

WHITE RIVER TOWNSHIP BOARDING MEETING
TRUSTEE'S NOTES
JANUARY 26, 2016

ATTENDEES: Mark Messick, Greg Rainbolt, Peggy Young, Dave Pollard, Mary Sue Kane and Mary Lou Habicht

Meeting was called to order by Greg Rainbolt at 7:00 PM. First order of business was the Pledge of Allegiance.

Greg Rainbolt: Next order of business is WRT Trustee's 2015 Annual Report. I will hand the floor over to the trustee, Mark Messick.

Mark Messick: As you can see the front page is what we will get to last, that is the certification that I present to you at the end of the report. Gateway was a little different this year they put it all together for us they did not have to print them all individually so that was good. Your first page is Page 2 and that just shows you our beginning balance, what our cash and Investments were and where we ended up. The one note that I would make is that we actually received \$30,000 more than we expended this last year as you can see by the grand totals of \$363,787.28 to increase to \$396,717.99. The next page you will see is our Rainy Day Fund and we started with no it's our Detailed Receipts, what our receipts were. Rainy Day we sold \$90,000 and then reinvested \$90,000 in Rainy Day during the course of the year. Then the other receipts are from General Property Taxes and you can read down thru that. That is all of the monies that you are adding to your receipts. Do you have questions on that? (No questions) Page 4 is blank.

Peggy: Wait so Sale of Investments of \$90,000, then \$50,000.

Mark: Right.

Peggy: Then another Sale of Investments at \$70,000.

Mark: Right, you will see that every year because we have 1-year CDs.

Peggy: Ok. Where does it show the deposits that were made?

Mark: This is just the receipts.

Peggy: Ok – perfect.

Mark: Page 5 is showing where we spent money. In the Township in the 101 Fund we spent \$147,006.78. We will see where we had Purchase of Investments. Then in Township Assistance you can see we spent \$30,572.11 for a total activity of \$177,578.89. Any questions there?

Dave: What is \$2000 on Transportation?

Mark: Where?

Dave: Communication and Transportation?

Mark: That is your phone.

Dave: Transportation is not phone.

Mark: That is how they categorize it.

Greg: The \$45,000 was CDs?

Mark: Yes Purchase of Investments and we transferred out \$15,000 also.

Peggy: What does the Professional Services encumber?

Mark: Professional Services, the main thing under Professional Services \$4,953.00, if you look back where we get to where the vendors are, the majority of that is \$4,400 or \$4,500 for management system.

Peggy: Ok, we will get to it.

Mark: These are just categorizing the totals. Page 7 is where you will start seeing how we came up with those totals in Professional Services and Supplies and stuff like that. So if you look in the Township Fund, that includes Welfare Administration, we spent \$62,078.79 on payroll and that includes the IRS. Then in total Supplies you will see things that we bought from Batteries Plus, which was most of the time lightbulbs and batteries. Boyce Form Systems. Chuck's Chores who did some work out there on our pump station as far as getting it so it does not fall over. Had the computer looked at some point and time by Custom Computer Solutions. Then Quill where we spent \$1,191.89. For a total there of \$1,542.99. Then we had Bond repair a toilet. Chilly Panda is your website. Comcast, again that goes back to that number on the other page, Dave that is our telephone system and internet. Custom Computers Solutions, again we had some work on computers. Dannemiller, I can tell you what that was, that was an American Flag and ice melt that is what we got from them. Daily Journal, that is the advertisement of the Annual Report and also the purchase of the Daily Journal. Douglas Hurt, that is cemetery, Tresslar Cemetery as he maintains that. Duke Energy, that is the electric. Franklin Insurance is our insurance. Greenwood Sanitation is self-explanatory. Hales Lawn Service, that includes both the cemeteries and the township care of properties. Indiana Township Association, that includes the 2 meetings that I go to and fees related to being part of the Indiana Township Association. Kane Construction, we had some repairs that were done during the course of the year and I also had him move the pair of doors that were in the hallway so that we had an exterior door out of the maintenance room now so that we can get into the building if we accidentally get locked out in the front. Fire and Security, that is just having maintenance of the fire extinguisher. Business Equipment, we had a problem with the copier, he came in and serviced the copier for us which is a lot cheaper than having a monthly contract with the service. Madison Ave Flowers, we sent flowers to John Kane's dad's funeral from all of us. Mark Messick, I purchased some stuff that we had to use and that is my reimbursement. That was mainly because we moved the parking curbs out here, I had to buy ties to grind down there and I had to rent some equipment and things like that. One other time I purchased something, do you know what that was?

Mary Sue: I don't, the receipts are all in there.

Mark: There is a second time I purchased something that I had to be reimbursed for but I can't remember what it was. Marlin Grace, \$150 that is the people who did the work on moving those parking ties for me, one of the persons. Net Results, \$4,500, that is for services. Republic Services, \$375 is our trash removal. We had quite an infestation of ants this year and it ended up costing us \$175 to get rid of out ant problem. Robards & Sons, that is the spring and fall spraying of our property here. That is the cost of that. Sheldon Emberton, he is the other half of the ones that helped move the parking ties and he is was actually the one who drove the spikes and had set them in place so that is why he got \$250 instead of \$150. Buschmann for the township portion was \$153 for things that I consulted during the course of the year. Town of Bargersville is self-explanatory, that is our water. Vectren is our gas bill that we pay for the

township. There again you will see the Mutual Funds transfer of \$15,000, that basically went over to Rainy Day Funds because we bought that CD. We purchased a \$30,000 CD actually in the Township Funds. Then Township Assistance, you will see the pay for individuals. Geoff Sutton and Tom Calvano were our investigators. Geoff Sutton started the year and resigned and then Tom Calvano took over for him. You will see Mary Lou and you will also see Internal Revenue Service. Boyce Forms Systems, that is the forms that we needed from Boyce for the state. Pleasant Township Trustee, we share the DoxPop with them versus paying \$344 a year for DoxPop, we get it for \$162. We never get over the amount that we are allowed to go so it is a savings for both townships. She has the contract and I just pay her half of the bill as we have done in the past. Then Buschmann is in relationship to questions of probably a lien and some other stuff that we did on a death and it was \$243.29 in the assistance area. Then the rest of these are Direct Assistance where we paid for services. Flinn Maguire, we had a cremation. Swartz Funeral Home, we had a funeral. Bayshore Apartments, shelter. Center Grove Estates is shelter.

Peggy: Why do we pay for a funeral?

Mark: We have to.

Peggy: But they can't be cremated?

Mark: They cannot be cremated if the family or anybody has heard the person say who passed that he did not want to be cremated. They have to agree to cremation.

Peggy: So if they have a family, if they don't want to take care of it?

Mark: We have to take care of it. Clary Crossing, there actually are some units over there that we can help with and we had 2 cases this year.

Peggy: Aren't they Section 11?

Mark: They are Section 42. But there are some over there that are not Section 42 and if my investigation proves out that they are in the guidelines, the township has to help. Duke Energy, electric. Glendale Park, shelter. Greenwood Sanitation is just that. Greg Brodik, is for a house rent. IPL, direct assistance for utilities. Johnson County REMC, direct assistance for utilities. Nicole Coffey, shelter. RV Horizons, shelters. Stonehedge Apartments, shelter. Town of Bargersville, water or electric, could be either one because they do both. Vectren Energy is for gas and Vectren Gas is for gas. Wang Tat Properties, shelter. Xin Jin is also for shelter. Total of Township Assistance, \$30,572.11. For a Grand Total of \$177,578.89. Page 10 is blank. Page 11 is blank. Page 12 is blank. Page 13 is blank. Page 14 is blank. Page 15 is blank. Page 16 is blank. Page 17 is blank. Then we answered the questions we do not participate in a retirement fund, a teachers retirement fund, a police pension fund, in other words we don't have any retirement funds. That is your Annual Report.

Dave: Page 13 is not blank.

Mark: That is just like every year, the value of the land is \$180,000 and the value of the building with its contents \$1,315,000. Total asset of the property is \$1,495,000. Any additional questions?

Dave: Back to burials again. Elaborate on that again one time, I did not quite get what you said.

Mark: Our standards indicate that if a person dies in WRT and there is no money to bury them, the township is required to bury them.

Dave: What do you mean no money to bury them?

Mark: If they die poor.

Peggy: The house you would put a lien on it if they have a house or property.

Mark: Right.

Dave: What about their family?

Mark: If we can't find family who will come forth and pay for it, we can't force a family member to pay for the funeral. Now we have had cases where they come in and apply and a dad has come along and found out about it and said no we are not taking assistance, I'm paying for that and then they withdrew their application. We have had cases where once they find out that I'm going to put a lien if they own property, they withdraw. But the one that we buried, that you see in here, we have a lien on that property. The wife is living there and if she ever sales that house, we are going to get our money back. But she does not have any money, we investigated the bank and everything else and there wasn't any money there that we could get and we had to pay for it.

Dave: Cremation, explain that again.

Mark: Cremation if there is anybody in the family that objects to cremation, we may not cremate. That is Indiana Code.

Dave: What if there is no family?

Mark: If there is no family it is my decision.

Dave: What is your decision?

Mark: My decision most likely is going to be cremation. Unless I have knowledge of the individual and if I have knowledge of the individual and I knew he did not want to be cremated, well then I would not cremate.

Dave: Well how in the heck are you going to know that?

Mark: If I have known the person but most likely I won't. Most likely it is going to be cremation. We are going to cremate if we can. Anything else?

Greg: I don't have nothing.

Peggy: No.

Greg: Ok do you want me to go ahead with this?

Mark: I would ask if there is any discussion and if not then you look at the certification.

Greg: I make a motion to discuss the WRT 2015 Annual Report?

Peggy: I second.

Greg: I open and Peggy second, so we are in the discussion stage. We have an Option 1 or Option 2 (see attached Certification Form). Any discussion on that?

Peggy: I make a motion that we accept Option 1.

Dave: I second.

Greg: Having a first and a second, I ask for a vote to accept Option 1 on the WRT Trustee's 2015 Annual Report. All of those in favor say Aye (all board members said Aye).

Mark: The stuff that you saw there, there is a place in the Gateway where I print off what is going to be published and I'm just telling you the numbers that are going to be published are the same as what you saw in the report. It will be in the Daily Journal. This part will be in the Daily Journal too, it won't have your signatures; it will have your names. While you are signing I will talk about the 1782 notice which is our budget notice. Our budget was accepted and approved as presented with the only exception being that there is an increase in the assessed valuation of WRT so our tax rate was reduced versus what was published in the paper. In other words we had greater assessed value than what they originally said so the tax rate actually is

less. The amount of the levy is remaining the same but the tax rate was reduced. I have two others things but I will wait until you are done with your signatures for the last two.

Mark: The next item I have to bring before the Board is the State Examiner's Directive for 2015-2016. This directive is to all political subdivisions. Basically what they have come out and said is we have to have a policy on materiality and that is basically if there is any discrepancy in funds or any discrepancy in assets. It is self-explanatory if you read thru it but basically without a policy and it talks about that in, Mr. Joyce does in his letter, without a policy then zero dollars or anything that is missing requires that we report it to the SBA and even if we find out it was a clerical error later, we still have to report it to the SBA for any amount of monies and when we report to them they will take action and any action they take, it does not say the dollar amount, it says at the expense of us that they take any action. It is \$175 an hour for the person they have working on it. So the recommendation from the SBA and also from the ITA is that we adopt a policy and they have an example one here and I will pass it down, which I prepare a directive. The directive I prepare basically would be a policy just like the other policies I have developed on materiality guide for Indiana Townships and basically what it would say is we establish a cash value for discrepancies that is so much cash is in the discrepancy and anything above that amount would be reported to the SBA and anything below it does not get reported to the SBA because we have an audit and the same thing for non-cash items. Non-cash items would be like computers, chairs and desks and stuff like that and we establish a cash value there too. If someone were to come in and we let them use the room and we come back and the chairs and the tables are gone. What value do we have in this? Really we don't have any value in here. But we would have to assess the value and then we would have to report that to the SBA and then pay them \$175 an hour until why did it happen, why didn't you have somebody here or something like that and we just don't do it that way. We hold them responsible. Personally we run the office, for us currently the way we run the office I have no problems in establishing a cash value at zero. We balance every month and we don't stop until we get it balanced until we find out if there is a discrepancy and where it is at. I don't have a problem with a zero cash value because we don't handle cash. We handle deposits, checks and that is it. For our township it makes sense if you want to say zero on the cash. On the non-cash deals I would go with what they are recommending the ITA of \$2000. That way we don't have to spend \$2000 with the SBA if something comes up missing as far as some tables or chairs or something like that. I'm looking for the Board to direct me because we are going to have to have another meeting to present a resolution and accept a policy and I really would like to get your input on it. If we don't do anything today if something were to come up missing between now and the time we adopt it, it is zero, we report it to SBA, they start their process and it is \$175 an hour until they decide what to do. We still will have an audits, this does not take the place of any audit. We are still going to have them most likely every year or every 2 years we are going to have an audit where they will come in and look at everything. It does not preclude that it just says in the interim if something where to come up and we would discover a discrepancy what do we want to do? I'm fine with zero in the cash part because that is how we run.

Peggy: I think that would be wise, not wise in the zero but wise to have your directive.

Dave: Yes.

Mark: What would you want on the directive, do you want zero on the directive? On the materials what do you want?

Peggy: Nothing.

Mark: The only thing that would concern me is if we had somebody break in and we have a police report and they steal a computer, now we have a discrepancy. Do we want to get them involved with the police report? Insurance is going to pay us back.

Dave: I was going to say what happens with the insurance?

Mark: They are going to pay us back. But the discrepancy it is gone. Until we get it paid back there is a discrepancy.

Peggy: But I don't have to have it up to the \$2000 that ITA has.

Mark: That is what I'm thinking because we don't have hardly anything in this building that is worth \$2000.

Dave: What if we get into the situation where we had to start paying the \$175 an hour fee?

Mark: Right. When we have an audit we pay...

Dave: Would the insurance pay for that too?

Mark: I can't answer that but that is a good question. If it is over \$2000 they would have to steal almost everything in the building.

Greg: Do we even have a complete inventory?

Mark: Yes, we know pretty much of what we have of everything except for our supplies.

Greg: Chairs and desks.

Mark: Even these worthless TVs are on our inventory list. So I will develop a directive that will say zero for cash and \$2000 on the non-cash items. It will be almost identical to what is being presented here.

Peggy: Ok.

Greg: I will go with that.

Mark: The other thing I asked you to consider whether or not you wanted to have the roof replaced? I am recommending that we replace the roof. I have 4 bids and the bids range all the way for shingles from \$34,000, \$26,000, \$28,000, and \$18,000.

Peggy: Did we get any kind of hail damage?

Mark: No. On the metal roof which is what I would prefer that we do \$42,000 from one, \$28,000 from another, no bid on metal from one of the bidders who does not do metal and the other metal roof was \$52,000. The least expensive metal roof is from one bidder and the shingles least expensive bid is from a different one, it is not the same construction company that have the shingles and the metal.

Dave: Are they specifying the materials in there?

Mark: Yes.

Dave: They are specifying what the materials are?

Greg: Are you going to give the Board a copy of all of the bids there?

Mark: I have not planned on it because I'm not required to. I'm wanting to know if you want to do it? We can give them a specification. Two of the ones that bid on the metal roof bid on a #1, 29 gauge G-rib metal roof. So that is apples to apples. On the shingles I have one that bid with 3 Tab and one that bid with more architectural shingles.

Dave: Your bids are so wide spread, that is nonsense.

Mark: But what I'm trying to say is if we move forward with it, I will develop a specification I want them to bid to and put it out to the two that I want to put it out to. I'm not going to put it out to all four of them.

Dave: Why?

Mark: Well the one guy is so high on both of his bids that I don't think there is any way that I would ever accept a bid from him.

Dave: You don't know that. Give him a chance.

Mark: I think I'm wasting his time but I can do that.

Dave: You're giving two of them a second chance why not give all four a second chance?

Mark: Mainly because the two I'm giving a second chance to are pretty tight on both sides to start with, are pretty close on both sides to start with and they are known, those two are both widely used township contractors.

Dave: Did the one man I sent up here see you?

Mark: Yes he did. He did not see me personally but he made a bid. He is not interested in doing a metal roof.

Dave: I know that.

Greg: I actually spoke with Dave Statler this is in generality and he said you might want to investigate in a metal roof because they were having problems with some of their roofs.

Mark: I talked to some of the bankers because they have metal roofs on and they said they really like them but the same token the other thing I am going to take into consideration as we go thru if we decide to do it, if we go with shingles that might be the lifetime of this building to start with if this building were to be tore down and it is less. For my sake the metal roof would be less problems because I don't think it would ever leak.

Greg: He told me what the problems were, I think some kind of moisture builds up underneath.

Mark: They have barriers that they put down now.

Peggy: If you do go with a roof, they are going to get the incline or whatever we were having issues with?

Mark: All four of them talked about the fact that on the valleys now they have a membrane that has self-adhesive on it and that goes down first and they call it an ice and water shield.

Dave: It should go around the parameter also.

Mark: That is what I was going to say, they all put it around the whole parameter, not just the valleys.

Greg: That is shingle or metal right?

Mark: Yes.

Peggy: What was your low/high on shingle?

Mark: The low shingle was \$18,563.76 and the high on the shingle was \$34,250.

Peggy: How in the world could one come in at \$18,000?

Dave: That is exactly what I was talking about you talk about apples and oranges, that is not apples and oranges I guarantee it.

Mark: That is why we are going to put it out the second time Dave. My question is is this something that the Board is going to be willing to do an additional appropriation and go thru that process and do we want to do it from Rainy Day funds or do we want to do it from unappropriated funds that the township has in the bank?

Dave: How long are we going to have the building?

Mark: I have no idea.

Peggy: Have we already done some repairs on the roof?

Mark: Yes, that is what part of that Kane Construction is.

Greg: Inside also.

Mark: Right and that is every year.

Peggy: And does he perceive...

Mark: John basically says that you are wasting money to put anymore repairs into the roof.

Mary Sue Kane: He said he would not come back. He said you are putting a Band-Aid on something and you need to fix it right.

Mark: Everyone that has bid on the roof has said that, Moss actually said that we have places, the other two people said they did not see that, but Moss actually said that we had places in the roof where the roofing sheets were going to have to be replaced.

Dave: I don't doubt that.

Peggy: I know somebody else, Mike Peters, did he put in a bid or did you go out and ask specific people for a bid?

Mark: I just asked specific people for a bid.

Peggy: Ok. You don't have to advertise it?

Mark: Anything under \$50,000 I don't have to do anything, if I had the money I could just go have them do it. I don't have to discuss it I could just have it done. But I don't think that is the proper way to do business. So I will put it out for bids again, I mean I don't have to go out and get bids at all.

Greg: This is my opinion and this is from having roofs put on my house it appears you get the better value with the higher quality shingles.

Mark: Right. If we decide we want to do the additional appropriation, I will ask them to bid a second time and I will ask them to provide me samples of the materials they are going to use.

Peggy: Or even find out what the not the high end but the best quality and put that in you specs of what you want them to bid on.

Mark: Does the Board want to go thru the additional appropriation process that is my question?

Peggy: I would say we probably need to.

Mark: That would require similar to the budget meeting, we will have a public hearing and then after the public hearing.

Peggy: That is just my opinion.

Mark: The difference is we don't have to have a second hearing. After the public hearing we can close the public hearing and decide to approve a resolution for an additional appropriation.

Dave: So we do it in one meeting. You are going to ask to have an additional appropriation?

Mark: We are going to have to have an additional appropriation we don't have \$18,000 in the budget to do it.

Peggy: What about the unencumbered money?

Mark: That is not in the budget. I would suggest too that we not touch the Rainy Day and go ahead and use the unencumbered funds.

Peggy: Because the unencumbered would be what we would transfer into the Rainy Day, right?

Mark: Right and we have enough funds there.

Peggy: That is what I'm thinking.

Dave: Mark do you know what the ice and water shield does?

Mark: Keeps the moisture from getting underneath.

Dave: It is pretty much kind of a rubbing compound rather than asphalt. When you drive a nail thru it or staple the material and I hope to heck they don't staple it, but when you drive a nail thru it, it is self-sealing, if you pull the nail out it will not leak.

Mark: The problem with shingles is if any moisture does get underneath there, it is eventually going to pull that nail up and that is what is going on with this roof right here. A lot of these nails are popping and you can see it. So if I'm hearing the Board right, you want me to go ahead and prepare this for an additional appropriation and have a meeting and I will coordinate with Greg as to when the meeting will be and we will do that.

Greg: If you would get some more input in the meantime on the 2nd bids and specify the quality.

Mark: The additional appropriation that I will prepare will be probably for more monies than what the bid is because of knowing that there will be sheeting that has to be replaced and things like that.

Peggy: Have them put that in the bids as well.

Mark: I can do that too.

Greg: We probably have room in the township budget for extra circumstances already.

Mark: Well let's talk about that, how much would you like to see the appropriation for? I'm thinking \$30,000.

Dave: You don't have a bid yet.

Mark: We have to do the additional appropriation without having a contract. We cannot approach these guys and give them a contract until we have the funds appropriated. We won't know...

Dave: Why do you say that?

Mark: You can't enter into a contract with somebody if you don't have the funds to pay it.

Dave: We have funds to pay it.

Greg: Personally I would prefer you get the bids and come back to us and say here is the bid and we will go from there. I don't want to throw 30, 40 or 50 thousand dollars out there; I would rather have the bid.

Mark: I'm pretty darn conservative. \$30,000 is less than the top bid and we are not trusting the low bid. This includes gutters too.

Peggy: Put all of the specifications out, send it out and see what you get but I would agree I think we need to wait before we decide on a dollar amount. We are just getting bid; we are not entering into a contract.

Mark: I can't offer a contract until after the additional appropriation.

Greg: I want to see where we are at.

Mark: Ok. That is all I have.

Greg: Any other business?

Mark: I put in your mailbox and I got a copy of it – it is for a TIF district for Bargersville. There is not a thing we can do to fight it. We can say all we want and they will say thank you and they are going to do what they want to because there is no remonstrations. They give you the courtesy of knowing about it if you want to go talk about it and the meeting was last Monday at 9 o'clock in the morning, yesterday at 9 o'clock in the morning.

Peggy: What are they doing?

Mark: Parts of 135 and parts of the corridor over at 37 they are making it a TIF district so they can gather all of the taxation on improvements and use it elsewhere.

Dave: It takes money away from the schools #1.

Mark: It takes money away from us.

Dave: Yes it does us too.

Mark: It is not going to affect us at all hardly; I mean I think I read it here something like 70 cents. The amount of money we are getting off of that because it is all farm ground right now is almost nothing. So it is not a big problem for us. But 10 years from now if there is an apartment complex and everything else that are paying out then that is going to be a problem.

Dave: There is something else that is coming up that I don't understand all of it but there is something happening to Smith Valley Rd, east and west. They are going to have a meeting on that on Monday.

Peggy: That is supposed to be that Michigan Left.

Mark: That is all in the City of Greenwood.

Dave: I thought it was going to run from 37 to 31.

(end of cassette)

Greg: ...February something and it is the one I spoke to you about last time. They are going to discuss updating the county zoning plan and our next meeting is to discuss the 37 and 135 corridor. The last meeting we did this section across from the high school and the recommendation on that was to have no commercial zoning. There are some variances on a couple properties but once the person that has gotten the variance sold the property or something, it is no longer valid. There were a lot of people from Kensington and other property owners around at the meeting and they were voicing their opinion about no commercial. The school was there.

Dave: That is on Stones Crossing?

Greg: No that was on Morgantown Rd, this little section here. You have this little tax business over here that they have gotten a variance for. It is not zoned commercial but they have gotten a variance for it. But they violated their variance already.

Peggy: The tax place?

Greg: Yes the tax place.

Peggy: Is that because the school wants to take over that property?

Greg: No the main thing they are updating it for is because of the possibility of 69. They updated a comprehensive plan and then they can get grant money to improve that area. Anyway the next one is...

Dave: Feb 2nd is the one I'm talking about.

Greg: Yes, I will tell you real quick, it is on my calendar. That sounds about right Dave.

Mark: How soon would you want to have the next meeting?

Dave: Before April 13th.

Mark: You going to leave?

Dave: Yes.

Mark: I would probably like to do it towards the middle or end of February. I don't know when the breaks are now, Spring Break.

Greg: The end of March.

Mark: Do you want to do it about the middle of February, mainly to get this policy in place and this other stuff I can get that pretty quickly.

Greg: I would prefer towards the end of February. My plate is pretty full.

Mark: Does anybody have plans to be on vacation in February?

Peggy: For the end of February? No, March yes.

Dave: No as long as it is not on Monday.

Greg: My suggestion for myself is towards the end of February.

Mark: That is fine.

Greg: We can get together when you get your things together.

Mark: Other than the policy and right now the policy basically is zero for missing materials and cash. I don't have a problem in waiting because they are not going to come up missing.

Greg: Does anybody have anything else? I'm going to make a motion to adjourn.

Peggy: I second.

Greg: Meeting is adjourned.