. All those in favor of approving White River Township June 22, 2012 Board Meeting Minutes indicate by saying aye. 3 Ayes. Minutes are approved.

Next on the agenda is White River Township Resolution 2012-08 this is approval of the lease between White River Township and the Johnson County Sheriff. Do I hear a motion to open this up?

Dave: Yes, I make a motion to open.

Greg: Dave has a motion do I hear a second?

Greg: I will second. Hearing a first and second I would like to open this up for discussion. Do I hear any discussion on this matter?

Dave: Do we have a copy of that now? I know we did have.

Greg: Yes, you handed it out last meeting, here is another copy I just happen to have mine.

Dave: If I remember...

Greg: This is the one that Mark presented at the last meeting that we weren't ready to look at this and I compared the previous lease.

Dave: Why don't you have a copy of the one that is signed, already signed with John Price?

Mark: Dave when I printed off the machine for Mr. Buschmann it didn't have the signature on it. We are just approving the language of the lease we are not approving necessarily anybody's signatures.

Dave: Are you going to take this back down to them and have them sign it then?

Mark: No, there is no need for them to sign it. I am going to provide them with a cover sheet saying that it was approved.

Dave: So you are going to have two different documents with two different signatures?

Greg: Ok.

Mark: I guess Dave what I'm asking is that you approve the lease that is for more than three years and the same language that Jay had.

Dave: I understand.

Mark: That is all we are asking.

Dave: I understand it, I read it word for word.

Mark: At some point in time if you have already received a copy with Jay's signature and John's signature on it and if you want that attached to this I don't have a problem having that attached to it. I'm just asking this be approved I'm not asking for anything other than that.

Greg: Right.

Dave: Well I understand it but I don't...

Mark: It is not two different documents, the documents are the same and if you want the one that has dates and signatures a copy of Jay's signature attached to it I don't have a problem with that.

Dave: And John Price.

Mark: And John Price.

Dave: I don't want you going back down to the Commissioner and say I want you to sign this.

Mark: I'm not going to ask them to sign anything.

Dave: Ok.

Mark: I am going to give it to Mrs. Hash and have it, put it...

Greg: Actually I have a question on that, now is the County Council going to approve this also?

Mark: I have no idea, I don't know what their code says that they have to do or not do, I'm just trying to make us compliant with Indiana Code.

Greg: I understand the instructions that Steve Buschmann gave us and that both boards would have to approve it for an inner local agreement and we can approve this but if they don't approve theirs I mean it is kind of...

Mark: That is up to Mrs. Hash and to the Commissioners. I can't ask them or force them to do anything.

Greg: And actually we are approving something...

Mark: Without looking at their records and seeing that maybe they already approved and signed the lease and if they did they approved it.

Greg: I'm just going off of what Steve Buschmann said.

Mark: I'm just saying all we can control is what we do and I would imagine that Mr. Price would have the approval from the Board of Commissioners to sign that lease and if that is the case then he has already got the approval for the lease.

Greg: That is the only thing that I...

Mark: And I do not know that.

Dave: I still think it is strange to have two different papers.

Mark: Dave if you don't want to consider it, I don't have a problem. I'm not here to argue about it.

Greg: Right. But that is my point, what Steve Buschmann advised that both councils would also have to approve it to make it an inner local agreement.

Mark: I'm not too sure if they haven't already approved it.

Dave: I'm sure they have.

Mark: Sure they have?

Greg: Do we have any other discussion on this but that is my point and other than that you know and we are approving the previous lease.

Dave: I don't have any other questions. Do you have any questions Peggy?

Greg: Hearing no further discussion...

Peggy: Are you saying include this with it? Include this one with it?

Dave: Well Mark said he would. I guess we could do that, we could it include it in the motion that it be included.

Greg: Here is one page. Could you insert this signature page on there?

Mark: Sure.

Dave: That would be good. That would be good. Then we would have both signatures on the same page, why have one signature on this page and one signature on this page.

Peggy: Or attached.

Mark: So you don't have to go find it, Mary Sue would you take a minute and go run a copy of that page for us, so you don't have to go into the vault and get it?

Greg: So page 9, we will have the signature page added to it.

Mark: We need 5 copies, so you have a copy and I have a copy and the 3 board members. We will just do that.

Dave: That will be good.

Greg: Is there any further discussion on this matter? Hearing no further discussion I would like to ask for a vote. All those in favor of approving WRT Resolution 2012 – 08 indicate by saying Aye (all board members said aye). We have 3 Ayes.

Mark: Dave has one with the 24th date on it and I have one with the 24th date on it.

Greg: Having 3 Ayes WRT Resolution 2012 – 08 is approved.

Peggy: Do I need to change this to the 24th date?

Mark: Yes. I have two, one for Greg and one for our office.

Peggy: You only need two?

Mark: I only need two.

Greg: Make sure we sign it on the Aye side.

Greg: I would like to have a copy.

Mark: Right that is the other copy.

Greg: So you have a copy for the record, we both need one.

Mark: I need one for me, one for you, is all I need. Mary Sue would you make sure that page gets changed. Make sure that signature page gets changed to that page. Then a copy of it made and sent to Kathleen Hash.

Greg: With that approved the next order of business is the Budget Workshop.

Dave: I will just stick this in here where it goes and then, is this mine Mark or do you need it?

Mark: I do not need it. I have our copy. Greg do you have your copy?

Greg: No.

Dave: Well here is a copy for you. Do I need a copy?

Mark: No, that is the copy that goes with the Chairman's book.

Dave: Right.

Mark: Alright, do you have the report the Projected Budget Statement? Does everybody have that?

Greg: Yes.

Mark: Basically what we are dealing with today is column, if you want you can do what I have done here, is column 2 and column 3, that is the projected and the amount of change. There has been no change until you get down to the Part-Time Employees. The Part-Time Employees was increased \$3,000 to reflect a year of service from the janitorial of the building.

Dave: I forget her rate of pay.

Mark: Her rate of pay is \$13.50.

Peggy: \$13.50 an hour?

Mark: Right.

Peggy: How many hours, one hour?

Mark: We are working with that right now, we are trying to see what works out. I don't think it would be more than the \$5,000.

Peggy: What are you expecting her to work?

Mark: Right now she is working 2 days a week and it is ranging about 2 hours so about 4 hours a week.

Peggy: A week?

Mark: That is all she is working.

Peggy: Two days a week?

Mark: Two days a week.

Peggy: So 4 hours a week.

Mark: Four hours a week.

Dave: Two hours a day.

Peggy: That seems a lot to me. Is this place used that much?

Mark: Well she has to clean both bathrooms, she has to clean the building, the entry area, the windows. She has to dust.

Peggy: You have her do that every week?

Dave: Twice a week?

Mark: We have spiders. We have ants. We have things that get tracked in. Yes. It takes about 2 hours to clean.

Dave: Twice a week?

Mark: Twice a week.

Dave: That is 222 hours.

Peggy: I think that is crazy but that's me.

Mark: Anyway that is what I put, we don't know for sure because we have not done this before. I put \$5,000 in there. Then the other thing that changed was the Social Security Township Share and that is based on just a percentage of what the total salaries are. As you come on down we left the operating supplies like they were at \$1,500. We are probably going to spend that amount this year and I imagine we will spend that amount next year. Repair and Maintenance of Supplies we reduced that by \$500 and the only reason it was even anything is because now we are having to buy janitorial supplies so now we have to buy toilet paper, paper towels, you know different things in order to maintain the building.

Greg: Now are we talking about Repair and Maintenance or Other Supplies?

Mark: Those are Maintenance Supplies. That would be the toilet paper and paper towels and the things in order to maintain the building that we have not had to have before.

Dave: Was the school supplying them before?

Mark: Yes they supplied all of the janitorial supplies. Then as we come on down Professional Services we dropped by \$10,000. Basically we spend about \$5,000 a year for our computer system with Net Results, the TOMS system and then the \$2,500 that is left in there we also have an individual that does our 941s and it is a couple hundred dollars, like \$220 a year and then we also have estimated that at most we would have around \$2,500 for attorneys and for the accountant.

Peggy: The accountant is big dollars though. Do you have enough in there for the big dollar accountant?

Mark: Actually you know if we can get by without the accountant we are not going to use him.

Dave: I was going to say that you shouldn't even use him. You have that new program now right?

Mark: We are trying our best this year to get by without using the accountant and hopefully that will work. If we did need to bring him in it would just be an oversight, he would not actually be doing any actual work.

Peggy: But he would still charge for his time.

Mark: But if we asked him do something it would be work not actually just...

Dave: I would like to take another \$2,000 out of that, I would like to reduce it by \$12,000 instead of \$10,000 and leave you with \$5,500.

Mark: Well I can't do it at that.

Dave: Why?

Mark: Because \$5,000 of it is just for our computers. Our contract with Net Results which is our TOMS system runs \$5,000 and I cannot run the rest of the Professional Services on \$500.

Peggy: Is that every year it is going to be \$5,000?

Mark: Right.

Peggy: Is that what all the townships pay?

Mark: Right. It is the same rate for everybody, it is not just us. So \$2,500 is not much. We are probably not going to have an attorney involved unless something comes up but we need \$2,500 for attorneys.

Dave: Why?

Mark: If we have something, anything, anything at all.

Dave: Well Mark you know why I question this? You know why I question it?

Mark: No I don't Dave.

Dave: It is my own personal opinion now. We already know what you have done in the past. You have not been what I consider prudent with the taxpayers money. I don't like you having money that you can just volunteer and takeoff with. I don't like it.

Mark: I can say this Dave.

Dave: Why do I say that?

Mark: I can say this you know you are probably well founded in that. The previous trustee spent \$38,000 in one year.

Dave: I wasn't here and I don't care, I'm talking about this trustee right here.

Mark: The previous trustee to him also spent an exorbitant amount of money in that area. We have taken it down from being in the \$50,000 area down to \$7,500.

Dave: No you have taken it down from

Mark: \$5,000 of it is not negotiable, we have to have.

Dave: I understand that.

Mark: That takes us down to \$2,500 and \$2,500 is a long way from \$38,000 for an accountant and an attorney.

Greg: Yes, but I understand that was during the Reorganization effort too.

Mark: There were other years too.

Greg: I have not seen other years.

Mark: There were other years where those monies were spent too.

Dave: Like I said that is done and passed and we have nothing to do with it.

Mark: What I'm trying to tell you is that we have taken it down to \$7,500 and hopefully we won't even spend that but I know we are going to spend right at \$6,500 no matter what we do.

Greg: What was the expense on it last year on the accountant?

Mark: What?

Greg: Having the accountant last year what was the most we expensed?

Mark: It was the new Gateway Program which he had to be involved in and we have to be involved with and he had the right to go in and change our stuff and he actually did a lot of the stuff and I feel comfortable that I can do what he did.

Dave: Well I thought you were going to say that. I really did. That is good.

Mark: I feel comfortable that I can do it. I attended a meeting 2 weeks ago up in Fishers which I took training with the DLGF and I feel like I can do the budget this year. I felt like the yearend report we did not use him hardly other than as an advisory role and I don't know that we will need him as an advisory role even this year unless there is a problem.

Peggy: Unless someone makes a mistake.

Dave: Are you guys ok with \$7,500?

Greg: I'm fine with that. I just don't agree with what was done last year also and he has brought it down and we don't have a lot in there if something comes up we won't have \$10,000 attorney fees.

Peggy: But we can re-appropriate if we need to.

Greg: Yes we can always re-appropriate and I'm sure there are monies in other areas that we can move up and down into this category.

Mark: I'm trying to get it down so we don't have to move monies but at the same token give you a realistic number that reflects what we should be doing and how we should be doing business.

Greg: Now on our payroll and all of that do you have a service doing that?

Mark: We are doing the payroll. The only thing that is being down outside here is the 941s.

Dave: What is the 941s?

Mark: The 941 is like your 1040. We have to do it quarterly. It is quarterly taxes but it is to the IRS.

Peggy: Who does the 1099s?

Mark: The 1099s I do. I have done those. The program pretty much takes care of that for us.

Peggy: Now what do you get from Net Results, just the computer program, no help?

Mark: Yes we get help all the time. We call on a fairly regular basis to them.

Peggy: So they provide services other than just the program.

Mark: Right and that is built into the price that we pay them.

Peggy: Ok.

Mark: There are like 4 categories to them. We get township management, we get the budget management, we get the welfare or direct assistance management and we get payroll. So there are 4 items that we get from them plus support in all those areas.

Greg: I know you are going down the line but I would like to revisit the custodial after a bit if we have time.

Mark: We can do it now. This is a workshop. We can go right back up there.

Dave: Yes, go ahead.

Greg: Now are you, since there is not much traffic in here now is it prudent to have her come in twice a week?

Mark: Right now a better question to that would probably be to Mary Lou or Mary Sue. But right now we are seeing that on both days we have plenty of things for her to do. You know this is a pretty good size building and we have to clean these vents, we have to clean all the spiders...

Greg: Right, I know we can't let it go.

Peggy: Twice a week? I mean you can have somebody come out and spray for the spiders.

Mark: She does not do the same thing twice a week.

Peggy: But I'm saying being prudent with the money of the township. I have somebody come clean my house and yes would I like them every week? Absolutely. But can I afford it? Absolutely not.

Greg: That is the only question I had being the...

Peggy: I guess I need to know what your expectations are. You were talking about cleaning the bathrooms and ok go around and dusting but I don't know, twice a week I think is way too much.

Dave: You have what half of the building shut down now?

Mark: We have a third of the building shut down now.

Dave: A third of it.

Mark: I can say this the school was in here every night.

Peggy: But they only took care of their area, correct?

Mark: Right and she is taking care of our area and all the other areas. We have to clean that area once in a while no matter if nobody is in there or not.

Peggy: Once in a while but not every week.

Mark: No but that is part of those 2 visits.

Greg: Ok.

Mark: I think that area when you look at the totality of the budget you will find out that we decreased the overall budget this year and at same time increasing that area.

Peggy: What is the \$2,000 for the part-time employee?

Greg: That is the custodial.

Mark: That is what you had for 6 months.

Peggy: Ok.

Greg: So it is \$115 year-to-date right now. She has been in here what a month?

Mark: Less than a month. We just don't know. I don't have a problem. You guys can reduce it to whatever you want. I'm saying this is the first time we are looking at it.

Greg: And for it to be moved out of there you would have to get approval from us.

Peggy: I say project it at \$3,000. Because if it is 2 hours 2 times a week, 4 hours times 52 weeks.

Dave: That is 208 isn't it? That is 208 hours a year times \$13.50.

Mark: If we maintain where we are at you know \$3,000 is fine. I don't have a problem if you want to do \$3,000.

Peggy: I say \$3,000.

Mark: So if you want to move that to \$3,000 I'm fine with \$3,000.

Greg: Yes. If we have to revisit that...

Mark: When you see that it will be \$3,000. You guys will have a chance to revisit anything, I'm just trying to get it down to an area that you feel comfortable with now. I'm willing to work with you.

Greg: That is some of my concerns with the ...

Mark: The \$3,000 is fine with me and I will manage it so it is no more than \$3,000.

Dave: Good. So the 2013 projected you want it reduced to \$3,000?

Mark: Yes. So that would be an increase of \$1,000 over what we had for this year and this year was only for 6 months. Ok so now we are down we are still at Professional Services and after Professional Services we come down to the next item that changed was Printing and Advertising which has gone up to \$1,250 from \$1,000. When we do our budget and this year we have already spent half of our money and we are going to spend that again and may be over budget in that area so we are looking at needing to increase that to \$1,250 because of the increases in the Daily Journal and The Challenger. The Challenger continues to rape us. There is nothing we can do, it is by code. Part of our legal expenses last year was that we went in with Pleasant Township and asked that that be reviewed to see if we can get away from The Challenger.

Peggy: Is it because The Challenger is in the community?

Mark: Yes. Yes they are in our zip code. The same thing with Pleasant Township and the post office. We have not yet got a response from the post office. If you look and reviewed the money we spent for the attorney, part of that money was based on this but that being said we have not been told that we can do away with The Challenger. The Challenger even I got them to cut their rates tremendously this last year and we are still at a rate that is exorbitant I think to the Daily Journal. I think we should be able to do away with The Challenger but by law we have to have the two.

Dave: Wonder why they even think they deserve that price compared to the Journal because the Journal is much bigger than The Challenger, much bigger.

Mark: The State of Indiana sets those rates and that is how it is done.

Dave: The State of Indiana sets their rates?

Mark: The State of Indiana. The Daily Journal fortunately is a competitive rate. The Challenger is probably not a competitive rate. It is the maximum that the state allows them to charge. I question whether-or-not they meet statutory requirements to be considered a newspaper.

Dave: Now wait a minute, you say they are charging the maximum the state allows.

Mark: The state allows.

Dave: Ok then the state does not mandate what they charge?

Mark: That is what they are allowed to charge.

Dave: That is what they are allowed to charge.

Greg: It is like in trucking, you are allowed to charge a certain amount but hardly anybody charges that rate because of competition.

Mark: We have gone round and round with them and I have gotten them to reduce but we are still going to need \$1,250 next year mainly because of The Challenger. If The Challenger weren't in here, we would probably be somewhere in the neighborhood of \$750.

Dave: Well who in the state do we need to complain to then?

Mark: Well I have already done it but I will continue, your representatives that write the law.

Dave: Frizzell?

Mark: Frizzell, Burton, Young and whoever else you can talk to.

Peggy: Not Young anymore.

Mark: No, it would be the new guy.

Peggy: There is another Young.

Mark: Yes.

Peggy: And Bray.

Mark: We did away...

Peggy: I'm sorry, Printing and Advertising would be with the Journal and The Challenger, that's it.

Mark: That's it.

Peggy: Ok.

Mark: The Official Bonds, we are not going to spend that money this year. I went and I talked to many different people, many, many, many different people and what we found out basically was in our insurance we have the actual money in there like you guys had mentioned that we had money in there for if they stole from us or were dishonest. When you read the statute if you want to read it very strictly it is only required for an elected official. None of you guys are handling our monies. So I can't see us spending any money for an official bond that I agree is covered by the monies in our insurance. So it has not been spent this year and it will not be spent this year and it is taken out of next year's budget.

Dave: But it is added to other insurance.

Mark: The other insurance is up because we are actually going to have an increase in insurance next year.

Dave: You already know that?

Mark: We already know that.

Greg: I know I have mine too.

Peggy: Who is it by?

Mark: Our insurance is with Erie Insurance and it is written by Greg Lewark's Agency through Denny Powers.

Peggy: Can you check other insurance rates?

Mark: Yes we can check but I'm just saying this is where it has been for the last 6 years now. I have not put it out for bid but I can do that.

Peggy: We did it because our house insurance keeps going up and I ended up getting 2 other quotes and the one person said that Erie took a big hit this year.

Dave: Did you go to Erie or did you leave Erie?

Peggy: We left.

Dave: Left Erie?

Peggy: Yes.

Mark: I will shop around but right now unless something changes I am going to ask for this and we don't always have to spend that amount but that is right now what we would have to have in order to cover it. I try to make that pretty tight in our budget. Utility Services I'm leaving them where they are. Currently we are running ahead on that area but we have had an awful hot summer but we had a pretty mild winter and I'm hoping it levels out. Hopefully we are going to be alright in that area.

Dave: But you are heating and cooling a third less building too.

Mark: We are trying to.

Peggy: It probably is not zoned.

Mark: Well it is partially zoned and what I'm finding out is I'm fighting with the sheriff to keep the door shut so we don't heat or cool this big area. This area is always shut off, as soon as we are done in here this gets shut off. So I'm hoping and as a matter of fact I said something to Mary Sue again this morning, I said hey I found that door propped open again and when we see the sheriffs tell them not to prop our door open because I don't want to heat the space that the school was in or cool the space either one. But we are going to have to heat...

Peggy: Do they prop it because they don't have keys?

Mark: No it is unlocked. They prop it so they can come in and out faster. Then they set their thermostat because their room gets hot because this room is not heated and they set their thermostat down so the air conditioner runs. I have a call, I told Randy Warren, which is the shift commander down there that hey I want that door shut. It is unlocked, you guys come thru there and don't make me lock it and make you go around the building again which I could do.

Dave: That is what I was going to say all you have to do is put a lock on it.

Mark: It already has a lock on it and I can lock it but I'm trying to give them easy access so they don't have to go around the building and use the key to get into the front door. I'm trying to be nice to them.

Dave: Yep.

Mark: Repairs and Maintenance we just continue to spend money in that area and I have increased it because there are more things that we need to do. I have a bid from Otto Striping and Concrete Repair to repair the concrete in front of the building here, to repair the curb, to repair the driveway and also we haven't spent it this year but we could have had to spend money on the roof. At some point and time we are going to end up spending money on the roof. It is not needed yet but I do know that we need to repair the curb out here and the election board has come and looked at our building and they would like for us to be a satellite facility for them this fall which means we would have this area or that area, they like this area best, that they would use this for the week before the election and on election day but one of things that would have to be done is that front entrance the concrete would have to be repaired which would require that we go out to that first expansion joint and take that out and repair that so that there is not that...

Peggy: Would they help with the cost?

Mark: They are not going to help with that.

Dave: You got a bid on that you say?

Mark: Yes I got it from Otto, the same guys who would do the striping.

Greg: Do we have a ramp?

Peggy: I don't think we need it because it goes right to the road.

Greg: Is it level?

Mark: It will be it is not now. Right now the concrete is broken and it is about that much of an upgrade. What we would do is feather that in all the way down.

Greg: To make it handicap accessible.

Mark: And we are supposed to have that done anyway.

Greg: Right.

Mark: Because we are a government building, we are not compliant now but I'm wanting to put it in the budget for next year. I may go ahead and do it this year and if I do it this year I may have to move monies from other places and then it would not be needed. So I guess if you want me to do it now I can do it now and move monies from cemetery care because we are probably not going to mow that much.

Peggy: Did we have \$5,000 in Repairs and Maintenance, for some reason I had \$2,000.

Greg: We have \$4,600, can you explain to me...

Peggy: No I meant last year when we were working on this I thought we changed it to \$2,000.

Mark: No, we had \$5,000.

Dave: What was the date on this estimate Mark?

Mark: I would actually have to look at it. The concrete work because there is a curb out there by the road where the concrete is broken on the curb and here and then that section down there where the sidewalk is around \$2,500 just for the concrete work.

Greg: Ok. Mark on this Repairs and Maintenance you spent \$4,600 so far this year could you explain where that went?

Mark: When we were coming into the building in the mornings in the winter you could not see the sidewalk because it was so dark out there. We put lights on this side of the building and here so we have more lighting to the north of the building. That was the majority of the Repairs and Maintenance that we did this last year.

Dave: Those lights cost \$4,600?

Mark: I forget exactly, it cost over \$3,000 because it was labor intense...

Greg: It was well over \$3,000 because I remember seeing the bill on it.

Mark: They had to take the socket basically loose in order to get that done and also those are commercial lights. The fixtures themselves are around \$300 Dave each.

Greg: What are you anticipating?

Mark: The \$7,500 basically most of it is to deal with the restriping of the parking lot, to take care of where we had grass growing in the parking lot in the seams and reseal those areas and fix the concrete problems.

Peggy: Because last year you said the blacktop recoated, the roof and the HVAC.

Mark: Right and HVAC we spent money on and we also spent money we had a toilet that went bad in the ladies bathroom that we spent quite a bit of money on because those are pressurized toilets versus the type we find in our own bathrooms, those are pressurized toilets to save water so that was like a \$600 bill that we spent to have that toilet replaced. The HVAC we also had it looked at and we will probably have it looked at every year.

Peggy: Did you go into a...

Mark: The big thing that I had not anticipated spending money on was the lights and that was a safety issue and I did it immediately. As soon as I got a complaint about it I got it taken care of.

Peggy: I can't think of what it is but do you have a service with a HVAC company, did you pay for a yearly service where they will come and check, that might be more prudent to do that.

Mark: You were going to get me the name of a company and I'm still waiting on that.

Peggy: Oh, I will get you one, I said my husband works at Lee Supply, I mean he does not have his own company now.

Mark: Lee Supply is a great company. It has been up there on Madison and has been for a long time. Do they have a place in Franklin still?

Greg: So how, what, I mean you are giving us this \$2,500 and you explained what you have spent on so far this year but you are thinking that \$7,500. Give me your thought process.

Mark: I'm leaving money in there. If we get a hail storm we are replacing the roof.

Greg: It is going to be more than \$7,500.

Mark: No, no our deductible.

Greg: If you get an insurance claim, right.

Mark: That is why I want that number in there. That is why it was \$5,000 before. Then as we go along if there is something we need to do we are going to do it. If we can't do it inside that budget then I'm going to come to you and ask you for more money.

Peggy: So what is the deductible?

Mark: \$5,000.

Peggy: The deductible is \$5,000?

Mark: Right. The concrete work is going to be around \$2,500. I think we are going to be able to move money from cemetery care this year if you want me to go ahead and do the concrete work and then we can reduce that to \$5,000 again.

Greg: Well if you have the funds available in the cemetery care and it needs to be done I think you know...

Peggy: It is within the same category right?

Mark: Right, I can move it but I don't want to just do it without talking with you about it.

Peggy: We have known that that is going to be I mean...

Mark: At some point and time it has to be done. Why don't I get that done and we will see what that ends up costing us and because I already have an active bid on that then most likely we will reduce that \$7,500 back to \$5,000. That basically represents our deductible.

Greg: Have you been to the cemeteries lately and seen how much maintenance is going to be required?

Mark: Yes, there is one stone but it does not pay to have a guy come out for one stone. We have enough in the budget to take care of cleaning the shrubs around the fences this year so I'm probably going to have them do that.

Greg: There is a lot of money left in cemeteries.

Mark: They are not mowing because there is nothing to mow and fortunately Jack just doesn't go out and mow without, I got a call on the machine over the weekend saying hey Mark I haven't mowed because there are some weeds out there but there is no real grass to cut.

Greg: Now when you had the mulch done around the property did that come out of the cemetery budget?

Mark: That came out of if you look where we have the Township Properties, where we have Care of the Township.

Greg: Ok.

Mark: You see we spent \$716.91 in that area? We have taken two things out of there. One is we bought the mulch out of there. We paid to have all of the mulch beds fixed and we also had a light in a closet that needed to be repaired and fix and that came out of there.

Greg: I don't see Care of Township Property, that wasn't in last years?

Mark: That was what we did at the last meeting. Remember we moved...

Greg: Oh right, right, right. I don't see the column, mine's blank.

Dave: So you raised that \$3,500?

Greg: Here Township Office, ok, ok. I see it now.

Mark: Back up here, that would get reduced to \$5,000.

Peggy: Which one, the Cemeteries?

Mark: Repairs and Maintenance would go down to \$5,000 and that \$5,000 is strictly to look at replacing the roof if we get a hail storm.

Peggy: And the blacktop.

Mark: No. The blacktop will already have been done.

Mary Sue: Doing it this year.

Mark: Then the next item we drop down to is we take \$7,500 out of care of cemeteries. If we get the weather like we normally would get, \$7,500 is what it takes to take care of the cemeteries. The last 2 years we have had drought and we have not spent the monies. So \$6,000 in the next area is just to mow this property and to take care of the snow removal and everything else for this property, for this property only.

Peggy: Now what is your snow removal policy going to be?

Mark: Over an inch.

Peggy: But only during the days that you are here, Monday thru Thursday.

Mark: Monday thru Thursday, yes. We have not put that out for bid yet I have talked to people but I don't know how it is going to work for the rest of this year let alone next year so I'm guessing in that area guys at that \$6,000. My biggest guess is the snow removal. Lawn mowing is not that big of a deal. We will spend \$3,000 on lawn mowing. But can we spend \$3,000 or less on snow removal I don't know. I have no idea. We may not spend a thousand on snow removal.

Dave: It is for snow removal and grass cutting?

Mark: Grass cutting and snow removal.

Dave: So you raised it \$3,500?

Mark: Right because we are guessing at it. We don't know Dave. Do you have a better idea?

That is a guess.

Peggy: Have you checked possibly to see I know it is kind of pouring salt into the wound but if the school is going to be taking care of that one would they do something like that?

Mark: What I actually have done is I talked to John Price and there is a chance that the county will come thru here if they have their trucks out they will come out and take care of us since the sheriffs' office is here. They just won't take care of the sidewalks.

Peggy: Right.

Mark: I would have to take care of the sidewalks or we would have to get someone to take care of the sidewalks. There is a good chance that the county will do that but they are in the same

thing that we are in the budget process. But John was receptive to talking to the other two commissioners about it.

Peggy: He is going to be gone right?

Dave: Hopefully, I mean that in a good sense of the word.

Mark: He is going to be gone one way or the other. That is a guess guys the \$6,000. If you guys want to do something with that when we have our adoption meeting it won't bother me. By then hopefully I will have a tighter number for you anyway. The \$6,000 is what I'm going to advertise though. Then we come on down to Indianapolis Star & Daily Journal. I have \$350 in there again.

Dave: We went thru that last year right?

Mark: Yes. You guys approved it. I'm continuing to pay for The Star because I want to read The Star anyway and I want to take it home with me so that is why you are seeing over there where we have only spent \$109 because it was quite a bit more than that but when I called down there to the Journal I said don't you have a government rate and they said we have never been asked that and so they came back and charged us \$109. So we saved how much \$30? I'm continuing to pay for The Star and I probably will as long as I'm taking it home. But it is here and we have it for everybody so if you want to take that down to \$150 I would not have a problem with that either.

Peggy: Well if you want to I mean it doesn't matter to me.

Mark: That is up to you. I just had it in there because that is really what we are using here but you are not getting charged for that.

Dave: Let's take it down to \$150 then.

Mark: Alright. Greg you alright with that?

Greg: Yes.

Mark: Other training, the ITA training is always in the fall. We haven't done it yet. This was the first year you had it in there that we could do it. So we feel like that is a fair number. I'm leaving it in at \$1,000. If we don't spend that this year, we won't spend it next year. I think we need to leave it in there because that is important training for the staff members and myself and any board members who would want to attend. That brings us over to Community Services. That is where we used the money for weeds. This year I have got by basically with going out and putting up notices on peoples doors. We have not sent any certified letters or anything, have not spent any money in that area. We also had a really good year because there is no grass growing and so there is nothing for anybody to complain about even the weeds have died off. So I think we still need to leave money in there. We had more than that in it before we moved money from that area up to take care of the properties this year already and I want to leave \$750 in there and that is just for your weed control and anything else.

Dave: I'm ok with that.

Mark: What that does that brings your budget down to a total of \$122,780.00 before we do these other deductions which were \$2,000 and then we also looked at taking \$2,500 off of the work that we are going to do this year and \$200 off the others. We will take \$4,700 off the number that is there and that brings you down to \$118,080.00 compared to \$131,080.00 from the year before. So that is a reduction of \$13,000 in the township fund.

Greg: But we still have a big chunk in Repairs and Maintenance and that concerns me a little bit. Can I ask you a question? You and I talked about moving doors. Having you thought any more about that? I think that is something we need to discuss.

Mark: What are you talking about?

Greg: To have access to the kitchen area.

Mark: We have taken access to the kitchen area. By opening up that workroom we have access to the kitchen area.

Peggy: Where we had our last meeting, the kitchen is right there.

Greg: Right, I mean you know I had my grandson's graduation party here.

Mark: Right.

Greg: For me to have access, you know what I'm talking about, you said something about moving the doors back, the fire doors back so if anybody in the community wanted to use this building.

Peggy: Why can't they go thru here to get there?

Mark: They can't because that door does not have a handle on it.

Peggy: This one?

Mark: Yes, there is no handle on the door. I can look into that and I will have those numbers for you.

Greg: I just wanted to bring that up because that is something that you and I talked about.

Mark: But that was on the based on the idea that we were going to raise funds from renting this section back here.

Dave: What about adding a lockable opener on that door over there?

Mark: You still have access to that whole area and what we are talking about is just having a set of doors that would be just south of the kitchen therefore the public would have access to the kitchen area if they rented this without having access to the restricted area.

Greg: Because the fire doors allow access to the restricted area.

Mark: I can look into that.

Peggy: You can't open them up, they have to be closed because they are fire doors?

Mark: No but then you have access to that whole area.

Peggy: So to stop the public from going anywhere else.

Mark: Right so they can't get into an area that nobody ever enters. They could do a lot of damage back there and our maintenance room is back there, access to the sheriff's area and everything else. I will look into that Greg. I will have something for you.

Greg: I just wanted to bring it up.

Peggy: I did have somebody ask if they could rent it for political purposes.

Mark: You don't rent it, you are able to use it.

Peggy: Ok. How do you do that?

Mark: We don't limit, it is available to the democrats, libertarians, republicans.

Peggy: I had a democrat ask if they could.

Mark: Differing organizations could use it if they wanted to.

Peggy: They want to use it as their headquarters.

Mark: They cannot use it for their headquarters. This is a one-time deal.

Peggy: Ok.

Greg: You know it makes sense and that is why that building was one of the reasons why that building over there the new administration building was built was for the community.

Mark: We have used this for as many community people who have wanted to have used this.

Greg: I know I used it at the end of June.

Mark: Homeowners, Little League, we have had an unbelievable amount of people come in here and use the facility and we will continue to offer it to them.

Greg: So that as a board and as a trustee is something that we should talk about if we are going to spend this money.

Peggy: Can you rent it?

Mark: We don't rent it.

Peggy: I know you say you don't but is that something that...

Mark: We can't rent it without establishing a park board because we cannot charge fees. We can't charge the public fees. If we establish a park board which I'm against doing then we establish another taxing district and then we could charge fees but then we would also have to create a budget for that in order to administrate those fees.

Greg: What about cleanup?

Mark: Cleanup we could charge for cleanup but like you and like the others cleanup is on them they are supposed to clean it up and if they don't clean it up and we have not had that but if they didn't ...

Dave: They don't use it anymore.

Mark: Well we would charge them though too.

Peggy: Ok.

Greg: Then we would use our custodial person.

Mark: Right.

Greg: I just wanted to bring that up.

Mark: I will try to figure that out before we advertise and I will add that in what the cost is to put a set of doors there like we have one going into the township offices, glass and a window,

which is the most inexpensive way to do it. You don't have to build any walls or anything else. They come out and put it in there and put glass in there and you are done.

Greg: I just wanted to bring that up to everyone.

Dave: Good point.

Mark: I will get a bid put on that and that will be a number I add back in.

Peggy: Jerry Air is the name, the HVAC.

Mark: I am writing on here that I am going to look at those doors.

Greg: I will want to assess the township cost so much for township government to distribute and everybody talks about that anybody who has looked at it. I want to be physically responsible and not put too much in to things that we don't have to put in. Something like that if the community is going to be able to use it all the time that is what I want to do is try to drop these figures as well as saying, your spending all this money but only giving out this much poor relief and we hear that all the time. I can understand that but then also know the other process how hard it is to qualify for poor relief.

Mark: We have made it actually easier to qualify for poor relief by raising our amounts of income. We are going to get to that part next with what is going on in that area. We are going to talk about that next. If you look at the next page it is actually titled "Welfare Administration." The first thing I have done is move the investigator up into the Personal Services area out of the other area because that is where it belongs because he is an employee. I have left the Part Time Assistant at the same pay but because of moving the investigator up there we are already doing this but an increase of \$340 for Social Security. As you come down from there we have left the Records and Books the same amount of money. We left the Postage the same amount of money. Then you come on down for Legal Services, we haven't used it, don't anticipate I take it back we used \$106.40 in that area on legal services and that was the amount of money that was spent on questioning about the investigator. We paid Buschmann for the questions that were presented about the investigator or we wouldn't have spent anything in that area. We are leaving that at \$1500. if we do have something that is the amount of money that we will probably spend for the investigator I mean for the legal services. So we decreased the overall budget because we did away with the office equipment we are not going to buy any office equipment next year. We should have everything we need after this year so we have decreased that by \$500 and that makes the net deduct in the Welfare Administration of \$160. It takes it from \$21,850 to \$21,690. I don't see any place in there we can move. That is what I am going to advertise if you guys change it you will change it at the adoption. We can talk about it now if you would like to.

Greg: I am just trying to look over some of these figures.

Mark: Legal Services hopefully we won't spend any money we really haven't spent any money in there this year. The first year there were questions put to Mr. Buschmann about the investigator and that was the money spent on the investigator.

Peggy: I would say if only that much was spent we should cut it.

Mark: Well it was there this year and will be there next year with the idea it needs to be there in case we have to spend it.

Peggy: The only reason I say that because of that manual you gave me.

Mark: Here is an example Pleasant Township is being sued by one of their applicants for discrimination, doesn't know what it is going to cost them. If it goes forward it is going to cost them.

Peggy: If that happens we could re-appropriate.

Mark: We could re-appropriate. So if you want to take that \$1500 out of there I am fine with that.

Peggy: I am just going with what the manual suggested you know the best practice. If you don't use it, if you haven't used it for a year you should take it out.

Mark: Which I am fine with it. We have used part of it. What number would you suggest there?

Peggy: I was thinking of cutting it in half.

Mark: \$750? We will cut it in half.

Peggy: Are you ok with that? Greg and Dave agree.

Mark: I am ok with that so that would take \$750 out of there.

Peggy: That was great reading yesterday by the way.

Mark: Anything else you want to look at in that area? We are pretty well going to use everything in that area 100%. Now the investigator, I can tell you this we are not going to use all of the investigator. If you look at the investigator we have spent year to date \$1150. If we keep at the rate we are going at we could reduce that investigator down to \$3000 if you wanted to.

Peggy: Did you put his up there?

Mark: I moved him up to the top we could change that to \$3000.

Peggy: Well, let's do it. If you think you can do it, that is great.

Mark: I think we are fine with that. So the investigator we will take down to \$3000.

Dave: Now that is item 1AB?

Mark: Yes.

Dave: You are going to reduce it to 3?

Greg: From 3 to 4.

Mark: So that would take us down to \$18,440 for our advertised budget for that area. Now you are back to Direct Assistance. This is where the biggest change that happened this year. As you come down first item is \$5000 for Ambulance and Burials Services. We have already been called for several burials but only have had one that we had to help on, only one that we have application on.

Peggy: I say we lower that down too by half.

Mark: I would say we could do that with the understanding that if we had to we could re-appropriate.

Peggy: I am a budget hawk.

Mark: I have no problem with that.

Peggy: Alright. If you are good with that too we might as well.

Mark: Then as we come on down we haven't had the chance to do the food and household supplies and the clothing and the shoes because both of those are mainly set up for school kids. We are just entering the first year we have had this in our budget. I am afraid I would like to leave those two in there even though we didn't touch it. We really haven't had a chance to touch it. We had a lady the other day ask if she could come back in August and apply for assistance with clothing for her kids for school. We told her yes. Can't do it now but you can do it in August. So I would like to leave that in there to see where those two numbers go Household Supplies and the Clothing because that is mainly set up to help for school kids. We have reduced the shelter to \$15,000 the reason we reduced it because we are just aren't going to spend it this year. We have only spent \$6000 this year and if we average this year and last year together we are at \$15,000. I am not taking it down this year because we had a pretty mild spring and that helped the people make it by. We have to be conscience in the fact that we only did \$6000 and if we average the two years that is where we are at. The fuel a similar deal we didn't spend the \$3000. We are going to take it down to \$2500 and the reason I only went to \$2500 because when they come in for fuel that is people who are on fuel oil. So if we have somebody with fuel oil that is a high dollar. It is going other ways so I didn't reduce it as much for that reason. Utilities I reduced by \$5000 to reflect the idea that is the average what we are going to spend this year and what we spent last year. So that is \$10,000 for next year. School Books I left it like I said we haven't had a chance to work on those three items.

Peggy: I think that right there, I know you will tell me if I am wrong but if they come here for assistance wouldn't they typically be on free or reduced at school?

Mark: They are referred to there but if they can't get it, example would be if someone just lost their job like sixty days ago but they look at their 1040 from last year.

Peggy: Ok.

Mark: To see if they qualify for reduced or whatever.

Peggy: So they fall thru the cracks.

Mark: They fall thru the cracks we only go back 30 days. I have the ability to overlook the income guidelines on a one time bases. Very rarely do I do that but I have the ability to do that. So those deductions I would say so we will take the \$2500 out of the Burial and I would take this down to \$31,500 for that. So we have reduced the budget by quite a bit this year. I will advertise that you can reduce it more when you come in later. The only thing that is going to be different is I am going to add back in what I find out on those doors if I think it needed to be added back into the budget.

Peggy: We have that care of Township office property \$6000 you said we may possibly look to change that but if the doors come back, we probably won't.

Mark: Right, that is the area we are going to advertise that is an area that if we don't change we should reduce that \$6000 in when we have the adoption. I will recommend it that we reduce it.

Greg: So basically we are correct for year to date we have only spent \$10,757 right?

Mark: That is thru today. We just paid the \$860 for the burial. I am charting it I have a chart in there that I am looking at the last 3 years. Appointments, and appointments held and assistance given. Trying to get an idea of are we giving less money out or we not seeing as many people, what is different. The biggest difference is the amount of appointments being made and held. Amount of money we are giving out per case is pretty much consistent. I talked to Honey Creek Apartments, I have talked to Stonehedge Apartments and I have talked to Friendly Village. Those are the three housing communities that we have the most applicants come from. Honey Creek is under new management now she was given to dictate to get rid of the riff raff. She has evicted several probably of our applicants and has more evictions in there. We had a case this week we could not approve because she had already filed for eviction. Once they have filed for eviction we can't spend township money they aren't going to be there. So we couldn't do anything for that family. In talking to Stonehedge talking to Linda at Stonehedge she has evicted five this last week one of them is an applicant we had and as a result we weren't able to help them either. She has evicted five and said she is going tomorrow to evict five more. I asked her Linda you are the second person in a week that is telling me these things. Why is it? She said we are getting a lot of applicants that are a lot more qualified and I am wanting to improve the clientele, we are remodeling the apartment complex to attract the better clientele and we have had a murder and a death.

Greg: So what about the ones?

Mark: Friendly Village I talked to a new guy over there it's Larry, I can't remember his last name. He took over for what was the gals name?

Dave: Friendly Village on County Line?

Mark: There was a gal over there I want to say Sophia, but that is not it that is Clary Crossing. I talked to Larry and he kicked Christian Help out of there. From all appearances he is on a rampage to clean out over there so we won't be seeing the number of applicants we saw from there. The deal at Honey Creek happened last November we didn't know about it until that day when I had to physically go over there because I was tracking Zack down to find out what was going on. Why he hadn't returned some information we needed that is why I found out they had a new property manager. Really if you look back on our numbers our numbers have decreased conservatively this year because we did not have the traffic coming in from Honey Creek. Now we are seeing a decrease even more because of what is going on at Stonehedge and Friendly Village.

Greg: What about the two apartments here off of Stones Crossing, Clary and Copper Chase?

Mark: Copper Chase we don't ever see anybody. Do you know how much it costs to move into Copper Chase? Every once in a while we see somebody from Devonshire.

Greg: Clary use to be.

Mark: Clary is a section 42 and being a section 42 they are tax support not subsidized, but tax support. Tax support is according to Indiana Code and our guidelines we don't help the applicant that would otherwise be eligible because the facility is tax supported. Nothing to do with the people that live there if they were any place else I could probably give them money but because they live in Clary Crossing I can't help them with rent. What we do help them with is electric and their utilities. For a long time they wouldn't even come in to see us because they thought we just weren't going to help them. It is what they were being told by management over there. I got a hold of the guy in Fort Wayne and said listen that is not true if they qualify for electric or utilities and they qualify, I can't help them with their rent but I can help them with electricity. What I am trying to tell you the three areas we draw most of our applicants from those numbers are dwindling and I think next year if that keeps up they are going to be down to less than where we are now. I think now is awful low. We need to be thinking about what we want to do, because that is the biggest pressure we get. The amount of money we spend verses the amount of money that is of assistance. We do take care of our cemeteries now this year it is the perfect storm this year our cemeteries expenses.

Peggy: They have taken care of themselves.

Mark: It is not going to be much.

Mark: I can tell you this you can take this to the bank. If you go out on Gateway and you look to see all the Townships in the state of Indiana per capital we are the least taxed township for a Trustee's office in the state of Indiana. I gave Dave that report.

Peggy: Is that primary because we don't have the fire department?

Mark: There are a ton of them that don't have fire departments.

Peggy: Ok.

Greg: Part of that is because we are down to zero.

Mark: No that is based on your budget not based on your tax rate. You can actually see the number on the budget. So if you take the tax rate in there we are even lower.

Dave: I was surprised to see in June you had 13 appointments in July you had 16 appointments. Because I was thinking in June and July you wouldn't have any.

Mark: Well actually one of the biggest months we have I found out is August. August is one of the biggest months you have.

Peggy: Probably because all the schools, the fees are crazy.

Mark: All I could figure out there January, February are big months then August.

Dave: I would expect January and February.

Mark: January, February I figure they spent money on their kids for Christmas and they are behind on rent and utilities.

Dave: And it is cold.

Mark: And it is cold. So then we get into August that is coming right after July and if you had a big cooling bill and kids are going back to school so they have bought stuff for the kids to go to school now they are behind on their rent. When you look at it that way you understand why those months are big months.

Dave: Right, but I never thought of it in that context.

Mark: August is the second largest month for applications and appointments for all three years. We don't know this year yet but the other two years I have looked at.

Greg: Anything else Mark?

Mark: I have nothing else.

Greg: Anybody else have anything else?

Dave: Yep, I want to go fishing.

Greg: Do I hear a motion for adjournment?

Dave: Yes.

Greg: Do I have a second?

Peggy: Second.

Greg: All those in favor on adjournment say Aye.

Mark: Before we...

Peggy: Aye.

Mark: Oh gosh.

Dave: Go ahead.

Mark: We have set the September 4 to be the date for the public hearing for the adoption for the budget. We set September 18 as the date of the Boards adoption of the budget. September 4, and September 18.

Dave: Those are both in the evening at 7:00.

Mark: 7:00 in this office those are set September 4 is the Tuesday after Labor Day and the 18 is of course two weeks later. That will be I have a meeting with the Local Government of Finance the first of August and when I have that they will give me the advertisement and those are the dates we will publish on Gateway and that is what I will take to the Journal and to the Challenger. Unless you say you can't meet on those dates.

Peggy: The 4th and the 18th?

Mark: The 4th and 18th 7:00 this building.

Greg: Everybody good with that?

Peggy: If I don't have a football game.

Greg: Carried the motion and the meeting is adjourned.