

WHITE RIVER TOWNSHIP BOARD MEETING

January 5, 2021

ATTENDEES: Mark Messick, Margaret Young, Dave Pollard, Dick Huber, Mary Sue Kane and Mary Lou Habicht.

GUEST: Greg Rainbolt

MEETING – Called to order at 5 pm. by Chairperson Peggy Young, followed by the Pledge to the Flag.

MINUTES – December 22, 2020 minutes distributed. Item #5 “**Certification of Township Trustee and Board Compliance with Township Nepotism Policies for 2021**” should read “..... **for 2020.**” Motion to approve minutes as corrected carried 3 - 0.

Organization Meeting –

Mark asked for nominations for chairperson. Peggy Young was nominated for board chairperson and elected by a vote of 3-0.

Peggy opened nominations for board secretary. Dick Huber was nominated and elected by a vote of 2-0 with 1 abstention.

Other Business –

CIP (Capital Improvement Plan) is mandated for excess funds and will require a plan for 2022 unless changed by the current General Assembly. Discussion included considerations for the Center Grove Education Foundation, CARE pantry, HOPE Gallery, etc. If a CIP is required for 2022, Mark will consider potential funding, presentations to the board and possible recommendations/contracts when presenting the 2022 budget.

Trustee’s Report – handout – Total assistance for Dec. 1-23; \$4610 for 5 approved applicants. Mark also informed the board that when there is a tie on a motion, the trustee is not allowed to break the tie. Mark announced that Greg Rainbolt has agreed to be Mark’s designee if needed.

The next meeting will be late January-early February to approve the 2020 Annual Report.

Motion to adjourn approved.

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WHITE RIVER TOWNSHIP BOARD MEETING

January 5, 2021

Approved By: Margaret M. Young 2/2/2021
Margaret M. Young – Chairperson Date

Approved By: David S. Pollard 2/2/21
David S. Pollard – Board Member Date

Approved By: Dick Huber 2-2-21
Dick Huber – Secretary Date

*A tape and transcript of the above meeting is kept in the Trustee's Office plus Forms and Resolutions.

WHITE RIVER TOWNSHIP BOARD MEETING

February 2, 2021

ATTENDEES: Mark Messick, Margaret Young, Dave Pollard, Dick Huber and Mary Sue Kane.

GUEST: Greg Rainbolt

MEETING – Called to order at 5 pm. by Chairperson Peggy Young, followed by the Pledge to the Flag.

MINUTES – January 5, 2021 minutes distributed and approved 3 – 0.

ANNUAL FINANCIAL REPORT 2020 – The report was mailed to board members prior to the meeting. Mark summarized the report page by page. Questions and concerns of Professional Services, funerals, Comcast, NET software, etc. were addressed.

RESOLUTION 2021-01 – Receipt, acceptance and approval of Annual Financial Report 2020. Motion made to approve with Option #1, carried 3 – 0.

TRUSTEE'S REPORT – Mark discussed the recent office building remodeling and information about TA-7 reports.

VALUE OF BENEFITS provided through efforts of staff from sources other than township funds were noted and the township staff was congratulated for their efforts and amount of benefits provided by Partnership for a Healthier Johnson County, pantries, etc.

NEXT MEETING – Probably next month to address agreement with the county for the sheriff's portion of utilities.

Motion to adjourn approved.

WHITE RIVER TOWNSHIP BOARD MEETING

February 2, 2021

Approved By: Margaret M. Young 7/27/2021
Margaret M. Young – Chairperson Date

Approved By: David S. Pollard 7-27-2021
David S. Pollard – Board Member Date

Approved By: Dick Huber 7-27-21
Dick Huber – Secretary Date

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WHITE RIVER TOWNSHIP BOARD MEETING

July 27, 2021

ATTENDEES: Mark Messick, Margaret Young, Dave Pollard, Dick Huber, Mary Sue Kane and Mary Lou Habicht.

GUEST: Greg Rainbolt

MEETING – Called to order at 10 a.m. by Chairperson Peggy Young, followed by the Pledge to the Flag.

MINUTES – February 2, 2021 minutes distributed and approved 3 – 0.

RESOLUTION WRT2021-02 ADDITIONAL APPROPRIATION – Townships are responsible for care of cemeteries; including headstone repairs, mowing, filling in low areas, seeding, fallen limbs/trees, fence repairs, etc. Repairs to broken headstones have been by epoxy in the past without long term satisfactory results. A better option is to pour a concrete foundation with a slot for mortar-repaired headstones. Estimates for such repairs at Lowe Cemetery; - \$41,100; Bargersville - \$21,750; Tresslar - \$21,500; Miller - \$11,050; and fence repair - \$1600. Personal Services (\$1,000) plus cemetery repairs totals \$98,000 for additional appropriation.

Discussions concerning present and future cemetery up-keep included decreased number of companies doing repairs, types of repairs and eliminating some limbs and/or trees that might fall and damage fences and headstones. This would require the county surveyor's assistance and marking prior to any future tree/limb removal since the township is responsible for anything 2 feet outside the fence. This additional appropriation should bring the Rainy Day Fund below the excess \$200,000 level and possibly avoid a 2022 Capital Improvement Plan (CIP) for the Rainy Day Fund.

A motion was made, seconded and approved 3-0 for adoption of Resolution 2021-02 for \$98,000 additional appropriation.

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WHITE RIVER TOWNSHIP BOARD MEETING

July 27, 2021

TRUSTEE'S REPORT –

- Gate at east end of parking lot for \$2,500 to decrease non-trustee business travel through the parking lot. There was concern for lack of communication and cooperation between the township and School Corporation. Consensus was to keep the gate in place.
- The Township Assistance Fund is in excess of the \$200,000 level and a 2022 Capital Improvement Plan (CIP) of possibly \$10,000 to \$20,000 from the Township Assistance Fund could include working with the Center Grove Education Foundation for contracted services to benefit students and teachers in White River Township. Mark is in the process of such a potential funding contract and will report to the Board.
- Mark reported attending hearings regarding the TIF the county has proposed in White River Township and spoke in opposition because the township might not receive additional funding for possible additional demands for services.
- 2022 Budget - Public hearing the later part of September with board action in early October. Mark may schedule a budget workshop in early September prior to the public hearing.


NEXT MEETING – Probably early September for budget workshop.

Motion to adjourn approved.

Approved By:

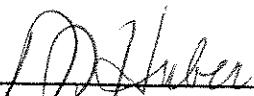
 Margaret M. Young – Chairperson Date

Approved By:



 David S. Pollard – Board Member 9-7-2021
Date

Approved By:



 Dick Huber – Secretary 9-7-21
Date

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WHITE RIVER TOWNSHIP BOARD MEETING

September 7, 2021

ATTENDEES: Mark Messick, Dave Pollard, Dick Huber and Mary Sue Kane.

GUEST: None

MEETING – Called to order at 10 a.m. by Dave Pollard, followed by the Pledge to the Flag.

MINUTES – July 27, 2021 minutes distributed and approved 2 – 0.

The purpose of the meeting is a workshop for the proposed 2022 budget for presentation and discussion.

TRUSTEE'S REPORT –

Mark presented the DLGF's worksheets prior to Budget Form #1. Mark presented details for each line item in the proposed 2022 budget compared to 2021 with explanations for any changes.

Line items in the Budget Form 1 for proposed 2022 **Township General Fund** that **increased** from 2021 included - Part time employee of 75% (\$2000 to \$3500); Social Security of 8% (\$5000 to \$5400); Professional Services of 25% (\$8000 to \$10,000); Other Insurance of 8% (\$6000 to \$6500); Repair & Maintenance of 107% (\$7500 to \$15,500) for possible new AC/Heating units; Care of cemeteries of 567% (\$7500 to \$50,000) for possible removal of limbs/trees along border fences; Daily Journal of 67% (\$150 to \$250), and Training of 50% (\$1000 to \$1500). **Decreases** in line items included - Telephone of 8% (\$3800 to \$3500); Utilities of 14% (\$14,000 to \$12,000) and Care of township properties of 88% (\$65,000 to \$7500). The total for the 2022 General Township Fund of \$178,930 decreased 2.4% compared to \$183,231 for 2021.

For the **Township Assistance Fund**, line items remained the same as 2021 with the exception of the addition of School Services and Supplies of \$20,000 to comply with the spend-down plan. The total for the 2022 Township Assistance of \$76,750 increased 35% compared to \$56,750 for 2021.

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WHITE RIVER TOWNSHIP BOARD MEETING

September 7, 2021

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The Total for the 2022 Township General Fund (\$178,930) and Township Assistance Fund (\$76,750) of \$255,680 increased 6.5% compared to \$239,980 for 2021.

Discussions followed the presentation of line-item details but no action taken.

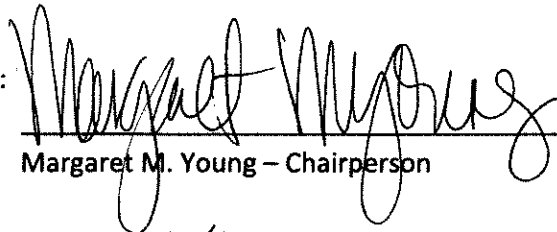
Mark presented the board with Budget Forms 2, 3, 4, 4B and 1782. Budget Form 3 includes the increase of the tax levy and tax rate to maintain a year-end working balance of \$100,000. The Township General Budget of \$178,930 of which the requested levy is only \$156,112. The township would not seek a tax levy or rate for Township Assistance Budget.

NEXT MEETING – September 22, 2021 at 7pm for Public Hearing for the proposed 2022 budget.

Motion to adjourn approved.

Minutes

Approved By:


Margaret M. Young – Chairperson

9/21/2021
Date

Approved By:


David S. Pollard – Board Member

9/21/2021
Date

Approved By:


Dick Huber – Secretary

9.21.2021
Date

*A transcript of the above meeting is kept in the Trustee's Office plus Forms, Reports and Resolutions.

WHITE RIVER TOWNSHIP BOARD MEETING

September 21, 2021

ATTENDEES: Mark Messick, Margaret Young, Dave Pollard, Dick Huber, Mary Sue Kane and Mary Lou Habicht.

GUEST: none

MEETING – Called to order at 7 p.m. by Chairperson Peggy Young, followed by the Pledge to the Flag.

MINUTES – September 7, 2021 minutes distributed, discussed and approved 3 – 0.

PUBLIC HEARING - Peggy opened the public hearing for the proposed 2022 budget. No guests were present and the public hearing was closed.

PROPOSED 2022 BUDGET – Mark distributed the following forms –

Budget Form 1 – Budget Estimate

Budget Form 2 – Estimate of Miscellaneous Revenue

Budget Form 3 – Notice to Taxpayers

Budget Form 4 – Ordinance or Resolution for Appropriations and Tax Rates

Budget Form 4B – Financial Statement – Proposed Tax Rate

Each line item in the Budget Estimate was covered in the September 7 meeting. Mark clarified concerns regarding – part-time employee increase for extra cleaning due to COVID, increase in the tax levy and tax rate to assure a year-end working balance of \$100,000 and care of cemeteries increase in order to remove trees and limbs that could damage fences and headstones.

There is a discrepancy in Form 3 and Form 4 for Township Assistance. Mark will check with DLGF to correct the difference.

Mark further explained the reason for an increase in tax levy and tax rate in order to maintain a year-end balance of \$100,000 in order to cover the possible demand for assistance if there were a recession or the state was late in funding townships in order to avoid having to borrow money. Several board members voiced opinions to keep the tax levy and tax rate as the 2021 budget. No action taken.

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WHITE RIVER TOWNSHIP BOARD MEETING
September 21, 2021

NEXT MEETING – Scheduled for October 5, 2021 at 7 p.m. for adoption of 2022 proposed budget.

Motion to adjourn approved.

Approved By: Margaret M. Young 10/5/2021
Margaret M. Young – Chairperson Date

Approved By: David S. Pollard 10/5/2021
David S. Pollard – Board Member Date

Approved By: Dick Huber 10-5-21
Dick Huber – Secretary Date

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WHITE RIVER TOWNSHIP BOARD MEETING MINUTES

October 5, 2021

ATTENDEES: Mark Messick, Margaret Young, Dave Pollard, Dick Huber, Mary Sue Kane and Mary Lou Habicht.

GUESTS: Greg Rainbolt

MEETING – Called to order at 7 p.m. by Chairperson Peggy Young, followed by the Pledge to the Flag.

MINUTES – September 21, 2021 minutes distributed, discussed and approved 3 – 0.

TRUSTEE'S REPORT –

RESOLUTION TO ADOPT 2022 BUDGET – Discussion, explanations and actions on –

Budget Form 1 – Budget Estimate; General Fund of \$178,930, (\$183,230 for 2021); Township Assistance of \$56,750, (same as 2021) eliminating \$20,000 from previous discussions for School Services (possible spend down money for CG Education Foundation not required); for a total budget of \$235,680 (\$239,980 for 2021). All board members agreed to Budget Form 1.

Budget Form 4 – Ordinance or Resolution for Appropriations and Tax Rates – All board members had expressed the desire not to raise more taxes than \$50,000 as in 2021. Mark stated that DLGF would not approve the budget if only \$50,000 were the amount for the tax levy as DLGF calculated that we would be in the red at the end of 2022 and need to increase the tax levy to \$145,000 for the township general fund and no levy for township assistance. After considerable discussion, Peggy and Dave agreed to the motion for a tax levy of \$145,000. Dick abstained. Motion passed for the tax levy of \$145,000.

Mark discussed possible future action of modifying the contract with the school corporation concerning the gate and lease payment being due at the beginning of the lease period. He also distributed the year-to-date activity sheet.

Meeting adjourned by the chairperson.

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WHITE RIVER TOWNSHIP BOARD MEETING MINUTES
October 5, 2021

Approved By: Margaret M. Young 12/21/21
Margaret M. Young – Chairperson Date

Approved By: David S. Pollard 12/21/21
David S. Pollard – Board Member Date

Approved By: Dick Huber 12-21-21
Dick Huber – Secretary Date

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WHITE RIVER TOWNSHIP BOARD MEETING
December 21, 2021

ATTENDEES: Mark Messick, Margaret Young, Dave Pollard, Dick Huber, Mary Sue Kane and Mary Lou Habicht.

GUEST: Greg Rainbolt

MEETING – After a festive breakfast at 9 am, the meeting was called to order by Chairperson Peggy Young followed by the Pledge to the Flag.

MINUTES – October 5, 2021 minutes distributed and discussed. Motion to approve minutes carried 3 - 0.

NEW BUSINESS –

1. **Resolution 2021-04; 2022 Emergency Assistance Eligibility Standards.** Only changes are inflation increases for income levels and shelter allowance. No change from 2021 in Food Assistance, Household Supplies Assistance and Burial Assistance. For 2021, \$7,500 was budgeted for shelter and to-date, \$9,000 has been spent. Discussion followed by motion to adopt, carried 3 to 0.
2. **Resolution WRT 2021-05 Form 17; Establishing Salaries of Township Officers and Employees for 2022.** Discussion. No changes from 2021. Motion to adopt carried 3 – 0.
3. **Resolution WRT 2021-06; Designation of an Oversight Committee for System of Internal Accounting Control for 2022.** The committee, composed of board members, receive monthly financial statements and make inquires. Motion to adopt approved 3 – 0.
4. **Certification of Township Trustee and Board Compliance with Township Nepotism Policies for 2020.** Each member individually signed the respective form.
5. **Other Business –** Mark shared that contacts and appointments have increased the past 3 months. There were 15 actual appointments the past 3 months and 11 appointments the prior 9 months. The TA-7 intake forms now document every client contact with an inquiry and the assistance offered by the trustee’s office or outside organizations and agencies.

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WHITE RIVER TOWNSHIP BOARD MEETING
December 21, 2021

Next meeting – Tuesday, January 4, 2022, 5 pm, Board Organization

Special thanks to Mark, Mary Sue and Mary Lou for the breakfast and festive décor.

Meeting adjourned by Chairperson Peggy.

Approved By: Margaret M. Young Jan. 4, 2022
Margaret M. Young – Chairperson Date

Approved By: David S. Pollard 1-4-2022
David S. Pollard – Board Member Date

Approved By: Dick Huber 1-4-22
Dick Huber – Secretary Date

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