

WHITE RIVER TOWNSHIP BOARD MEETING
TRUSTEE'S NOTES
SEPTEMBER 18, 2018

ATTENDEES: Mark Messick, Gregory Rainbolt, Margaret Young, David Pollard and Mary Sue Kane

GUEST: Dr. Dick Huber

Greg Rainbolt called the meeting to order at 7:00 on Tuesday, September 18, 2018. First order of business was the Pledge of Allegiance.

Greg: The second order of business is the White River Township Board Meeting Minutes of February 13, 2018. Do I hear a motion for approval of the minutes of February 13, 2018 WRT Board Meeting?

Dave: Can I read it?

Greg: Yes.

Greg: The chair is going to make a motion to open; do I have second for discussion?

Peggy: I second.

Greg: Peggy Young second it. Any discussion on the WRT Board Meeting Minutes?

Peggy: On Option 2?

Greg: Option 1, option 1 was approved.

Peggy: Was not?

Greg: Was approved.

Peggy: Ok. Option 2 was not?

Greg: Right.

Greg: Option 1 was the report was received, accepted and approved by the Township Board at its annual meeting on the 13th day of February, 2018. The Option 2 would be except parts and we choose Option 1. Any discussion on those minutes?

Dave: No.

Greg: Any other discussion?

Dave: No.

Greg: I would like to ask for a vote to approve the WRT Board Meeting Minutes of February 13, 2018. All those in favor of approval say Aye (All Board Members said Aye). It is unanimous three Board Members passed the WRT Board Meeting Minutes. Next order of business is the WRT 2018 Budget Estimates and Tax Levies. This is going to be a Public Hearing. So I will have a motion to open the Public Hearing.

Dave: I make a motion.

Greg: Do I have a second?

Peggy: I second.

Greg: Having a first and a second to open the Public Meeting, I will open the public meeting and hand the floor over to Trustee Mark Messick.

Mark: I am presenting the same budget that I presented last year that was approved last year. No changes from last year's budget with a couple exceptions. If you want me to go thru the whole thing I will, if not I will just over the exceptions.

Greg: Anyone have any opinion on that?

Dave: I would like to hear the exceptions, I haven't read it.

Mark: I will just go thru the whole thing.

Greg: Ok

Mark: In this report that I gave you, this shows you what our working budget is in our assistance. This tells the amount that is left and what we have spent this year and what the proposed amount is for next year. That is this sheet Doc.

Dr. Huber: Ok.

Mark: I will just go down it and it kind of mirrors what you have on the Budget Form 1 of which we are having the hearing on. (See Budget Report By Specific Date Range form).

Peggy: Mark on Printing and Advertising you are taking that down to zero?

Mark: No.

Peggy: For 2019?

Mark: No what we did we had to move stuff around and when we get to the totals, the totals all remain the same. The working budget changes during the course of the year so it does not pick it up the same way either with what you see on Form 1. So kind of go thru this with the Form 1 too. (Mark continued going thru Budget Report by Specific Date Range form). So if you would add that all up that comes up to \$119,530. Now if you take that \$119,530, this is where the exception comes in, \$119,530 and you add the \$12,216 which is the Property Tax Cap Impact that gives you your total of \$131,746. That is the exception. This year the DLGF is making sure that all townships have enough money to fund their budget by adding in the Property Tax Impact that they expect to see. What they were finding out in the last couple of years is that some of the townships and some of the other local units of government were not figuring in anything from the Property Tax Cap and thereby their \$119,000 was not being funded because they were still being affected by the \$12,216. So our General Total is \$131,746 and the only reason it is different from last year is because the state made us add that category in. The next category is your Township Assistance (See Budget Report By Specific Date Range form).

Dave: How did you make out on transportation this year?

Mark: We did very little.

Peggy: It shows zero.

Mark: I don't think we spent anything because we still have tokens left over from years ago. (Continuing with Budget Report By Specific Date Range). That brings that budget to \$35,200 for that part but if you add the administration it comes up to \$55,100. There is no Property Tax

Impact on Township Assistance. That brings the total budget to \$186,846. If you go to the next page that I gave you, it says Unit Property Tax Cap Impact Information. That is what was given to us by the DLGF and that is what they told us would be in there on that Property Tax and they said we did not have anything in Assistance, we only had it in Township Budget. Form 2 is your Estimated Miscellaneous income. This year they are projecting that we are going to get \$83,798 and the majority of the difference comes from the local income tax certified shares. In other words apparently the county is going to get more money because we are going to get more money. So we are going to get 83,000 instead of 48,000.

Dave: That is a jump.

Mark: We don't control any of those numbers at all, those are projections by the DLGF. Form 3 is your notice for the meeting tonight and for the meeting on 10/2/18, the next meeting will be for the adoption. Form 4 is actually where you guys will approve and this is different from last year's. This year we are not going to raise any money for township assistance and we are only asking for a tax levy of \$70,000 on our other budget. So our tax rate will go down again this year. Form 4A is just a recap of what we already went thru on Form 1 and it breaks it down by the two different categories, the Township General and the Township Assistance. Form 4B which are the last 3 pages and that is done by the DLGF too and we just give them our numbers and then they plug all of those in. It is basically justifying the tax rate and justifying that we have more than enough money to do our taxes. The way you can see that is from that first page item #10 where you see the negative \$116,723. That means that we have that much excess that we could spend if we have to. Then if you look on item #10 on the second page it shows \$202,425 which is the amount of excess we have to justify our other budget. So our budget is justified by the DLGF. We are quite a bit under the 3.4 quote that the county would want for our budget because our budget remains the same. So we have met the county's fiscal qualities too. It will be tight again this year, it was tight this year for the Township Budget but the Assistance Budget unless something happens, we continue to have very few people coming in for assistance. Although this year if you look at this year for our report for Direct Assistance, our shelter we spent \$10,235.43. Which means we are ahead of what our budget is in that area but September is always a big month and we kind of die off after September. So I don't imagine that we will exceed that \$3,264.57 but if we do the fortunate thing is we have those other categories that we can move money around in that general area and cover that. So I think we are fine with only having \$22,000 left and I'm fine with spending more money for shelter if we find people that need that assistance.

Greg: Ok now will you go thru the exceptions.

Mark: The exceptions are really only a couple of things from last year. The one is that Property Tax Cap Impact, that \$12,216.00. There are no other exceptions.

Greg: I mean versus last year's, didn't you say you had some exceptions?

Mark: There are no other exceptions.

Greg: Actually one that I do see is item 2 on the Township Fund. On 2B, C & D. You said \$1500 and what I see on this report here there is no \$1000 here on 2B.

Mark: Tell me what you are looking at Greg.

Greg: General fund 0101, 2B, C & D. You said 500, 500 and 1500 and I only see 500 and 500 on 2018's budget. I don't see the 1500 in 2B.

Peggy: What about operating supplies.

Greg: Operating supplies.

Peggy: I see 500 on here.

Greg: Custodial supplies 2D.

Mark: Ok what happened was I moved those monies because we spent more money in our cemetery areas. So those monies just got moved that is why they are not showing up on the other one. But if you take this budget with what you were presented last year, the same thing as this, that we presented to the state, you will see no exceptions.

Greg: Ok.

Mark: This is just a work sheet for us. This is not anything that deals with the state. This just kind of gives us an idea of where we are on spending our budgets. So we need money like when we needed money in cemetery care because we took down a tree and we needed money because we had new furnaces and stuff here, I can go in and I can move monies from like that \$1000 you are talking about or the \$1500 you are talking about. I can move those monies into those areas because it does not affect the budget.

Greg: Right. But I was looking at the budget report versus what you were saying.

Mark: We moved some money tonight to pay for that.

Peggy: It doesn't show on here then.

Mark: No.

Peggy: It shows 100% or 10% or 43%.

Mark: Right. But when we get down to negative numbers in here I have to move money from other places so we don't have a negative.

Greg: And generally you give me a report.

Mark: At the end of year you will get a list of things that we moved around within the category. That is why I say this is just a work sheet here. This is your budget, the Form 1 is your actual budget.

Greg: Ok.

Mark: I'm fine with that. Like I said we did not change anything in here.

Greg: Right, I'm just going by what is listed here and what is listed here.

Mark: The other thing as you look at it if you look on the thing that says the work sheet that I talked to you about here, anytime you look at the salary of the trustee you see there is 30% left. Let's look down to care of cemeteries; I only have 11% and 5% left. So I'm probably going to need to move more money around. I only have 23% in that whole category left and we should

be around 30%. There are numbers up there where I have 100% left in that I will probably be moving around or 40% left in.

Peggy: 100% of nothing, I don't think you are going to move anything around.

Mark: You know what I'm saying, as we have things that we need to move around we will move around. It is going to be tight this year like it was last year because we had two furnaces that we had to take care of but I don't think we will have to have any additional appropriations. I think we will be alright. Like I said over in the assistance area which we haven't really talked about we have been so fortunate this year we have not had a death claim that we have had to pay. That can be eaten up in a day if someone gets into drugs, which is what happened to us that one year we had 2 or 3 deaths from drugs. So that area we are pretty good too. I didn't increase the repairs and maintenance mainly because if the air conditioner goes out and we need to get more funds, if we can't get it done, we have enough money in Rainy Day and we have enough money in unappropriated funds that we could go for an additional appropriation without putting it on the back of the taxpayers.

Peggy: Absolutely.

Mark: That is why I keep saying it is tight but if we have to put more money in here we have money in the bank so there is no reason to put it on the taxpayers back.

Dave: When is this, I don't know when it is going to happen, but when is that new fire department going in?

Mark: I don't know.

Dave: They have their sign up.

Greg: They are breaking ground shortly.

Dave: What I am getting around to is you know the sheriffs are here, will that lessen our expenses at all with them being gone?

Mark: They are not going to be gone. They have a substation at a Fire Station now.

Dave: I heard they would leave here.

Mark: No. My discussion with Doug is that they have a substation at a fire department now and they are going to have a substation at the new fire department also and the benefit of having a substation here is the schools, they would not have to make a run all the way from Morgantown all the way up to the school. Because they back up the school on a regular basis.

Dave: I was just concerned about our expenses here right now, that won't affect us at all?

Mark: It will not affect us at all because if they are here we have air conditioning and heating and if they are not here we have air conditioning and heating.

Dave: Not in the part you don't use do you?

Mark: We still have to keep it at a minimum temperature in here. We can't turn it off, we can turn it down, like we turn this area back here down to 60 something and we turn it up to 75 in that area when we are air conditioning. It won't affect our utilities and I don't think it would affect our budget at all. The only thing that would be good about our budget is if we could rent

part of this back area to somebody. But in order to that we would have to spend some legal money and I think we would win but do you want to pick a fight with the school?

Peggy: We have already been down that road.

Dave: Yes we have.

Peggy: We don't need to be down that road again.

Mark: That is what I said. So that would be the only thing and I don't see a reason to do it.

Peggy: I think we are doing well.

Greg: Dick this is an open meeting, feel free to make any comments, it is a public hearing. We are all taxpayers.

Mark: That is my report for the public hearing. Dr. Huber do you have any questions or comments?

Dr. Huber: Is the city of Center Grove a town of Center Grove yet?

Greg: We can do comments if you like; I will open up other comments. Is there any other discussion on the published budget?

Dave: Not from me.

Peggy: No.

Greg: Hearing no other comments I am going to close the public hearing. The public hearing is closed. Next order of business is any other business that may come before the board. Now Dr. Huber if you would like, it is #4 and we do the minutes in order.

Dr. Huber: Is it a city or town of Center Grove or is that idea dead?

Dave: I hope so.

Greg: I pretty much think it is because Greenwood has a 3 mile bumper zone and you would have to get their approval for that. I think that is long gone.

Dr. Huber: Would the trustee's office ever have a need if it ever did go thru?

Greg: No.

Mark: The town of Center Grove basically they never had enough money to do the legal work that they had to do which was informing everybody by registered mail of every partial that they were wanting to do that. I don't see that anybody would ever come up with that type of money.

Dave: How did it get changed from Smith Valley to Center Grove anyway?

Mark: It was what the people wanted to have.

Greg: That is something that the public does on their own. We have nothing to do with that. The public initiates that.

Mark: The only other business I have to bring before the Board if you want is that there has been an audit going on since May and we have provided them with everything that they have needed and I talked to Bill Hyton yesterday and I asked if there is a report that I could give to you.

Greg: I have a copy of that but go ahead.

Mark: Is that the original one?

Greg: This is the original one to the Officials of WRT Johnson County.

Mark: So we provided, his original list he had everything. He came back and asked for a couple of other things and we provided that and I talked to him yesterday and he says Mark I just have not gotten around to closing the audits and you should tell your board that you have been totally cooperative with us, that we have got everything we needed and we are not seeing there will be any exceptions on your audit and if something does come up we will go over that when we schedule an exit interview which the board chairman and I both will be part of the exit interview. He has no clue when he is going to do that.

Greg: Ok.

Mark: Other than that I don't have anything else. Do you have anything Mary Sue?

Mary Sue: I'm good.

Greg: Dave, Peggy?

Dave: I'm ok.

Greg: I just want to say something as far as what information that I get. I get a monthly report and I just got one yesterday from Mary Sue and stuff and I think for the next board and everything I think it would be good for everyone to get this report in your box so you can keep up. I glance thru it and if I see anything unusual or something I have a question for I will contact Mark and ask him what is this or Mary Sue or whoever.

Dave: Where does it come from?

Greg: It comes from the TOMS systems.

Mark: It is our bank balance.

Mary Sue: Bank balance per month.

Mark: Now that thing gets published starting in July, July's had to be published by September 15 on Gateway. August will have to be published by October 15 on Gateway. Your board minutes will now also be on Gateway. So your board minutes will be out on Gateway so not only will they be on our website, it will be on Indiana Gateway which is anybody in the township can go ahead and look at all of the stuff. So Greg everybody is going to get a copy of that now.

Peggy: Get a copy or have to go out and get it?

Mark: Have to go out and get it.

Peggy: But can you provide it to us when you print it off?

Mark: Our internal controls indicate and your oversight committee indicates that that is given to your chairman.

Peggy: I am requesting a copy as well.

Mark: Yes you can do that.

Mary Sue: It will be in your mailbox. Do you want me to text you or call you each month?

Peggy: Sure.

Mary Sue: Ok.

Greg: A lot of that is on me for not seeing this earlier and stuff because I look at it every month. Mary Sue calls me and lets me know and I look at it and if I see something unusual like right here we have Natural High Tree Services, it is \$1500, it is a question I would have wanted to ask.

Mark: We had a tree over in Lowell's cemetery a huge walnut tree that had died and branches had fallen onto the neighbor and the neighbor complained and said if it fell and destroyed their fire pit out there, that they would want us to be liable for any damages. That is what we advise people to do when they call and complain about their neighbor's trees dying we tell them you can put them on notice and they have to do something. When we were put on notice we went out and took the tree down and it was \$1500.

Greg: This is what I would go thru every month and I would look thru here and something like this, this is what I would ask and I just received this yesterday. There is Streak Free Inc. that I haven't seen before and I'm not quite sure what that is, it is for \$85.00.

Mark: We have used them for the last couple of years and for \$85.00 he comes out and washes every one of our windows, that's a lot of windows for \$85.00.

Greg: Another question I have is Pleasant Township Trustee of Johnson County for \$27.00 this month, is that a double thing, we were splitting that bill?

Mark: What it amounted to was we paid two bills; we did not get a bill when Mary Ann was ill so we finally got a bill and for the year it is \$13.50 a month. You see a \$27.00 at the end of the year; it should be \$13.50 times 12.

Peggy: What is that for again?

Mark: Dox pops.

Greg: We split the cost, it is normally \$13.50 and I saw \$27.00. I'm pretty thorough with when I see something out of order but something I failed to do which I should have done a long time ago is to include you.

Peggy: We appreciate you for taking care of it all.

Greg: I see a \$1500 direct assistance that is normally kind of high.

Mary Sue: That was probably for rent, water and sewer.

Mark: When was that, was it a straight \$1500?

Greg: I'm sorry it was \$1150.00, I don't have my glasses on.

Mark: That would be rent and other things.

Mary Sue: Water and sewer.

Greg: David is the new investigator. Dave Pasley.

Mark: He has been since March or around there.

Greg: I was thinking about that, normally it is pretty standard, it is things I see every month. If it is something unusual I will ask about it.

Mark: The nice thing about that it also shows our total bank balances every month.

Greg: I'm pretty much a stickler for these things.

Mark: We are fine with that. Since Mary Sue does that I will direct Mary Sue to put a copy in every board members box.

Greg: I think it helps you understand especially at budget times.

Mark: I will tell you this, the new Board Chairman the same as Greg has had to have, if SBA asks to see his records, he has to be able to produce all of those that we have given him. We have a copy that I signed to go in our file but part of internal controls is that the oversight committee chair person has the same copy and if the SBA wants to see it, he would have to produce it. So whoever the new chairman may be would have to do what Greg does.

Greg: Anything else from anyone? Hearing nothing else I am going to make a motion to adjourn.

Peggy: I second.

Greg: The September 18, 2018 meeting is adjourned.