

WHITE RIVER TOWNSHIP BOARD MEETING
TRUSTEE'S NOTES
DECEMBER 16, 2014

ATTENDEES: Mark Messick, Greg Rainbolt, Peggy Young, Dave Pollard, Mary Sue Kane, Mary Lou Habicht

Meeting was called to order at 5:30 by Greg Rainbolt followed by the Pledge of Allegiance.

Greg Rainbolt: Next order of business is approval of WRT Board meeting minutes from September 23, 2014. Do I hear a motion to discuss the minutes?

Peggy Young: I make a motion

David Pollard: I second.

Greg: Having a first and a second, Peggy gave me a motion and Dave seconded it, do I hear any discussions about the WRT Board meeting minutes from 2014, September 23?

Dave: Not from me.

Peggy: No.

Greg: Hearing no discussions can I ask for approval of the September 23, 2014 WRT Board meeting minutes? All those in favor indicate by saying Aye (all board members said Aye.) Three Ayes by all board members, the WRT Board meeting minutes of Sept 23, 2014 are approved.

Next order of business is the WRT Resolution 2014-03. It is adoption of the 2015 Township Assistance Guidelines. I will hand out some copies here. I would like to entertain a motion to discuss these standards, the Township Assistance Guidelines for 2015. Do I hear a motion?

Dave: So moved.

Greg: Dave moved it. Do I hear a second?

Peggy: Second.

Greg: Peggy seconded it. So I will turn this over to Mark for discussion.

Mark Messick: If you turn to page 34, the only changes in the assistance are in the household income maximum monthly income. We just used the Federal Guidelines again. I think it was \$1244 for the 1st one and now it is \$1265 and as you go down that is where the differences are in the maximum income that they can make.

Greg: Is that the only difference in the whole guidelines?

Mark: That and they say 15 on them everywhere, 2015. The rent did not change and nothing else changed.

Dave: We have to publish this every year?

Mark: Every year we have to adopt it.

Dave: Really?

Mark: That is why we don't have any exceptions on our audit is because we do that, a lot of places don't and they are written up.

Greg: Right. Hearing discussion on that is there any further discussion Dave?

Dave: No.

Greg: Ok, I would like to ask...

Mark: Then on page 36 is actually the resolution and I will fill in the dash 03 and today's date on it. But that is the actual resolution, if you want me to read it I will, if not you guys can approve it without reading it that is up to you.

Greg: Does anyone want to hear it?

Dave: No.

Peggy: No

Greg: Ok. I would like to have a vote to accept to the WRT Resolution 2014-03, the adoption of the 2015 Township Assistance Guidelines. All those in favor indicate by saying Aye (all board members said Aye). Three Ayes, the resolution passes. We will need some signatures.

Mark: One copy goes down to the commissioners, Greg keeps a copy, I keep a copy and we have a copy in the Trustee's office and the ladies have a copy too. The next item I would like to pass out is just informational but there is also attached to it the second page of it is if you want to have a discussion about the Rainy Day Fund? The first one is just a letter that I'm informing you what transfers we made.

Greg: So we will move on to Trustee's Business Requests which is what we are into now.

Mark: What I'm doing here is just telling you is my bond was up before the end of the year and I have to be bonded before January 1. So I'm bonded again for the next 4 years and that was \$325 and we haven't appropriated any money on there as we did before, I just moved money from Printing & Advertising so we had money for the Official Bonds. I already talked to the Board I think you knew that I was going to have to move money to cover our insurance premium this year and so I moved that money from Telephone and then Care of the Township Property we kind of discussed that too, we kind of blew that budget away this year because of snow removal and I just moved that from Care of Cemeteries to Care of Township Property. Those are the monies that I moved and that is just informational. If you want to discuss it we may discuss it.

Greg: Is this the top letter you are talking about?

Mark: Yes.

Greg: Ok. I have discussed this with Mark and he just did a yearend transfer within category.

Mark: The next one is a blank resolution. I have not filled anything in because it will be kind of up to you whether you want to fund the Rainy Day Fund anymore. We may, we can, we have the money. The amount that we would actually be allowed to move is what our budget was last year, we can move 10% of what our budget was last year or any amounts less than that. So that is kind of up to you guys if you want to consider that.

Greg: Do you have any updated figures on the budget?

Mark: Yes, pass those around. So if you turn to the back 2 pages of what I just passed out it shows you the 1st page of the last 2 pages shows you where we are with our Township Fund for this year and the percentages that we have spent. The second, the third page I guess because there is another page in there, shows where we are on Welfare Administration and then the last page shows where we are on Township Assistance.

Greg: These are monies that are going to move forward?

Mark: Right.

Greg: Ok. In our Rainy Day Fund as of today is \$129,819.78.

Mark: Correct. Which we talked about last year, that is probably, I don't know any reason why we would need to increase it, we may, but I don't know any reason. That is why it is not already filled out. I'm not suggesting that we do it.

Greg: Right. It is something that we can do.

Mark: It is a decision that you guys might want to make.

Dave: Where would you move money from?

Mark: It is just unappropriated money that we have not spent. In other words it is just money that we have in the bank.

Dave: How much do we have?

Mark: In the bank, if you look on the front page.

Greg: \$152,707.88 in Township Fund.

Mark: Right and that is where we would move it from. So we would move approximately...

Greg: 10%.

Mark: If you want to move the full amount it would be about \$16,500.

Greg: Actually I'm going to entertain a thought of moving that 10% being that the heating and cooling unit, a possibility that something might go down with that or a possibility there might be a roof matter. So I think it might be prudent to move the 10% into the Rainy Day Fund just for an emergency situation at best. That will be a very big cost. Actually Mark has already informed me the cost of the unit and things to be replaced.

Mark: Hopefully they will not go at the same time but we may entertain replacing them all at the same time though if one of them were to go.

Peggy: But that Rainy Day Fund can be used for that?

Greg: Right.

Mark: Only with Board approval. In other words we would have to have a meeting and we would have to say that the Board is appropriating this money from Rainy Day to our Maintenance and Repair.

Peggy: Ok.

Mark: So you would actually have to meet and approve the amount of money that is being moved to be spent and what for, not only moving it but you have to say exactly what you are moving it for.

Peggy: Ok.

Greg: Ok.

Dave: You're saying that you are not suggesting that we do that?

Greg: I'm suggesting that we do do that, move the 10%, the full amount just for that, that is what that fund is for, for emergency, and I have already been informed of the costs of these units and they are significant.

Mark: May I suggest the dollar amount instead of the 10%?

Greg: That is fine, you are the one that...

Dave: What are the costs?

Mark: I would suggest because of knowing where we are at with our investments and stuff like that, next year I think it would be prudent not to move anymore out of operating than \$15,000. Even though you could do \$16,500, I would suggest that you only approve \$15,000 be moved to Rainy Day that way I don't have to touch a CD for operating purposes.

Greg: Ok, that sounds good. That is not going to affect that amount that much.

Mark: We can move the full amount but I would have to, when the CD came due I would have to put the CD back into the General Fund.

Greg: Right and I understand that. That sounds good to me. Any other discussion on that as far as before we entertain filling this out and passing the resolution?

Mark: That would be Resolution 04 and the amount would be \$15,000 from the Township unappropriated funds to \$15,000 to Rainy Day which is also unappropriated.

Greg: Can I entertain a motion to discuss WRT Resolution 2014-04 to transfer funds from Township 0101 to Rainy Day Fund 0061. Do I hear a motion to discuss?

Peggy: I make a motion.

Dave: I second.

Greg: Hearing a motion from Peggy Young and hearing a second from Dave Pollard, I would like to open this up for discussion. Is there any further discussion on this resolution?

Dave: Not necessarily the resolution but is there any difference where this money lays?

Mark: Yes.

Dave: Well I can answer that myself, it makes no difference what I'm about to say is is there any way we are making any interest on any of our money but that is...

Mark: The \$15,000 is not making any money other than the money market rate.

Dave: Nobody is making any money so it is a mute question.

Mark: In another part of the meeting I'm going to talk about that I moved our banking relationship and I will talk to you about why this is also important at that time too because we are getting a lot better money, return on our money than we were. I will talk about that in a minute.

Greg: Discussion of this resolution is there any thoughts on it or discussion?

Peggy: It is coming from the cash balance?

Mark: Yes.

Peggy: Ok.

Mark: It is coming from the 152,707.88, \$15,000 is where that would come from. It will show up on the annual report as a transfer from Township to Rainy Day and then it will show up as a purchase of an investment in a Rainy Day.

Peggy: Ok.

Greg: Any other discussion?

Dave: No.

Greg: I would like to ask for a vote on WRT Resolution 2014-04. Do I hear a motion to approve, all those in favor of this resolution indicate by saying Aye (all board members said Aye). We have three members saying Aye, the resolution passes, WRT Resolution 2014-04, transfer of funds from Township Fund 0101 to Rainy Day Fund 0061. That being concluded, Mark do you have anything else to bring before the Board?

Mark: The next thing is that I want to inform the Board that starting in October I moved our checking account from Heartland to Franklin Mutual Savings and Loan, it is actually Mutual Savings and Loan in Franklin. The reason I did that when I had a CD come due, I went to Heartland which is now Horizon and where we had been getting .3 which is not much, they were only going to offer us .2 interest. I talked to Franklin Mutual because they were going to consider our CDs in its totality the full amount and they were going to consider that because we do not cash them in on a regular basis they gave us the best rate they could which was .5,

which means we are getting 2 ½ times what we were getting and no bother else would touch it, everybody else was in that .2 and so I decided to move the checking and our CDs as they come due and I have reinvested them with Mutual Savings in Franklin. Does mean that I have to drive to Franklin to do the banking but I think the township deserves the best return they can get on their money. In that light too because of what happened we were denied our claim and we have it in the file now that the claim on Lyons Cemetery, they denied our claim for that, Erie Insurance did and their claim is that we don't own the headstones and that those headstones are the responsibility in their mind of the individual grave site. Well our liability is to fix the headstones, but they denied the claim and they also increased their insurance rate this last year as evidence by that the fact that we had to put more money in there. On January 2nd I'm moving our insurance from Erie Insurance to Franklin Insurance Company and the policy will be under the public entities insurance or something like that but they are a highly rated insurance company and they only work with government agencies is basically what they do. It is a comparable rate but we have better coverage in most all areas and it is going to fit our budget. So I'm pulling our insurance from Erie on January 2nd. So what will happen is even though our insurance policy with Erie goes thru October of next year, we will get a refund from Erie which will come back into the account but we will also spend our budget the first of the year that we have for next year instead of waiting until October to spend it. So that is just to let you know and that is going to end up saving us money in the long run and I think we will have a better situation there.

Greg: Did you ask about the claims on the headstones?

Mark: Did I ask Franklin?

Greg: Yes.

Mark: They are saying that that would be, if nothing else it would fall under our general liability policy and they feel like that we would have our deductible but they feel like, they said that it is all individual situations, they did not make any promises.

Greg: They will take the money but then we will talk later.

Mark: Well any claim you have, any time you have a claim it is that way. I'm just going to do it, it is part of what I have to manage. I think I told you before that we had our audit and we did not have any exceptions, well we actually got the actual audit and it did not have any exceptions. That is out there on Gateway if you want to look at ours and if you want to compare ours to other townships in Johnson County you just go into Johnson County under the audits and just look at them and you will find out that we are good. I got an email today from the DLGF saying that the 1782 notices which is where they actually approve our budgets, the state does, will be coming out probably next week. So that will be interesting and if I get that I will send that.

Greg: That used to be like February.

Dave: That is pretty fast.

Mark: That is the fastest that I have ever seen it. That means our budget will actually be approved before we start spending it.

Dave: Alright!

Mark: Other than that we all have these Certificate of Compliance with Township Nepotism Policies which we have to sign and today is the 16th, I'm getting ready to sign mine because I have to have one of these in our file and there are two of them here because Greg should have

one in his minutes book because if anybody would ask, we have to be able to produce these. So I'm going to sign mine right now. I am going to pass the packet over and look for your name on yours, sign yours and then pass it back to Greg and then Greg if you would pass me back a copy and that is just something we have to do. That is the one item out of 1000 that most every everybody missed and we didn't. Last year we didn't and we won't this year either. What you are signing is that none of your family members or any contractors that we deal with both employment and contracting that there is no conflict with family members, nepotism. That is the same thing you signed last year, the only thing different is the date.

Greg: Thanks for posting that, I thought of that on the way over here, it just happened to dawn on me that I didn't, I normally send that.

Mark: I did not have an agenda to put up but I did put the fact that we were having a meeting. So far and they have until January 1, this is point of information too, the only publication that has asked us to inform them of our meetings and all of our actions has been The Daily Journal, nobody else has asked. The Greenwood Challenger lost their lawsuit with the county, with Greenwood, and with the Library for anything to do with business this year, that was the only thing that was different in the deal, like the annual report nobody has to use the Greenwood Challenger for the annual report this year. Now he has made everybody aware that was party to that that he plans to become a legitimate publication but if he does not make notification to us by January 1 that he wants us to make him aware and publish in his paper we will not have to because of that next year but then the year after that we might have to. Congratulations on everybody winning their election. Just as a point, if you have not been sworn in you need to be sworn in before January 1. A copy of your oath of office needs to be filed with the clerk's office. I don't need a copy but you need to make sure that that gets done. Last point of business today is the paychecks for the rest of the year.

Greg: So you think that is all you have?

Mark: That is all I have.

Greg: OK Mark has concluded his business. Do we have any other business? No other business ok I do have some other business. We have to set a meeting date for the next meeting date and it is an organizational meeting and that will be January 6th, 2015, the first Tuesday after the first Monday. Is there a time, it should be a short meeting, just to...

Peggy: Did you say Tuesday?

Greg: Yes, Tuesday the 6th.

Mark: I would make this proposal that it might be a little longer than just an organizational meeting. I would just say this Gateway is already ready setup for the annual report. So if I can get the annual report done by your meeting, I will plan to present the annual report at your first meeting so you don't have to have a second meeting in January. If that is agreeable, there is nothing that says that we have to wait but we can wait all the way up until the middle of February.

Greg: Right.

Mark: Unless you just want to come back in February, I believe I can get the annual report done in time for your first meeting because it is already there, ready for me to work on it.

Peggy: Do you want to do it at 5:30 again?

Greg: If that works for you. You are going to be the one who is going to be challenged the most.

Peggy: That works.

Dave: You are talking about January 6th at 5:30.

Greg: Does that work for you Dave?

Dave: Hey I won't be working then, I don't care.

Mark: I did just discover that I have one other item that I forgot to speak on.

Greg: Ok. Will note January 6th, Tuesday, at 5:30.

Mark: I would like to invite the sheriff's department in on the 23rd for an open house in this room in which I would feed them hor d'oeuvres and soft drinks and things like that. I'm also planning to invite the fire department for that same thing and also the Center Grove Police Department to come over between 11-2 on the 23rd and then anything that we don't use, that is not perishable, I would put in the kitchen for the sheriffs to use while we on holiday. That would involve spending, I don't know how much but we have \$300 in Community Services and I can't imagine spending half of it even. I just want to know if that is alright with the board.

Dave: 11 to when?

Mark: 11 to 2 on the 23rd.

Dave: Can I come eat?

Mark: Yes.

Greg: I'm agreeable with it. He can do it anyway.

Peggy: What is it for?

Mark: Community relations with the sheriff's department and we have good relations with them anyway but I just want them to know that we appreciate them, that the township appreciates that they have their office here. They are very good to have here, they really are.

Dave: I don't mind them being here but I don't like that sign on the front door.

Mark: You know that sign on the front door Dave, just as a point of interest, I sit in my office and if somebody pulls into the parking lot I see them. We have had clients come that I know that they have warrants for them. They get out of their car and walk around the sidewalk there and see that sign on the door, they turn right back around and go get in their car and leave and never come in and put an application in. Some of our no shows are results of people who have problems with the law and they see that sign and they don't even come in.

Dave: What does that have to do with the township?

Peggy: Why don't you like it?

Dave: I just don't like it.

Mary Lou: I feel safer with it on the door. Because if I'm here by myself, they know there is a sheriff.

Dave: I totally understand that, I do, but I just don't like seeing it.

Mark: Ok. That is duly noted. I can do it but I just want your blessing to do it.

Greg: Yes.

Peggy: Yes, I'm putting it in so I can join you.

Greg: I think that would be a good opportunity for us you know in case I get stopped again.

Dave: The 23rd from 11-2?

Mark: 11-2.

Dave: That's my last day to work, the 23rd, I can't come.

Greg: I know it is not required, but I would like to ask for a motion for adjournment.

Peggy: I make a motion.

Dave: I second.

Greg: All those in favor of adjournment of the meeting say Aye (all board members said aye).