

WHITE RIVER TOWNSHIP BOARD MEETING  
TRUSTEE'S NOTES  
DECEMBER 21, 2018

ATTENDEES: Mark Messick, Gregory Rainbolt, Margaret Young, David Pollard, Mary Sue Kane and Mary Lou Habicht

MEMBER OF THE PUBLIC: Dr. Dick Huber and Superior Court Judge Peter Nugent.

Greg Rainbolt: Good morning it is Friday, Dec. 21, 2019 at 9 AM and I would like to call the WRT Board Meeting to order. First order of business is the Pledge of Allegiance and after the Pledge of Allegiance we are going to change the agenda and we are going to have the swearing in of the officers and officials for WRT. Please stand for the Pledge of Allegiance.

(Pledge of Allegiance was then given followed by swearing in of the officers and officials of WRT by Superior Court Judge Peter Nugent. This included Mark Messick, Margaret Young, David Pollard and Dr. Dick Huber.)

Greg: Thank you. Next order of business is the WRT Board Meeting Minutes for 9/18/18 and 10/2/18. I would like to do this as a joint motion. Do I have a motion?

Peggy: I make a motion.

Greg: Do I have a second?

Dave: Second.

Greg: Having a first and second do we have any discussion on the WRT Board Meeting Minutes?

Peggy: No.

Dave: No.

Greg: Hearing no discussion I would like to ask for a vote to approve the WRT Board Meeting Minutes of 9/18/18 and 10/2/18, indicate by saying Aye (All Board Members said Aye). We have 3 Ayes, the minutes of 9/18/18 and 10/2/18 are passed. Congratulations to the newly elected trustee, officers and board members.

Peggy: Thank you.

Greg: Next order of business is the WRT Resolution and Certifications 2018-02, Adoption of 2019 Township Assistance Guidelines. I move to open that. Do I have a second?

Peggy: Second.

Greg: We have a first and a second.

Mark: I'll read the resolution (see Resolution 2018-02). This will take effect 1/2/19.

Peggy: Were there any increases?

Mark: The only increase was on Page 34 and on Page 34 we took the income levels to match what we have for SNAP which is food stamps. That is what we have always done.

Peggy: Ok.

Mark: The survey for rent didn't indicate that we needed an increase in any other areas. The amount paid for funerals, we didn't need any changes there either. Everybody is still able to do the funerals and cremations at the same rates. For food it is the same also. We don't have any increases anywhere but in income level.

Peggy: Thank you.

Greg: Is there any other discussion on that? Hearing no other discussion I would like to ask for a vote for WRT Resolution 2018-02 the Adoption of 2019 Township Assistance Guidelines, all those in favor say Aye. (All three board members said Aye). The guidelines are passed.

Mark: As usual this will go up on our website probably in the next couple of weeks so the public will have access to the standards on the website besides coming into the office.

Greg: The next order of business is WRT Resolution 2018-03 and it is the Salary Resolution. I will make a motion to open. Do I have a second?

Peggy: Second.

Greg: Having a first and second. Do you want to read the resolution Mark?

Mark: As stated by the SBA we must do a Township Form 17 to establish the salaries and pay for officials and employees. (Mark read Resolution 2018-03). I present that to the Board.

Peggy: Mark who is the 14.00 part time employee?

Mark: That is the custodian, the lady who comes in and cleans.

Peggy: Ok.

Dave: Are these consistent with what they have been?

Mark: This has not changed in the last year.

Dave: That is what I thought. I forget the procedure on the investigator if he has to go back.

Mark: If he has to go back after I have asked for his report if it comes up we send him a time after that he will get paid another fee.

Dave: What if he goes back and there is nobody there and he has to go back on his own?

Mark: He goes back on his own that is just on him. If he informs me that he has made every effort to do it and I ask him to go back after that after he gives me his report that he has done all he can and I ask him to go back after that then if he bills for a second case I will approve it. We have not had that.

Dave: I didn't think you had but I was just curious about what would happen.

Mark: That is what would happen.

Peggy: The individuals have to be there for him to get paid. He has to conduct an investigation.

Mark: No he can conduct an investigation if they were non-cooperative and would not answer the door, if they weren't there when they were supposed to be there. Once he writes a report, that is a case, that is how we pay him.

Peggy: Ok. I just don't see how you can investigate if nobody answers the door.

Mark: You don't investigate you deny based on non-cooperation.

Peggy: Ok.

Mark: That is because they weren't there.

Dave: Then why would you go back?

Mark: We wouldn't in that case. The only time we would go back is if they were to call the office and this has not happened so I can't, an example would be if they were in the hospital Dave and I found out after we did all our stuff and everything else that they were in the hospital or that they were incapacitated and couldn't come to the door and their caretaker wasn't there in order to answer the door. It would be an extraordinary circumstance which we wouldn't want to deny somebody because they had cancer and were bedridden and can't get to the door but we also wouldn't want to penalize the investigator either.

Dave: Right.

Greg: Do we have any other discussion on this Resolution? Hearing no other discussion I'm going to ask for a vote for approval of WRT Resolution 2018-03 the salary resolution. All those in favor say Aye (all three board members said Aye). WRT Resolution 2018-03 Salary Resolution is approved. Next order of business is WRT Resolution 2018-04 System of Internal Accounting Control Certification. I will make a motion to open, do I have a second?

Peggy: Second.

Greg: Having a first and a second I would like to open the Resolution and have the trustee Mark read it.

Mark: On your agenda and it may have been how I gave it to you but it actually is as you say but then it says and Designation of Oversight Committee.

Greg: Ok.

Mark: So that is what the Resolution will read. (Mark read WRT Resolution 2018-04)

Greg: Is there any discussion on the Resolution?

Peggy: No

Dave: No.

Greg: Having no discussion, I will ask for a vote for approval. (All Board Members said Aye). WRT Resolution 2018-04 has been approved. Next order is the WRT Nepotism Certification.

Mark: This does not require a vote but in order for transparency I'm going to read what I'm signing and I'll read what the individual Board Members will be signing. I would just like to go on record that I signed mine and you guys will probably want to go on record that you signed yours.

Peggy: I signed mine.

Dave: I signed mine too.

Greg: I signed mine.

Greg: The next order of business is Any Other Business.

Mark: I have some other business, as you know it has been a tight budget year and I won't be giving you the letter of how we moved monies around until the last week because that is how tight it is.

Dave: Until when?

Mark: Until the end of the year basically. The other thing is your next meeting by Indiana Code needs to be January 8 and you need to establish a time. At that time you will reorganize the Board and at that time also I will give the Board Chairman a copy of my designee for the year and that is pretty much what will go on during that meeting unless there is other business to be brought before the Board.

Peggy: I just want to go on record and thank Greg for everything he has done; he has been a tremendous leader and will be greatly missed.

Greg: I appreciate that.

Mark: And I do too. It has been a pleasure.

Greg: I want to thank all of my Board Members, trustee, Mary Sue and Mary Lou. It has been a pleasure. I welcome Dr. Dick Huber to the board. Any other business?

Dave: When are we going to establish a time for this meeting?

Mark: I'm asking that now. Your chairman is going to leave so he will not be asking. I would also invite the chairman to return to our meeting when we adopt the Annual Report for 2019 because of his input and any discussion that he would like to have with the Board at that time it would greatly serve the Board and myself to get that input from him if there are any questions or concerns he has about the Annual Report.

Dave: That is a good idea. Is that alright with you?

Greg: Yes, just let me know.

Dave: Good.

Peggy: What time for the meeting, 6?

Dave: Suits me, 6 PM.

Mark: 6 PM on 1/8/19.

Greg: I would like to make a motion to adjourn.

Peggy: Second.

Mark: Meeting is adjourned.