

WHITE RIVER TOWNSHIP BOARD MEETING
TRUSTEE'S NOTES
DECEMBER 18, 2017

ATTENDEES: Mark Messick, Gregory Rainbolt, Margaret Young, Mary Sue Kane and Mary Lou Habicht
Meeting was called to order at 9 AM by Greg Rainbolt. First order of business was the Pledge of Allegiance.

Greg Rainbolt: Next order of business is the WRT Minutes from September 12, 2017 and September 26, 2017. I would like to make a joint approval on this if that is ok. I would like to make a motion to open the approval. Do I have a second?

Peggy: I second.

Greg: Having a first and a second, do I have any discussions on the minutes of September 12, 2017?

Peggy: No discussion.

Greg: Ok. Do I have any discussion on the minutes of September 26, 2017?

Peggy: No discussion.

Greg: Hearing no discussion I'll call for a vote of approval for September 12, 2017 and September 26, 2017 WRT Board Meeting Minutes. All those in favor say Aye (both board members said Aye). Two Ayes, the minutes are approved. I would also like to note before we get further along that Dave Pollard is not here with us today, he has a family emergency and our thoughts and prayers are with him at this time. Continuing on with the WRT Resolutions and Certifications. The next order of business is the WRT Resolution 2017-02 that is the Adoption of the 2018 Township Assistance Guidelines. I will make a motion to open this. Do I have a second?

Peggy: Yes.

Greg: Having a first and a second, I will open it up and I will hand the floor to Mark Messick, trustee.

Mark: For 2018 the only changes in our Standards can be found on page 34 and then the Resolution itself is on page 36. On 34 under Maximum Monthly Income those numbers were raised to match the federal guidelines for SNAP (food stamps). That is what we have always done in that area, the amount of food stamps. Then if you look at shelter everything there has been raised by \$50. After we did our survey we needed to raise everything by \$50 so we did that. The lot rent for mobile homes has been raised to \$370 and nothing else has been changed on the Standards and then your Resolution is on the back page.

Greg: Do we have any discussion on the Guidelines?

Peggy: So the number in the household the maximum monthly income, that was raised to did you say the federal?

Mark: To SNAP which is your food stamp guidelines.

Peggy: Ok. How much did it increase?

Mark: I can't remember exactly.

Mary Sue: \$50, not even that much.

Mark: I think it was \$1246, so about \$30 or so in each category.

Peggy: Then the shelter you said went up by \$50?

Mark: \$50 in each category. The lot rent went up by \$20 for the mobile homes.

Peggy: Ok.

Greg: That is pretty much like every year.

Mark: Correct. Then your Resolution is on the back. I'm not going to read it, if you want to read it you are welcome to.

Greg: It is public record.

Mark: The only thing I would note is that this does not become effective until January 2 but the Resolution is today's date.

Greg: Correct. Is there any discussion?

Peggy: No more.

Greg: Hearing no more discussion I will ask for a vote. All those in favor of accepting the 2018 WRT Assistance Guidelines 2017-02 indicate by saying Aye (both board members said Aye). Ok the next order of business is WRT Resolution 2017-03, it is the Salary Resolution. I will make a motion to open the Resolution, do I have a second?

Peggy: I second.

Greg: Having a first and a second, the Resolution is open. I will ask for discussion.

Peggy: Has this changed any?

Mark: Yes it has would you like to know the changes? The Township Trustee has remained as was and so has the Board Members. The Part Time Clerk has been raised from \$16.50 to \$17.00. The Part Time Employee which is our custodian has been raised from \$13.50 to \$14.00. The investigator has been raised to \$40.00 from \$35.00. The Part Time Caseworker for TA has been raised from \$16.50 to \$17.00.

Peggy: Your reasoning?

Mark: We have not had a raise for the clerks in 2 years.

Peggy: I thought we did last year?

Mark: No we did not increase it last year; it was the same as the year before. If you look at the Part Time Employee for our custodian it has never been raised. I am surprised that we are getting her to come in for 3 hours at a time for that little bit of money. She comes from Franklin. The investigator we no longer have an investigator, Tom has resigned and we are currently looking for an investigator and I feel like \$40 is well within the budget. They all are well within the budget. We have \$24,000 allotted for our clerks and even with the 50 cent raise we will not approach that amount of money. The Part Time Custodian we will not approach her amount of money that we have allocated for the Part Time Employee and we won't come close to reaching the amount of money that we have in there for the Investigator unless we have a really really busy year. I think it is the thing to do with inflation this year and last year.

Peggy: They are running the office basically.

Mark: They are here, yes.

Greg: Thank you ladies, you do a wonderful job. We appreciate it.

Peggy: Yes.

Mark: They do a great job but I think that they would tell you that I run the office. They are here.

Peggy: Well we are not going to get into that.

Greg: Yes, we don't want to open up that can of worms.

Peggy: No. I'm good with that.

Mark: I don't mind opening up that can of worms if that is what needs to be discussed but this is the Resolution that we need to have to establish the pay rates for 2018.

Greg: I know that Mr. Pollard wanted to be here to talk on this Resolution but he is not. I'm not sure if he will be able to attend our January 2nd meeting also which we need for the organization of the board. Any thoughts Peggy?

Peggy: No. I just know he and I had a conversation at the last board meeting when this was broached but he is not here.

Greg: You said the current is \$16.50?

Mark: Yes \$16.50 and \$13.50 for the Part Time Employee and \$35 for the investigator.

Greg: What was the Part Time Employee?

Mark: The investigator was \$35 and now it is \$40. The Part Time Employee was \$13.50 and now it is \$14.00.

Greg: Any other discussion on this Peggy?

Peggy: No so both clerks would get \$17.00?

Mark: Yes.

Peggy: Ok.

Greg: That is in line with what the school corporation has passed this year. In my opinion it is adequate. I think the ladies do a wonderful job. I know we are supposed to be frugal with the money process but the money is allotted and the ladies do a wonderful job and that is my thought. So I will ask for a vote. Is there any other discussion?

Peggy: No other discussion.

Greg: No other discussion, I'll ask for approval of the WRT Resolution 2017-03. All those in favor indicate by saying Aye (both board members said Aye). With that being said the WRT Resolution 2017-03 Salary Resolution has been approved. Next order of business is the WRT 2017-04 System of Internal Accounting Control Certification. I will make a motion to open that resolution. Do I have a second?

Peggy: I second.

Greg: Having a first and second, I would like to open the Resolution and hand it over to the trustee Mark Messick.

Mark: The Resolution reads basically Regarding the System of Internal Accounting Control and Designation of an Oversight Committee, WRT, Johnson County. I will not read the rest of it because it is just what is in the Indiana Code but as you have in the past, I filled in that the oversight committee would be Gregory Rainbolt, Margaret Young and David Pollard for the calendar year 2018. This is what we have to do every year; we have to have an oversight committee and the Board is the Oversight Committee.

Greg: I don't see a signature page.

Peggy: It's on the back.

Greg: On the back, I'm sorry. Any discussion?

Peggy: No.

Greg: I'll ask for a vote. All those in favor of WRT Resolution 2017-04 System of Internal Accounting Control Certification, indicate by saying Aye (both Board Members said Aye). Two Ayes, the Resolution has passed, 2017-04. The next order of business is the WRT Nepotism Certification.

Mark: This is annually, we have to sign a letter indicating that we are in compliance with the Township's Nepotism Policies and we sign it individually, it does not require any Board action, but it must be done in

this calendar year so we typically do that at our last Board meeting of the year. So each of you have two of those in front of you for your signature. I will need both of those back.

Greg: Alright. We will complete the signing here before we get into any other business. Our next order of business is any other business that may come before the Board. I need to schedule the organizational meeting for the first of the year and state law requires it to be the first Tuesday after the first Monday which will be January 2. Peggy do you have a time that works best for you?

Peggy: Anytime except 6:30-7:30.

Greg: So morning, afternoon?

Peggy: Morning would be better. I think I'm still out of school.

Greg: Would you like to pick a time?

Peggy: Let's do 9 o'clock.

Greg: Sounds good, 9 o'clock on January 2, 2018 for the organizational meeting for the WRT Board. Any other business Mark or Peggy?

Mark: I do. Our parking lights are no longer working so we have ordered three new parking lights that will be installed as soon as possible.

Greg: Just the lighting?

Mark: Actually the lights that are up there now will come down and a new light will be attached to the pole. It appears that they are going to cost us \$280, it is \$279 something, so \$280 apiece. That is cheaper than buying a new gut for the old ones if we could even find them and they are going to be LEDs so they will be less expensive to operate.

Greg: Now that will be on next year's budget?

Mark: If I can get it done this year it will be done on this year's budget. We will be moving money probably from utilities or professional services, we will move money from somewhere within the budget, the budget is pretty tight but we will have enough to do that.

Greg: Anything else from anyone?

Peggy: I do. Is the use of Community Room, is this 13 groups, is that what that means?

Mary Lou: Yes, 13 different times.

Peggy: Ok.

Greg: I will make a motion for adjournment. Do I have a second?

Peggy: I second.

Greg: Having a first and a second, the meeting is adjourned.