

TRUSTEE'S NOTES
White River TOWNSHIP BOARD MEETING
AUGUST 9, 2011

ATTENDEES: Mark Messick, Greg Rainbolt, Peggy Young, Dave Pollard

Mary Sue Kane, Bill Heller & Jody Veldkamp

Meeting was called to order by Greg Rainbolt followed by the Pledge of Allegiance.

Greg: We are going to go ahead since we don't have the minutes ready yet.

Peggy: I have them right here but this is a workshop.

Greg: This is not a regular meeting it is just a workshop, so that is basically what we are going to do.

Peggy: They are done, I'm sorry, she finished.

Greg: Right, yes I just saw them just a second ago. We will go ahead and get started. Mark, how do you want to propose that?

Mark: The first thing I will tell you real quick is I just handed out like we do at all meetings, you did not have the completed July's nor did you have the first part of August of the appointments and things. I also gave you an updated yearend report for today. So you have that. Those we don't actually need to look at tonight, those are for you guys to look at when you want and things like that. That is just information I have prepared for you tonight. The yellow paper that I gave you actually shows you where we are year to date and also shows you the projected budget. So we will just start there on the first page. The first item is the trustee's salary that will not be changing. The second item that I'm proposing is that we move the pay for Mary Sue Kane which she is our township caseworker and clerk, she handles the payroll, she handles all of our banking, she handles paying all of our vendors and making sure that we secure all of the information from our vendors that we need. I am going to move her into the township side, that is a better reflection on the duties that she has and I will reduce the amount out of the assistance side to move her to the township side.

Greg: Could I stop you for a minute Mark, are you just going to give an overview or are you going to go one by one or what?

Mark: I'm going to go straight down the thing so if you have any questions stop me when you have a question.

Peggy: Well my question is does she do anything with assistance?

Mark: Yes but Mary Sue does things for the vendors and stuff. A better reflection is almost most of her work is done with township. Most of Mary Lou's work is done with assistance. They both do a little both ways because they are here Monday, Tuesday, Wednesday and Thursday.

Peggy: Will that be okay with DLGF?

Mark: That is why we are doing it.

Peggy: Because they suggested it?

Mark: It is not DLGF it is the SBA.

Peggy: And they suggested it?

Mark: All the DLGF actually does is approve our budget. The SBA approves our procedures and whether or not we are following Indiana Code. They are the ones who do the audit. The DLGF never comes in here and looks at anything.

Peggy: So my question is, the audit came back and it was fine, correct? There was one minutes or something that was not kept.

Mark: In what year?

Peggy: Last year.

Mark: 2000 and what 9, 10, we don't have the returned audit for 2010.

Dave: It was the last one in 2009.

Mark: 2009. You know that audit they mainly just came in and looked for the minutes. They did not come in and do a complete audit. Best practices as you go to the different SBA meetings, best practices say that if we have people doing work on the township side, that needs to be reflected in our salaries. Previously in Jay's budgets he had money in the township side.

Peggy: For the clerks?

Mark: Partially for the clerks. I think he called it part time assistant. But she does more of her work in that area so it is a better reflection to have one on one side and one on the other and they can do the same work. They are both called the same thing, township caseworkers and township clerks but we are just going to take one pay out of one and one pay out of the other.

Peggy: So it would be fine with SBA? That is what I'm getting to.

Mark: SBAs will not be writing it up.

Dave: Do you want us to question you on the amounts right now?

Mark: Sure if you want to question the amounts, go ahead.

Dave: I do have a question on the amount on the clerks. There is a difference between the salaries.

Mark: I'm planning on raising Mary Sue's salary by 75 cents which is a 5% increase because she does a lot more detailed work, more responsible work, more things that are involved in that area and we are going to raise Mary Lou's salary by 3%.

Greg: You can budget that?

Mark: I'm budgeting it but it is going to be the function of the board. Then there are extra hours that are going to be worked. We are working more hours now because we are using the complete computer system, we are not just putting in the names and phone numbers, we are using everything that we are supposed to on the computer system. We are getting ready to go live on what they call Gateway Indiana. And now we are not only going to have to have it in our system, we are going to have to then load it into the Gateway System too. So we are going to have more hours as dictated by the State of Indiana because of the amount of work that they are going to add to us. So I'm anticipating that we are going to have more hours, I'm anticipating that you are going to approve an increase in pay for them one 3% and one 5%. They don't get any benefits. I think they are justly due the increases. That explains what you are looking at, I think it is \$35,000 versus \$34,000 last year. Is that correct? No \$26,000 last year. Is there any more question on the clerks?

Peggy: What are the hours?

Mark: They work 9-4 Monday thru Thursday. We are open on Fridays by appointment only. We

are open on the second Saturday of the month by appointment only. We are coming close to have to use those Friday hours because last week we saw our maximum. They were here late every night last week putting in information, getting things ready. I was out until 8 or 9 o'clock all week last week because I'm doing the investigations now because our investigator decided that he wants more money than \$35. So I'm doing the investigations.

Dave: Do you get paid for that?

Mark: I do not. Do you want to pay me for it?

Dave: No.

Mark: The next item is the salary for the board and that has not changed. The next item is the amount of money withheld for SS and the increase there is a reflection of the addition of the clerk to that side of the withholdings. So that takes that area up to \$66,280. That is an increase of \$18,500. The \$18,500 is the reflection of the clerk.

Dave: Now where did that money, you said you are transferring money.

Mark: I'm not transferring any money. Some of her wages were originally in the township assistance.

Dave: You have \$18,000 here where did it come from?

Greg: He moved half of it from assistance side to the general fund.

Dave: That is what I asked, where did it come from?

Greg: From assistance side.

Dave: I don't see \$18,000 on assistance.

Peggy: He is deducting \$18,000 from here.

Greg: If you look at the budgeted \$26,000, it reads \$17,000 now, a deduction of \$9,000.

Dave: That is half of it.

Mark: I'm planning an increase in wages and I'm also planning increased hours.

Dave: \$9,000?

Mark: In this particular case it would be right at \$9,000.

Mark: The next item you come down to is the records and the books. We are going to have to bring in the Gateway system which is a recording system. I'm anticipating it is going to cost us right at \$500 for our computer tech to get that put into the system the way it needs to be. Between our computer guy and Net Results I am anticipating we are going to have an expense there. The next item is stationary and office supplies. We have no stationary. The previous trustee did. There was nothing left in the budget for the stationary last year and I'm requesting that we have stationary and there is a cost for the stationary and a cost for printing of the stationary.

Dave: How much do you have left over?

Mark: Excuse me?

Dave: How much do you have left over from last year?

Mark: He did not leave any.

Greg: He left it in other supplies, correct?

Mark: He did not leave any.

Dave: How much stationary do you have left?

Mark: None. We have no stationary.

Peggy: Will the stationary just say White River Trustee, or will it say your name?

Mark: I'm not going to have my name on it because that way it can carry over. I believe it should just say WRT Trustee's Office on it and have no names.

Greg: Now why would we need printed stationary, or you talking just like letterhead?

Mark: Yes. Because now unless I can remember to type it in there the same way, every time we send a letter out it looks different. We have no uniformity.

Greg: You ought to be able to do that on the computer, just set up a template.

Mark: I don't know, I guess you could if you want to come in.

Mary Sue: There are also business cards too, I don't know if you want it under there but a lot of people have asked about business cards.

Mark: They have asked for business cards. That is something that I believe to be properly run we should do. I know of no other trustee's office that does not have stationary and I think it is just something that WRT should represent itself well. The next item is operating supplies. Last year when it was budgeted at \$1,000 at that board meeting myself and the two other board members questioned how we could operate on \$1,000 in supplies. We have already spent all but \$56 of it this year. I have ordered paper and we are going to have to have a transfer of money because we have to have supplies.

Peggy: So no supplies were left from the previous year?

Mark: Supplies were left, there were nice supplies left but we have used them.

Peggy: Okay.

Mark: And in previous years we used over \$2,500 worth of supplies almost every year and to cut it down to \$1,000, we questioned that to the trustee last year.

Dave: What are operating supplies, name some.

Mark: Toner, copy paper...

Dave: You already covered the copy paper in the other \$500, stationary and office supplies.

Mark: That is not copy paper Dave. That is actual stationary that says our name on it.

Dave: Okay.

Peggy: Going back to stationary though you could just in a word document have WRT at the top and then bring it up and then type, I think that is what Greg is saying with a template.

Mark: That is fine but the toner cost of that is a lot greater than having it printed and they will show you, they will come out and give you an estimate of what it cost you to run a single piece of paper thru your printer versus having it printed by professional printers.

Peggy: But you still are going to be printing something on there. You are going to put it thru your printer and print it off.

Mark: I am just talking about printing the letterhead ourselves.

Peggy: But you could already be doing that though with a template because you are going to be typing up your letter to whomever...

Mark: You guys will have an opportunity to strike that in the budget.

Peggy: I'm just throwing out other ideas because I'm pretty frugal, I try to be frugal.

Mark: I don't know if that, Peggy not to be argumentative, but I think I can bring back to you at a later date showing that there is not that real savings there. That it is cheaper to have that ink put on that piece of paper on letterhead prior to running it thru your toner. I will just let the professionals do that, I'm not a printer so I'm not going to argue for that. The next item on the deal is repair and maintenance. Our computers are old. Today both my computer went down and so did Mary Sue's. We have a computer in another room that we don't use that much because it goes down all the time. We are going to have to have some maintenance done probably on our computers and get them updated. I'm not suggesting that we replace them but I'm suggesting that we have someone come in and update them.

Greg: Could you tell me what the age of the system you are working on on those computers? I know that is an ongoing problem with computers.

Mark: I think it is 2004.

Mary Sue: You're probably right because it is before I ever came.

Greg: So I can see a justification for that and with the Gateway happening to be on line and you're going to do more on line I could see that justification on that.

Mark: Then supplies for computers, we have to have a card, we backup our computers every night and after a while we have to replace those cards, flash drives. Eventually those will have to be replaced.

Dave: Just a matter of curiosity, where do you keep that backup?

Mark: She takes it home with her.

Dave: Good deal.

Mark: So does Mary Lou.

Greg: How about external drive wouldn't that be a better option?

Mark: Actually our computer tech says this is the best way to go.

Greg: With a flash drive?

Mark: Yes

Bill Heller: I was just going to make the observation on computers Mark that most businesses figure about 3 year for the replacement cycle.

Mark: Right.

Jody Veldkamp: You are beyond 6 years.

Greg: I agree.

Mark: That is what our computer tech told us that he could probably work on them.

Peggy: I think it would probably be less expensive to go out and purchase new.

Dave: I am thinking that.

Greg: I do too.

Mark: If it is in the budget and we can do that, we will but right now...

Greg: I just had a computer go down and I know what I went thru trying to get everything.

Mark: The nice thing is laptops are more expensive than desktops and we have desktops. Under other supplies that would be cleaning supplies, tools and different things I need for workfare.

We have no tools for, we do not have a rake if we want anything done outside I have to bring in my tools in to have it done.

Peggy: Where are we?

Mark: Other Supplies

Peggy: You are talking about flash drives and now you are talking about?

Mark: We were talking about repair and maintenance supplies.

Greg: That includes the flash drives?

Mark: Right. Now we are talking about other supplies.

Peggy: Oh, the repair and maintenance included the flash drives.

Mark: Right. Under other supplies those are mainly to purchase rakes and tools that we need to do maintenance around the building when we have workfare people here. To purchase a couple of vests and also the cleaning supplies that we would use when they clean this office and clean other areas. We go through those supplies. Always before almost all this stuff that you are seeing in here was buried in other categories. I am splitting it out for you so hopefully you will have a better reflection of how we are spending our money.

Dave: I wish you would have showed where you were taking it out of. You are telling us where you are putting it in but you are not telling us where you are taking it out of.

Mark: I don't understand the question?

Greg: We are on the township fund right now Dave. This is a whole new budget. This is just to present the budget.

Dave: We are talking about other supplies.

Mark: I will give you a recap at the end Dave if that will help. I do have a recap prepared.

Dave: Well I need a bunch of answers I'll tell you that.

Mark: Okay taking it out of? I am taking it out of I don't know because the budget was never prepared this way before by line item.

Dave: That's right you're establishing a new line item so where did it come from before?

Greg: How did he purchase this, am I right what you are trying to say is how did he purchase the supplies before? In what category did they come from?

Dave: They were purchased before from somewhere.

Mark: We do not have tools for the welfare workers we have a vest.

Dave: You didn't have office supplies before?

Mark: This is not back in office supplies.

Dave: Any of it, I don't care what you want to talk about. If you add something where did you take it from Mark? Is it an additional expense or is it merely a transfer of expense?

Mark: It is additional expense Dave but if you look at the change in amounts on your third column it tells you all the additional expenses.

Peggy: I think what he is asking is what fund are you taking that out of for let's take the very top \$18,500.

Mark: This is all township fund.

Peggy: So the balance that was in the township fund you are taking \$18,500, then you are taking \$5,250 which is the change from the previous year.

Mark: I guess we need to go back to the budget process. When I gave you a budget manual...

Peggy: I never did get my manual, did you get a manual?

Dave: No.

Mark: I thought I printed up manuals for all of you. I am pretty sure I did.

Dave: Yes I did.

Peggy: You have that?

Dave: Yes.

Mark: It goes in and talks about the importance of developing things on a line item bases. Creating a budget so that not only does the board know where the money is being spent but the public knows where the money is being spent. This has never been done. So Dave for me to tell you where I am taking this from to put it there I can't do that. This is a budget that I sat down with our vendor inquiries and looked at how we have been spending money and what we may need to spend money for next year and I created an actual budget. I didn't do it to say this is what we are taking from here or this is what we are taking from there. I created a brand new budget. Now next year when we have history I will go in and I will be able to answer that question Dave. I can't answer that question. In the 10 years I was on the board never was a budget ever prepared where they gave us the line item as to how things were being spent according to the way the State Board of Accounts would like it to be done and also the way it is directed to be done by the Department of Local Government Finance. This is the first time so I can't answer your question but I am going to give you a recap to explain to you how much more dollars and why those dollars are that much more when I get to the end. So if you bear with me I will do that.

Greg: On these other supplies and stuff I think we need a management tool on that. Because if we are purchasing, I know it is going to be a lot of small items but when we get in the category and say we have 10 rakes and stuff and all of a sudden 10 rakes disappear.

Mark: Everything that we buy gets an inventory tag put on it. It is tagged, it belongs to the White River Township Trustee's office and it is put on our inventory list.

Greg: Okay.

Mark: We shared that with the auditor when she was here last week.

Greg: That answers my question.

Mark: Then you go down to Other Services & Charges, the first item I can answer this for you Dave it has going from \$15,000 to \$35,000 because the cost of the Reorganization of White River Township and the city of Greenwood has never been paid by White River Township.

Dave: I can answer you a question too. The bill that we sent Greenwood has never been paid either.

Mark: Well, I am just saying it's not resolved, I said at the last meeting I haven't resolved it and I am not going to pay it but at some point and time it is going to have to be paid.

Dave: We've already paid our share. We paid our attorneys we didn't encumber anybody. Okay go ahead.

Mark: State law I think if you read the State law under the statute for the 2006 Reorganization, the Government Reorganization, you are going to find out that we are liable for that. The way they are figuring it they are figuring it incorrectly in my estimation and until they figure it correctly and I can present it to the Board because it was a Board function then and I think it still should be a Board

function to approve it I will bring it to you before we pay any of those bills but I think we need to be conscious of the fact that they can take us to court.

Greg: Have you had any contact with them on this matter at all?

Mark: No I haven't. If I get a bill from them I will have contact with them.

Dave: Are we going to take them to court?

Mark: You know that will be something that we can talk about.

Dave: We need to if that is the game they want to play.

Mark: I don't know if anybody wants to play that game, I sure don't, I don't want to sue anybody. But I think we need to be conscious of the fact that that is a bill that is going to have to be paid at some point and time and I think it should be in the budget so that we can do it.

Greg: In this matter we have addressed the increase there, now what about the other cost there?

Mark: \$15,000?

Greg: Yes.

Mark: If you look year-to-date so far we have expended \$8667.60 and we have 43% left and that originally budgeted was \$15,000 and I think we are going to be right on line again.

Greg: Can you explain to me what your...

Mark: Professional Services are? Net Results, your attorneys, your accountants, anybody that we consult with like the gentleman who does our payroll for us. Those are all ...

Greg: Coming out of this fund.

Mark: Right.

Greg: Net Results could you explain that a little bit?

Mark: That is all of your software for your computer and it is \$4,600 a year and then 800 some dollars a year on top of that for the payroll package that we got which is far cheaper than paying AccuPay to do it.

Greg: Is that a township or state mandated program that we need?

Mark: It is basically what every township is using. That is how you get these reports as quick as you do. Otherwise I would have to bring in a big old ledger and let you look at it. I think it is money well spent. As we go down if you look under telephone tolls and telegrams. Actually that number is going to change. It says \$4,500, I'm going to increase that to \$6,500 because if you go back and look at the vendor in that area that is what it is costing us for our internet and our telephone and those are the expenses we are seeing from Century Link which is our phone service here. If you divide that by 12, consider we are being charged business lines not home lines and we are paying for the internet that is about as cheap as you are going to find. I do have a guy from Comcast coming in to talk to me and if there are savings there I will bring it before the board. Instead of being \$4,500, I'm going to increase that \$6,500 and then when you drop down to other utilities under 3E, I'm going to decrease that back to \$15,500 but we will get there in a second.

Peggy: One question I have is the Care Program here. Do they have internet service and do we pay for that or does the school pay for it?

Mark: The school pays for all of their telephone services, separate from us the same as the sheriff's office. We pay all of the other utilities but we pay for no phone service but our own and our own internet.

Peggy: Because there is no way to tie into that and you try to keep it separate even though the building...

Mark: Ours is different and I don't think they would want, I would not want to get attacked from the school because the school gets attacked a lot, the internet system does, and I would not want them to get attacked if someone attacks our internet.

Greg: Back to the telephone, business and internet telephone, you say you were wanting to change this figure up \$2000 more?

Mark: \$6,500.

Greg: Why would you want to do that?

Mark: It is because when I looked at the actual vendor cost. I looked at one bill but I had not looked at the whole year when I was figuring that and when I looked at the whole year that is Century Link, that is what it was costing us in that neighborhood.

Dave: That is over \$500 a month.

Mark: That is internet and telephone.

Dave: \$500 a month?

Greg: The business line is what is the big cost.

Bill Heller: What is happening is the land lines rates are going like this but you can get internet telephone service too. That could reduce your cost quite substantially if you would go with that and not have to change your phones or anything.

Peggy: That is with all landlines that would not be cell phones, that wouldn't be...

Mark: We don't have cell phones. All landlines and computer service. The next item is printing and advertising. It was budgeted at \$1,000 this year. We are not going to have enough money to advertise our budget let alone anything else. We have to advertise the budget twice. We only have \$517 left in the budget after advertising the yearend report. It is going to cost us because of what it cost to do the, we are going to spend right at \$2000 this year if we do nothing else, if we have no other meetings that we have to advertise because we have to advertise in The Challenger now. In 2009 we spent right at \$3,200 and we may spend that amount of money in 2012. So that is why I budgeted \$3,500. Hopefully we can do it for less than that but that is why it is budgeted. We are going to have to transfer money this year because of our advertising cost.

Greg: Have you got the legal opinion on whether we need to use The Challenger?

Mark: Yes because they have a Greenwood address of record.

Greg: That is what I thought.

Mark: That makes me ill because it is not the Daily Journal is the major part of that, the major part of that is The Challenger. I would love not to have to advertise in their paper but we don't have the option. Under official bonds. I have increased that from \$500 to \$1000 and the reason being there I would like for both my clerks to be bonded, especially Mary Sue because she touches the banking stuff on a regular basis and also Mary Lou because she has access to the computer which has access to the financials. Just so we are covered, I think they are both very honest and upright people but if for any reason something were to happen I would want us bonded. They have never been bonded. They have never signed a check either.

Peggy: How are the bonds determined?

Mark: The bonds are determined by a bond security thru Erie Insurance, and the nice thing you will probably see is out of that \$1000 we will probably get with the remainder of my term get them bonded for the remainder of my term and then if they leave and we have another person come in we will get a credit because that is what we did with my bond and my bond was for 4 years.

Peggy: How do they determine that?

Mark: On the amount of money that runs thru this building.

Peggy: It is nothing personal?

Mark: Nothing personal, it is all the amount of money that runs thru the building and whether or not they have ever been bonded and have a claim against them. They do go back and check that and see if there is a reason that they feel like the person should not be bonded. If that is the case they usually just don't bond them.

Peggy: Is that a blanket amount then?

Mark: In the State of Indiana we have to do it for \$35,000. So each one of them will be bonded for \$35,000.

Greg: Now you are talking about carrying them over to the end of your term, now will that be subject to transfer ...(end of cassette)

Peggy: So I guess what I was trying to get to is it a flat rate for each person?

Mark: I believe it is, Peggy I can't answer that.

Dave: You said the bond is determined by the amount of money that goes thru the office.

Mark: Right and it has to be for a minimum of \$35,000 and that is what we are bonding for. The state requires \$35,000 and that is what we are bonding for.

Dave: You can't bond for less than that?

Mark: You cannot bond for less than that.

Dave: I'm not saying I wanted to, I was curious.

Mark: When I first started you only had to be bonded for \$10,000 and then it went up to \$20,000 and then it went to \$25,000 and then last year and this year it was supposed to be \$35,000. I think Jay was only bonded for \$25,000 but I don't know if he knew that there was a change.

Greg: I have a question for Bill since he brought this up. On this internet and telephone service. I know very little about it, I know it is there. Do they have a business application?

Bill Heller: I don't know but I assume that they do because lots of businesses have gone to internet protocol services.

Mark: I have Comcast coming in to see me and like I said I will share that with you. At my previous employment we were a brokerage service and we used Comcast business internet and used Comcast phones and maintained our phone numbers and stuff and I believe we had a savings.

Greg: I know it is out there but actually I don't have landlines in my house anymore.

Mark: Under utility services that number that is on there is \$17,500, I'm going to drop that to \$14,500.

Greg: Okay excuse me you jumped a slot.

Peggy: Other Insurance.

Mark: Oh other insurance, that is just our insurance on the building and our liability.

Peggy: Is there going to be a rate increase?

Mark: Yes.

Dave: You already know that?

Mark: I have already talked to him.

Peggy: Erie? They have been going down.

Greg: As of a little past 6 months we were right on target but if there is an increase we won't be.

Mark: That maybe a \$1000 we have in there that we don't spend.

Bill Heller: All the bad weather, in my subdivision there are lots of new roofs going up.

Mark: That does include our roof and that does include if somebody comes out and steals all of our air conditioners, our place burning down, etc. etc. Our liability blanket liability because we have the academy here we have a little extra blanket liability because we could be sued by our own school although the school gives us a...

Greg: I just want to say that we are included in the school's blanket.

Mark: Yes we are included in the school's blanket but once their blanket is done they are going to go to the next pocket. So we want to be covered in that area. The utility services. The increase in rates is the main reason that that is going up \$500 and that does not sound like much but when you consider that we have the phone bill up there on top that is really probably quite a bit so we are going to see \$15,500. That may be overstated.

Greg: Mine says something different, mine says \$2,500 increase.

Mark: That is because you don't, I'm just saying it may be overstated even at that. We took the \$2000 out and put it up for the telephone and reduced this to \$15,500 Greg.

Greg: Okay, I'm with you now.

Mark: That may be overstated and that may be an area that when we get ready for adoption because I will have firmer numbers I may actually say hey guys we can reduce this by this amount of money and just reduce it at adoption time. The next item 3F Repairs and Maintenance. We are going to hopefully put an additional door in the building and allow the township to use the kitchen and that door will be a new entrance into the Academy. We will keep the existing doors there because you have to have fire doors and those doors remain open all the time unless a fire alarm goes off and they shut automatically and you can still get out of there. Right now if we have lunch here and the ladies eat lunch here every day, if they want to clean up after themselves they have to go in the bathroom. They have a kitchen in there with a kitchen sink. We have a refrigerator stuck back in the closet and you open that door where that closet is at and you have to keep the door open all the time because otherwise that room overheats too much and I'm afraid we are going to have a problem with maybe a fire or something.

Peggy: There used to be doors there, what happened?

Mark: The doors are there, they are just not back far enough so that we can use it. When they lock it, we don't have a key to get into their area. So we are just going to put a door in there. It is going to be nice and that is part of the expense. The other part of that expense is the sidewalk. Our sidewalk out here we have sections that need to be replaced and also it is time that we reseal the asphalt so with those three things I believe we can spend in the neighborhood of \$5000.

Dave: Why are we resealing the drive?

Mark: You need to reseat your drive in order to keep from losing it.

Dave: I used to do a seal coat, I know why you do it. Why are we doing it? Why is the township doing it? It belongs to the school.

Mark: It belongs to us.

Dave: That's ours?

Mark: This 3.4 acres here is all ours.

Peggy: They lease it.

Dave: This building is ours?

Mark: The building is ours.

Peggy: They lease it.

Greg: They are just here under a lease from the luxury of the township. Well it is not a luxury no more, it is a lease that they have just like the sheriff has a lease here also but it is the township property. They do cut the grass here and everything for us as an added bonus. Have you received any more from the Corporation on update on the lease?

Mark: We have actually presented the school board with a proposed lease and they are going to get back with me and we are going to look at that together on the 23rd. If there are any changes we will make those and if there are no changes we will proceed.

Peggy: I thought this one was for 10 years. It was signed in 08.

Mark: If you read that it is not really a lease that is just an agreement. Also by state law a trustee cannot make any obligation for the township any longer than his term of office.

Dave: Where is the lease then?

Mark: We don't have one right now we just have that memorandum.

Dave: Then it's not leased.

Mark: It's not leased. They are here at our pleasure.

Dave: Then here again I say they should do it, wait a minute if it's not leased then we should do it, you are right.

Mark: Then going on down to Care of Cemeteries. There is quite an increase there an increase of \$12,500 the reason for that is we are still going to have the \$7,500 in mowing that we are going to need to do. We have some fence repairs that need to be done. We have 3 or 4 major trees that need to be taken out because they are falling on the headstones. We are having headstones broken because of that and we are going to have to replace, not replace, but repair the headstones again.

Peggy: Are those trees on our property?

Mark: They are on our property. They are in the cemeteries.

Greg: On these things have you gotten any estimates on anything that is going on?

Mark: Yeah I have, the main cost there is going to be on the headstones. It cost more to repair a headstone than it does to get a brand new one if my wife died.

Peggy: So headstones are the township's responsibility?

Greg: Yes that is a major function.

Mark: By state law.

Dave: Why do you repair them then instead of buying new ones if it is cheaper?

Mark: The law actually says we have to repair and reset back to the original condition. That is what the state law says. Not a good law but it is the law.

Peggy: And how many did you say?

Mark: Right now I have identified 15 headstones and I have identified 3 trees that need to be removed. These are major size trees. The trees can't just be fallen because if we just fall the trees we are going to tear up a whole bunch more headstones. They have to tie off everything and let it down and then cut some more and tie it off. So the trees are not your normal tree removal even. So they are expensive too. That is an area that we have to do by state law. All those things repair the fence, trees and headstones.

They next item is ITA dues. Greg has been to the ITA meetings with me. We are not a member of the ITA I think we need to be a member of the ITA just for a couple of reasons. Not because of their lobbying because I don't agree with a lot of the things they lobby for. But for the vital education they offer to the Trustees and the Board and to the clerks. Mary Sue and Mary Lou would chime in on that and the ITA has an exclusive in the state of Indiana to recover Social Security when someone comes in here and applies for assistance we make them sign a form and then we have to go thru the ITA to get reimbursed. Well the ITA takes 16% from us because we are not members of the ITA and they are allowed to do that by the state of Indiana.

Peggy: Well then how much has that cost us then?

Mark: This last year it probably cost us almost what it would have cost to be members of the ITA.

Greg: Okay, correct me if I am wrong here Mark, doesn't it state in there that you're allowed to have a professional organization like that ITA?

Mark: Right, it does but it is up to the board to approve the cost.

Greg: Right, right, right and that is a cost of \$1000.

Mark: Actually the cost is I don't remember that is what has always been in the budget before and that is why I put \$1000. I don't know the exact cost Dave. I would hate to say it is \$1000. I believe I thought it was around \$655.

Mary Sue: I don't know because we have never been a member since.

Dave: It wasn't in the budget before.

Greg: No.

Mark: In years past.

Greg: There is a section.

Peggy: I guess I want to know what the pros and cons are.

Mark: The pros are that twice a year we have meetings that the Board can attend on many different subjects.

Peggy: I received something this year but since we aren't members why did we receive something?

Mark: Because they are trying to get us to become members. I invited him to a meeting that we went to in Noblesville they are the ones who host the State Board of Accounts and the Department of Local Government Finance at what they call their free day. Then you can go in and hear from the State Board of Accounts and Department of Local Government Finance but you can't hear from all the best practices. They take what the State Board of Accounts and Department of Local Government Finance come out and put out these manuals and they make it real. They tell you in

these meetings if you aren't doing this this this and this you are not doing it according to the Indiana Code. If you are not sending in by June 1st a list of all your employees and the amount of money they are making you are not meeting Indiana Code. If you are not getting on Gateway the new, because that is going to be the big push now.

Greg: Yes.

Peggy: Is that a mandate State law?

Mark: That is mandate.

Peggy: Gateway?

Greg: Yes, yes.

Mark: If you are not doing this this and this by such and such date you are not doing it by code.

Greg: Actually, I attended like Mark said I attended that meeting with Mark and it does it updates you on current changes in laws, statutes and things like that. It is just an organization.

Dave: Back to that 16% if you are a member they wave that is that what you are saying?

Mark: I think it is less I don't think they wave that. Because they still have an administrative fee that is due from collecting from the Social Security.

Dave: Then you are going to have to be awful careful about paying a \$1000, as opposed to paying \$1500 dollars for that.

Mark: I am just saying I think it is worth \$1000 without that but if we are going to get more money back from our recoup from Social Security during the course of the year we have people come in that have applied for Social Security Disability and if we help them and they get Social Security Disability....

Dave: They reimburse you?

Mark: We get reimbursed the amount of money and that is quite a bit of Township money sometimes. This year alone we have recouped how much money? Like \$1500 or something like that?

Mary Sue: I was thinking 18 but something like that.

Mark: \$300 from one and \$1400 maybe even more than that. It has been quite a bit of money we have recouped this year already because of the ITA. If the ITA wasn't there, there wouldn't be an agency in Indiana that you could go to, to get the money back. An individual government agency can't go and get the money back from Social Security.

Dave: But you have to contact ITA this isn't something that is automatic?

Mark: No we have to send a form to them and they track it. Every month I can go in and take a look and see if there is a status update. If the person gets approved for SS then we get a check.

Greg: They do have a lobbying arm but a lot of it is just information for the townships also.

Mark: But the lobbying arm is something that I don't agree with a lot of times and I know the board would probably not agree with some of the stuff they do either but that is just me and I have told them. She has heard me tell Mary Ann Powell over the phone that that is a joke and they should put that on the radio. That part of it I can't agree with but I think the good definitely outweighs the bad in that particular case. The next item is Indianapolis Star and the Daily Journal. That is what we have been paying for The Star and The Journal and I just want it to be identified.

Greg: That is for to have a paper here?

Mark: Every day. We let the people who come in they get to see it. The staff sees it. If they are looking for a job, if there are job employments in there a lot of times the staff will have already looked at it and they will say they are hiring over at such and such a place.

Greg: Is that you know I don't want to be nitpicking actually I do want to be nitpicking but with computer and technology, I know my wife works at The Indianapolis Star and with the online capabilities do you think it might be cheaper to sit them down at a computer and let them go on line?

Mark: I don't think you can buy a computer for \$350.

Peggy: Is that something we need to provide? Is that in the statute?

Mark: No, this is just something that has been done in the past and has been continued on. It was done the previous four years.

Greg: It is just a subscription that is basically what it is.

Mark: It used to say magazines and journals I just wanted to make you aware of what it actually was. It is not a magazine about township government.

Dave: It is something that we don't need then.

Mark: That is a decision for the board to make.

Dave: Okay.

Mark: The other training. This I would not have a problem if you took out of the budget but that is what other townships are paying to send people to conferences and what they are doing in that case, there are certain programs that cost more than just, the conference costs an amount of money and then there are certain programs that cost even more. That is just the amount of money that is in there for the non-free conferences.

Peggy: Do you think there are other conferences needed, if we are doing the ITA?

Mark: I do because if you look at that flyer that you got, the ITA members are being charged to attend that conference.

Peggy: You have your dues and then you still have to pay to go to the conference.

Mark: You have to pay to go to some conferences, not all of them.

Peggy: I'm talking about the ones that ITA hosts.

Mark: You don't have to pay for all of them but you have to pay for certain conferences. The one they have coming up that they sent you, it one that you have to pay for. There is a charge for nonmembers and a charge for members. In order to collect from the nonmembers I think they have to charge the members. I don't know why that is but I think that is maybe why it is, that is the way it was explained to me.

Greg: You know we have to be careful in this area. With the updates in ITA, I know all the conferences that I have been to and stuff if I get one useful thing out of it then that was a successful conference.

Mark: That is why I'm saying it. I personally would like to see us be able to send Mary Sue and Mary Lou to the conferences. Mary Sue to the side on the banking and the taxes and things like that that they do and Mary Lou to the side on assistance to keep them updated and any board

members who would like to go. I would like to see it in there but I'm not opposed to it not being in there.

Mark: 3L \$5,000. I have come up with a weed control policy and I believe to protect the integrity of the budget it needs to be identified in the budget.

Greg: That is part of the legislative mandate that you gave to us, and that is where you are going to categorize that in this section.

Mark: That is where we would go to take the money.

Dave: Why didn't you label it weed control?

Mark: Because that was the section that was left there. Weed control is considered a community service or assistance if you want to call it. So it for the community we are doing it, we are going to get the money back so that is where I felt like was the best place to put it.

Dave: If it is weed control, it is weed control. Why isn't it labeled that way? It is simple to me. I'm a simple person.

Greg: On this matter right here I went to the council meeting last night and I have met with the commissioners in the last couple of weeks and stuff and they have a real budget crunch down there and you know by statute you have authority in the county ordinance to take care of these certain matters but with their budget crunch I'm afraid that is what we are going to see, it is going to be put down on us.

Mark: I have a meeting with the chairman of the County Commissioners on Monday the 15th and so do all of the other trustees. We have been called to a meeting about this particular project.

Dave: About weed control?

Mark: About weed control.

Mark: So they may be coming out and writing an ordinance that is going to put it on us.

Dave: It is already on us.

Peggy: Well the noxious weeds.

Greg: There is a question on what is rank vegetation and what is this and what is that you know.

Mark: In unincorporated areas that are residential it is all lumped together, it does not have to be anything other than 24 inches. So that is that portion of the budget. The next item is Capital Outlays and if you have been reading the newspaper I did not know it would be in the newspaper but it is. Independence Park when I was running for trustee in the primary I was approached by a council member and a commissioner both about taking over the maintenance of Independence Park if I became trustee. I told them I would not take over the maintenance of Independence Park if it belonged to the county. If the park belonged to the township then we would do that but the only way I would consider doing it would be if the township owned it. I had proposed at the time that we buy it for a dollar, I have been corrected that we have to buy it for an appraised price. I say it is not worth any more money than farm ground and if they were getting ready to close it and we wanted to keep it open I would say that we should offer them no more than \$100,000 for that piece of property.

Dave: Why would you use taxpayer's money to buy taxpayers property?

Mark: Dave because this is the way it has to be done by the statutes of the State of Indiana.

Dave: That ain't right. It maybe the law but it ain't right.

Mark: This is not an area other than I made a campaign promise that if it was going to be closed that I would do everything I could to keep it from closing. If you take that out of the budget it is no heartache on me, I'm just fulfilling a campaign promise.

Greg: I have some thoughts on this and I have talked to the commissioners twice on this matter and I have talked to some council members on this matter and I object to this. I just don't see the need for it as I have told you before and I have told Anita.

Mark: If the board feels this way without taking a vote how do you feel about this Peggy?

Peggy: I don't like the idea.

Mark: Dave you're opposed. I will take it out. The next item on here is \$7,500 for the machinery and the equipment. That is what was going to be in the shed there. I will take that out. So when we advertise I will take that out.

Peggy: In the shed at Independence Park, is that what you are talking about?

Mark: Right. Lawnmowers and stuff like that in there. My plan was to hire a college student and with the weed control and this between the two of them and the cemetery maintenance we usually don't use all of this we could probably end up finding a way to do the maintenance there. But if you are opposed to it there is no reason to leave it in there just so we have to get rid of it on the adoption day.

Greg: Now I want to explain myself on Independence Park here and as I stated...

Mark: I can finish real quick here?

Greg: Sure, sure.

Mark: So if we looked at the budget compared to what it was last year at \$93,780.00 and we look at the extraordinary items we have Independence Park for around \$112,500, we have the reorganization cost of \$20,000 and we had an additional cost in the cemeteries of \$12,500 that is \$145,000 extraordinary cost. Then we had supplies and advertising and moved the clerk into that area and we had some repairs like I was talking about that we did not have in there before and the utility increases and the ITA training. So you add all of that in there that is needed. So the actual increase in this budget was only \$5,100 over the previous years but we take out the Independence Park you know that is fine with me. I'm just trying to tell you the things that were added to this budget I felt were absolutely needed and we only ended up having an actual 5% increase when you compare apples to apples. Things that were in there before Dave that we increased and things were left out. I have no problem because the phone calls I have had so far on Independence Park since it hit The Daily Journal have also been in the same sentiment that you have is that let the county worry about that, the township does not need to worry about that.

Dave: They have a lot larger tax base than we have.

Greg: I was approached last year actually before I even took office on this matter and I stated that it is a community asset and if push comes to shove and they can't take care it I believe it is the township's responsibility to take care of it but just to be proactive and go ahead and basically I see it as part of the Parks Department which is the thing that is going to get cut in every budget first thing I don't see that. Even though we have a surplus of funds we still have to be diligent about using the excess funds and give back to the community.

Mark: One thing that we were going to be diligent in that area though was we were going to offer farm ground price. We got \$250,000 for the Bantam Fields and we were only going to pay \$100,000 for this over here.

Peggy: But if they can't take care of it and they want someone to take care of it that is one thing but to purchase it again when taxpayers have paid for it and they are still paying...

Mark: I'm more opposed to just taking care of it because we are already paying county dollars to take care of it and that means the citizens of White River are taking care of something that the county owns.

Peggy: What I'm saying is if they cut the budget and to keep it open just to take care of and then we rent out those shelters but to purchase it and then do all of that.

Mark: Just as a point here Peggy. If you look at your manual it will tell you, if you look at the big manual and it talks about parks what it says in there is if we start charging fees we have to create a tax levy for parks and I'm opposed to that.

Peggy: Well the county must have that then because they charge fees for the shelters.

Mark: Yes, they have a Parks Department. Thank you for that that ends that portion now we will open to the welfare side.

Greg: Okay now before we go any further on this if you are going to meet with John and Tom next Monday, you might get a clearer view. I have also spoken to them both and they said if there is anything that needs to be done with the park you know that we will have meetings with the Parks Board and the commissioners on things on that matter.

Mark: I'm not meeting with them in reference to the park.

Greg: Well I know, you're probably meeting for weed control. So let's say the Weed Control that would be in other community assistance wouldn't it in case something would happen that they were not doing their duties we might have to re-appropriate monies.

Mark: My position as trustee is this, if we own it we can take care of it. If we don't own it we should keep our nose out of it.

Greg: Yes I understand your position.

Mark: I will hold to that. I have the ability to do that.

Greg: Right but what I'm saying is just because you have the ability to do that and they are not taking care of it.

Mark: Greg I firmly feel that the taxpayers should not pay double to maintain that park and that is what would be happening if we did it.

Dave: Greg is saying if they keep it and they let it go to 24 inches what are you going to do?

Mark: I'm going to send them a letter saying I'm going to mow it and then I'm going to collect it from the auditor.

Dave: Good.

Greg: So basically it will put pressure on them to say what are you doing with the parks money if you are not maintaining this park and the community is paying their parks taxes. It is easy for them to shove things off you know and adjust their budget on township.

Mark: I was very clear with the commissioners and the council members if I was elected what I would do and I have done that. It is not my position to want to start a Parks Board. I said I

wouldn't do that. I don't anticipate starting a Parks Board. If we don't own it, then I don't anticipate taking care of it. That is pretty clear. That puts pressure right back where it belongs. The next item is the clerk and the township assistance, \$17,000. That shows a decrease of \$9,000 but actually it is an increase (end of cassette)

Mark: The SS portion dropped down to \$1200, that is a reflection of just a number that you multiply the wages by to see what our SS requirements are. So that takes that area to \$18,200, a decrease of \$11,800 in assistance. The following items for supplies, record books. Those are our applications, our forms, our purchase order books and our claim books. We are going to spend \$300 this year in that area and that is what I budgeted. Stationary and other supplies...

Greg: Excuse me, can you give me a second Mark on this Personal Services. I'm having a hard time wrapping my head around these figures here. I'm trying to see where you separated these numbers and what the actual increase is.

Mark: The increase is mainly going to come from the additional hours.

Greg: Okay.

Mark: It is the additional hours that are going to cost the increase. We are starting to see now on a regular basis that we fill up all of our appointments every week and the only time we get a break is when somebody cancels an appointment. We are coming quickly to the deal that we are going to have to start having Friday appointments in order to take care of the people in our community. I see the additional hours coming in, that is more of an increase than the pay increase. Okay?

Greg: So we are moving \$18,500 to the township fund.

Mark: We are decreasing \$11,800 so we had an increase of about 30% overall.

Greg: That is where I was trying to see the difference here.

Mark: You have a pay increase and you add an extra day of work you are going to have an increase of about 30%, possibility. These are budget numbers.

Greg: Right, this is not set hard facts.

Mark: As you can see we are probably not going to spend everything we budgeted this year. We are into August and we have only spent 47%. We can't tie the budget so tight that we can't do the work. We want to have some area in the budget that you have some flexibility. If we had a flood again we don't have enough money budgeted for the ladies. Even with the increased salaries and the increased hours. If we had a tornado like we did years ago...

Peggy: We would just come back and re-appropriate.

Mark: This isn't an overdoing of this area is what I'm trying to say. It is not an exaggeration of what actually is going to happen in 2012.

Greg: You know what I think about the ladies, they do a great job and everything but what kind of message are we sending to the folks and I'm not saying they are not deserving of a raise and everything.

Mark: 3% raise and 5% raise which she is underpaid because she does a lot more duties as far as responsible duties than what the other clerk is doing, I think is a fair amount, 3% and 5%. It is up to the number of hours that they work as to where we hit these dollars.

Greg: I understand all of that and if it was just me with my personal budget but we have township residents, we have people in the county who are probably going to be losing their jobs, people

taking wage reduction and what are we telling our residents? I'm just saying what kind of message are we sending?

Mark: We will have a salary resolution.

Greg: I understand that. That is my only main concern.

Mark: I want to keep my employees. I would like to offer them a fair wage for a fair job.

Greg: I understand they don't receive benefits and all of that.

Mark: If we had to have a fulltime person and if we paid benefits you would be looking at almost a third more just to cover the benefits.

Greg: This is nothing at all against what they do and the ladies themselves. If it was up to me personally. I'm saying as a member of this legislative body you know what kind of message are we sending to the public? Even though it is minimal to the tax pocketbook in the long run to most people.

Mark: You need to consider that we have a taxing base of 23 billion dollars, I think it is a minimal amount.

Greg: It is just the message sent.

Mark: I think the message that is being sent is that we are doing what is right in taking care of our employees. I won't speak to what the school corporation does.

Peggy: We don't need to continue, let's go on, moving on SS.

Mark: We have already done that.

Peggy: Is there enough budgeted there? Because looking at the \$4000.

Mark: Yes, it is a multiplication factor .00625 times the wage and that is how much you need to hold and we have enough money there.

Peggy: Okay.

Dave: We still have 59% of that left anyway.

Mark: It was over budgeted this year. Under 2AA for record books, that's the applications, the forms, the purchase order books and the claims books that are prescribed by the SBA and we have to buy them from Boyce and that is the amount of money we are going to spend this year and that is probably the amount of money we are going to spend next year. There is no real increase there but you did not see that before. The stationary and office supplies that is what I'm saying is for pencils, pens, things like that and what stationary we would use for the assistance side, that is the portion that I think should be allotted there. The next item is printing and postage. That is \$650. In half a year we have spent \$264 on postage is that correct Mary Sue?

Mary Sue: That is probably about right.

Mark: We are going to spend \$528 on postage probably so I'm not asking much for...

Peggy: Did we have any postage left over from the previous?

Mary Sue: There were some stamps yes.

Peggy: Okay. What is the printing?

Mark: Printing would be sharing the costs, splitting the cost between the township fund and the assistance fund for the printing that we have done.

Dave: Do you use stamps themselves or do you use a...

Mary Sue: Postage meter stamp, we use stamps.

Mark: The meter for no more than we do the cost of the machine is prohibited because you still have to buy the supplies for it and I have looked at that for several other businesses and it is prohibited.

Dave: How much stamps do you have left right now do you have any idea?

Mark: We have two rolls in there at least.

Mary Sue: Maybe just one.

Mark: They are \$44 a roll. We buy three rolls at a time.

Dave: You know what, you ought to go buy six more right now. You know postage is going up.

Mark: We buy Forever Stamps when we buy them. When we know they are going up we will go out and buy some ahead of time.

Dave: The Forever is going up.

Mark: When are they going up?

Dave: Very soon.

Mark: Operating supplies, that is toner, tapes.

Peggy: Do you take the total amount and then divide it between township and assistance? Is that what you are doing?

Mark: Right. That is toner, tapes and in this actual case the toner is mainly going to be coming out of the assistance side because almost all of the printing from our computers is going for assistance reasons. Very little of it goes for township side. The repair and maintenance that again includes the computers that I consider to be assistance computer, the one at the main desk.

Peggy: So this is for that computer?

Mark: Right.

Peggy: So you have in the township \$1500 and then we have an additional \$500 so really a total of \$2000 for computers.

Mark: Right, we have four computers. We have 3 computers and we have a laptop.

Peggy: In operating supplies, \$3000 for the township and then an additional \$500 for toners, so \$3500.

Mark: Toners and tapes like for this meeting in here, if we have to replace the tape machine.

Greg: There is no need for four computers is there?

Mark: We have 3, one is a laptop and we don't use the laptop, it is older than the other computers.

Greg: In replacing these...

Peggy: We only need 2.

Mark: We need 3. We need one for the clerk's office, one for the area in the front and one for the trustee's office. We have a clerk's office that she does work in when we are doing payroll and things like that, we don't do it out in the public. When the payroll man comes that is where he works also.

Dave: I just thought of something. You two ladies don't work the same days.

Mary Sue: Correct.

Dave: Why do you need 3 computers?

Mark: I just said it Dave.

Dave: You don't have anybody to use it.

Mark: We need 3 computers because we have one in a secure room that is locked all the time. We have one that is not in a secure room because if anybody breaks in they can go right to that computer. Then we have one in my office. I need a computer, I'm on my computer working on cases, denying, approving all the time. The computer that is in the locked room is used mainly for our banking functions and for our payroll functions.

Dave: You have to have a separate computer for that?

Mark: I feel like it is best that we do that in a secure room where somebody is not looking over their shoulder seeing SS numbers, seeing how much they have for withholdings and seeing what they are being paid. I feel that is the prerogative for the trustee to determine and I'm not the first trustee that has done this. This goes back a number of years and they have not had more than one clerk in the office at a time. I think 3 computers are needed. I agree with the previous trustees.

Dave: We don't have to agree though do we?

Mark: You don't have to. You will have a chance to do what you want. Legal services under 3A. Under the advice of my counsel...

Peggy: Which counsel?

Mark: Mr. Watson. The appeals process for assistance is this. If I deny they can appeal to the commissioners. If the commissioners deny they can appeal to the court. We have not had that. It has happened in other townships though and he advised that we need to have some funds set in here in case he had to go to court for us on the assistance side.

Dave: So if the commissioners turn it down it comes back to you?

Mark: If the commissioners turn it down whoever is denied can appeal it to the court, circuit court.

Dave: The commissioners denied it.

Greg: Now would that be the county since the county is the ultimate appeal besides the courts, would it be their attorney or would it be the township's attorney?

Mark: It would be us. The appeal was to my decision, they upheld my decision, now the applicant says the commissioners were wrong and I was mainly wrong so I have to go to court to defend the township. He suggested that we have that in there, I don't see us using it but it needs to be in there just so we have the money in the right place. Travel expense of \$500, I'm having second thoughts about that in there. That was in case we had to pay an investigator to make a second trip. We have not done that very often but a couple of times we have had to pay it the investigator to make a second trip. I just wanted to identify that sometimes we have double charges on our investigations. Right now I'm doing our investigations.

Peggy: They would charge an additional \$35, correct?

Mark: I think we are going to see it go up to \$50 next year. I'm going to finish it out this year but next year we are going to pay \$50 an investigation, I can't find anybody to do it cheaper.

Dave: We had 3 people apply for that, what happened to the other two?

Mark: The other two said the gas prices are \$3.68 to \$4.00 and they don't want to do it for that price.

Dave: So they won't do it either, none of the three of them?

Mark: No. They asked me how many do I usually send them out on. I said if I have one case I send you out on one, if I have two I send you out on two, if I have three I send you out on three but most likely I'm going to send you out on one or two. I'm not going to send you out on three or four and so the other two are driving from Franklin and they don't want to do it for \$35. They are saying they are spending \$8 or more just in gas and then they are doing wear and tear on their car and they don't want to do it for that amount of time.

Dave: Well they will probably come and see you for assistance pretty soon.

Mark: Not me somebody in Franklin.

Dave: They don't want to work.

Greg: So what are you going to about this travel?

Mark: I'm leaving it in there for now and it is something we can get rid of later if you want to. Then investigators I raised it to \$5000, I told you that why, they want \$50. If we had all of the cases investigated we could have 100 investigations in a year.

Greg: What is the year-to-date expenses right now on investigators?

Mark: Right now you are seeing we have spent year-to-date \$1192.79. I thought we were going to run out of money and this was in the township area. If there was not a real real cause to send an investigator and we had a previous investigation in the file and I felt like the person was being honest with me and things had not changed since they had applied before, there was no investigation sent out. We are called to investigate all the cases but I used my prerogative not to and I have been doing the last 10-15 myself. I anticipate doing them until the end of the year because our agreement, the resolution said we would not pay more than \$35 per investigation. Now if there are extraordinary circumstances I can approve more but not just a standard investigation. Standard investigation we would not pay more than \$35.

Greg: What do they do on the investigations?

Mark: There are a series of questions that we have them ask, they have to investigate the property and make sure it is safe and sanitary and if there is more than one car there and they only have one car on the application we ask about that. If there is a motorcycle there we may ask them to sell the motorcycle. If there are things there that we discover in assets they report that back to me. They verify the information through a dialogue with the applicant that was put on the application. They will say things like Greg now your wife is working knowing that she is not working. No my wife does not work. Well what does she do? It is just verifying the dialogue that they have from the notes from our caseworkers. They make a determination visually where they feel like the individuals are living beyond their means. Do they have cable? Do they have internet? Do they have umpteen DVDs in the house that they are renting? Smoking is something that I have a big thing going on right now. Smoking, if you smoke two packs a day, it is \$127.00 a week is what it costs you to smoke. One pack is half that. Three packs is on top of that. So we are making a big push on smoking. We ask if they smoke and if they say yes we give this Quit Now. We expect them to complete that program. They don't have to be successful but they have to go thru the program or the next time they come in I will deny them because they did not do what they were referred to do. Then the last thing on this list is \$500 for office equipment. That is for a scanner.

If I can scan the files and send those to the investigators on email, we could start seeing our cost for paper reduced. I can't buy that until you guys allow me to spend the money for a scanner.

Dave: Then the investigator don't have to document the facts on here does he? So he still should do it for \$35 instead of \$50.

Mark: We fax it to him now. We burn part of a tree down every time we fax it to him. The next item if you turn the page is areas that we have not budgeted before but it is a possibility that we need. In an emergency I am required in case of an emergency to offer immediate assistance for physicians, dentists and optometrists. I have not had that but if I did I am required by law to do that. Under prescriptions I'm required by law to offer insulin for anybody whether I can get it from someplace else or not. If they ask me for insulin I have no choice but to allow them to go...

Peggy: That would be the only prescription that you would...

Mark: That is the only prescription that I would automatically have to grant.

Greg: By statute that is an emergency.

Mark: It does not matter, insulin has its own little thing in there, under insulin if they come in wanting insulin I pretty well have to make an agreement with Meijer's Pharmacy to provide it and pay the bill. All the other prescriptions what we normally do is refer them to a clinic.

Dave: You say you have to pay for insulin for everybody?

Mark: Anybody that qualifies.

Dave: Okay.

Greg: Do we have a purchase order system here?

Mark: We have nothing but purchase orders. If it is not on a PO we don't do it. Any dollars we spend are done on purchase orders with the exception of salaries. Burials and ambulance service, I figured the cost of 3 ambulances and 3 burials, that is \$8,000. Hopefully we won't have that.

Peggy: Is that the burials that you said all the townships are using one place?

Mark: Yes. So that is the cost. During the course of the year we had three ambulance runs and we had three burials and that is really not that many.

Dave: On burials Mark do they use cremation?

Mark: It is up to the individual applicant. They can be cremated or they can be buried.

Dave: We pay either way?

Mark: Either way because that is statute. We can't force them to be cremated because of religious beliefs in certain cases.

Greg: Are you expecting an increase in this? I see we have used \$1660 year to date on that.

Mark: I'm just saying in any year you can have 3 ambulances and you can have 3 burials. I put it in there and if we don't use it, good. But we have to have it and if we would have to have a special meeting and we would have to advertise for additional appropriation we are spending \$500 just to get the additional fund.

Greg: Actually now that you said that I talked to a board member from Pleasant and he said they were going to have to issue an additional appropriation just to bury somebody to pay for the burial.

Dave: What does ambulance part consist of, it says burials and ambulance.

Mark: WRT Fire Dept. when they pickup somebody that qualifies for assistance and their bill is \$660 some dollars, is what they charge to pick somebody up. That would come back to us and we

would have to pay it. A Healthier Johnson County. I had hoped that Jane Blessing would be here today to explain the benefits of a Healthier Johnson County and the contract that we would enter into with a Healthier Johnson County. She is not. I will just tell that I think once you hear her that you can make your own decision as to whether or not this \$10,000 from the township is good.

Peggy: And the SBA is okay with this?

Mark: SBA is okay as long as we enter into a contract for services. We have to enter into a contract for services, I will be giving you a copy of that contract for services.

Greg: Can you explain what, can you give us an overview without her being here?

Mark: Healthier Johnson County probably provides the citizens of WRT over a quarter million dollars worth of services every year. This is where we start sending our doctors and our hospital visits and stuff like that and they take care of it and it is away from us. We don't have to budget for it. We don't have to spend it. If you look at the law we could have hospitals that we pay for, the surgeons that we could pay for, we could have to pay for a whole bunch of things that we don't even budget for and that would be huge dollars but because of a partnership with Healthier Johnson County they do it. They have asked us in years past that we participate in that program in helping them stay open and keep their doors open and we have not done it because there was a disagreement between the previous trustee and the program. I think it is a vital program for everybody in Johnson County and I think we as citizens of WRT will get huge benefits from it from the tax dollars that we don't spend. If they were to start segregating the people by the township they live in, we could see our need for these other areas where budgeted or not mandated by law we would have to go in and start spending money in those areas.

Peggy: Can they do that?

Dave: More than \$10,000?

Mark: You will have to ask that question to Jane but I believe they can. They have never come to us and threatened to do that but they could. If it came down to where they were closing their doors and just helping the townships that help them, I would think they would just help the townships that help them and not close their doors.

Dave: I would like to hear from her.

Mark: I asked Jane to come. I thought she was going to be here but hopefully she will be at our next meeting. The rest of the items are just emergency food and household supplies \$500, that would be for emergency reasons. Clothing and shoes that would be for emergency. Also we refer people to the pantries. Quite honestly if they object it and appealed it to the commissioners we probably would have to pay for it. Right now we have never had that happen but it could happen. The shelter, the fuel, the public utility services those are hard numbers that I think and then the other assistance, those are hard numbers that I feel comfortable in saying that is the amount of money that we are definitely going to be spending next year for assistance.

Dave: That is what you are on track, that is what you are seeing...

Mark: Right, we are going to spend somewhere in the neighborhood this year around \$40,000 or more, right now if it keeps up like it is right now we may do more than that. So that represents those dollars. That is about \$49,000.

Dave: The public utility is to pay the light bill if they quality and heating and water?

Mark: Right. The other assistance is just to make it a round number of \$100,000.

Greg: So actually on this school books I was reading thru the manual on this matter now for them to qualify do they have to be eligible for assistance emergency assistance?

Mark: They have to be eligible for assistance for school supplies.

Greg: Maybe I need to reread that.

Peggy: Hopefully they would be a part of Fast Track.

Mark: Usually that is where they go we refer to Fast Track.

Peggy: What did you say the other assistance was?

Mark: It is a rounded number to make it \$100,000 for the budget. Because in the past I have looked at it and always felt like it cost \$100,000 to provide all the assistance that needs to be done in this township.

Greg: That gives us a little bit of leeway if we have.

Mark: If we have this recession that is coming that everybody thinks is coming that may help us get thru the end of the year and maybe not. You know one year we had to allocate an extra \$40,000 to finish the year.

Greg: Right, right I remember.

Mark: So I think we need to be conscience of that. That is it. Do you want a meeting in August? Or do you just want to go with the.

Greg: I would like to hear from this lady from the Partnership for Healthier Johnson County. You know on that I think we to my satisfaction would like before we get down to the adoption.

Dave: Will you see if you can get her in here on the 30th? We will have another meeting on the 30th.

Mark: Does everybody want to have another meeting on the 30th?

Peggy: I don't have my calendar.

Greg: This is the same as it was before right?

Mark: Right, so I will schedule a meeting for the 30th and the purpose for that will be to have Jane Blessing from Johnson County Healthier Partnership for Healthier Indiana here. And for me to answer any question you come up with between now and then. The one thing I want the Board to understand is that this is going to be the advertised budget.

Greg: Right, right.

Dave: What is?

Mark: This is.

Greg: What we went thru.

Mark: I am going to take out the Park, Independence Park out of the advertisement but other than that.

Peggy: And the.

Mark: Maintenance.

Greg: But you are still are going to have a meeting with Comcast right?

Mark: Right, but I have to advertise before those things are going to happen. So I will advertise the Budget with the exception I will take out Independence Park and the Maintenance to equipment.

Greg: Purchase of equipment, right?

Mark: Other than that we will advertise that Budget now the only Budget that really matters on the advertisement is the one we are establishing a levy for. That is \$100,000. That is going to be your decision.

Greg: Ok.

Mark: The financial advisor is going to be here for the public hearing and I would hope you would ask him the questions if it is really needed to have a levy of \$100,000.

Greg: That was my question and he is just going to be here for the public hearing.

Mark: He will be here for the public hearing and he will be here for our adoption.

Dave: Where you going to put something in there for what was that classification on that \$100,000.

Mark: I am taking that out.

Dave: I know but what did you call that?

Peggy: Capital outlays.

Greg: Peggy do you need to leave? We are going to adjourn here in a little bit.

Mark: Thank you Peggy.

Dave: Good Luck, I hope you win.

Dave: What I was going to say about that is well I am not going to say that.

Greg: Do we have any comments? On anyone out there?

Bill Heller: Seems like a good back and forth discussion I appreciate that.

Jody Veldkamp: It seems like a good collaborate process now.

Dave: Well you know I think we need to even though we have surplus funds we need to be mindful that it could not be there all the time. Forever, you know. We still even though we have surplus funds we still have to look at what is going on. Be responsible to the taxpayers.

Bill Heller.: One comment I would make about this Park issue about you taking care of it is (end of tape)

Dave: If it was my own personal account I would have no problem giving these ladies a raise we have to be responsible to the tax payers of this township and say, there are a lot of people out there that are either at a standstill, taking pay cuts or whatever it is just that.

Mark: That is what you are doing if you are not going to increase their wages by 3 and 5 percent.

Greg: Right.

Mark: When you look at the increase that we have paid in gasoline and you look at the increase we are paying at the grocery when you look at the increase that we pay in utilities this will not even cover or begin to cover the cost of living increase for these two ladies.

Greg: Right.

Mark: That may drive them into a free market situation that I can't replace them.

Dave: Did you get a cost of living increase?

Mark: You didn't have to pay me any extra?

Dave: Did you get a cost of living increase?

Mark: Well I didn't ask for an increase.

Dave: Did you get one?

Greg: So that is.

Mark: But that doesn't even cover that Dave. I think they deserve a fair wage. I think it is fair and that will not cover their increase in groceries alone in 2012.

Dave: What I am saying is your raise won't cover your increase either what's the difference?

Mark: I am elected they are employees.

Greg: I mean this is what I know personally that many members that have had to take cuts backs in wages, benefits whatever some have been stagnate for many years.

Mark: That is not our situation here so why should we penalize them for other people's poor plan?

Jody Veldkamp: Greg I look at it we are fortunate we have money in the bank and that we are a bigger situation and if we can help and Mark is elected and you are elected and other people are in different situations but if we are in a situation that a minor increase can help people that have served for a while I don't think you are going to take a lot of heat for it. If they are elected and you guys come here and tell me you are going to raise your salaries I am going to have an issue.

Greg: Right, right.

Jody Veldkamp: I think that we are in a situation where a few dollars and I don't have the numbers in front of me so I don't know what.

Greg: Right, right. It is minimal.

Jody Veldkamp: It is pretty minor for two employees you are not going to take a lot of heat and I am planning to give a lot of heat to bad government but I don't see that as an issue here. That is just my opinion.

Greg: Right, right.

Jody Veldkamp: And you know what if you say you are not going to give them a raise Greg, I am not going to think less of you or if you do. My opinion if we are lucky and blessed and we can take of our employees and give them a little extra.

Greg: I think I just want to be fugal and conscience of tax payers.

Jody Veldkamp: I understand that.

Greg: And the appearance of it also.

Bill Heller: Maybe we can be like the Federal Reserve somewhere between 0 and 5%.

Greg: Don't get me wrong I am one of the biggest supporters of these ladies there is. That is the only question I had.

Jody Veldkamp: You guys have all everybody has earned my respect and a lot of people's respect over the past year. Nothing to get a big stink about it. I am here and you asked so I will tell you what I think.

Greg: This is the first organized and been working well together and as of the Board also everyone. We had to do some things and I know he has some things but he explained it out.

Mark: And the way the process works is that is my job to bring to you what I feel like we need to do as a township. It becomes your job then to approve the dollars or not approve the dollars and then I have to adjust the running of the township according to the Budget. It is my hope that I work with this every day, I am here full time.

Greg: I understand that.

Mark: I have a pretty good grasp of what they do.

Dave: He don't work full time.

Greg: Actually I do have one area

Mark: Pretty much.

Greg: One area and this is my area and you can do whatever you want with this and whatever you think about this whatever and I made contact with the school corporation but I haven't received a phone call about communication with our residence as far as a flyer like the school board sends out a newsletter, we have never had this in this township explained what's going on. I would say a majority of people don't even know about this township government here and the tax dollars and stuff. They send their mortgages or whatever they just.

Mark: It is always a negotiating process.

Greg: Right.

Mark: You can't add.

Greg: Right, right I know that is something.

Mark: If you want something added you may ask to protect something.

Greg: Right. So I knew that was coming also. If we don't have any questions and stuff.

Dave: I make a motion we adjourn.

Greg: Second. Meeting is adjourned. Thank You.